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| Date | Action | Additional information/To Do | Completed |
| Key | New Points Closed Points |  |  |
| Reviewed  30/03  14/05  03/09  04/10  03/12 | The award was given to remove the over-grown banking area at the back of the school.  After consultation with the design team the initial estimate given has increased. Leigh advised that Lyndsey Harris will apply to Community Funding for an award to cover the extra costs. | Application just gone in. Additional funding applied for. Money will go into PC bank account-applied using charity status.  Tenders put out. One response which came in £12,000 over budget. The bid has been put out to tender again-on-going. Lindsey still looking into funding options. |  |
| Reviewed 30/0314/05 03/12 | Donations via cheque Margaret informed the committee we have the option to deposit a cheque via a machine at the bank. It was agreed that although on the rare occasion we receive a cheque this would be a useful option; Parent Pay is the easiest and more convenient way of parents sending money to school. | On-going. Still advising parents/donators to use PP. | On-going advice given.  CLOSED |
| Reviewed 30/03  14/05 | **Grants**  Margaret went over the income and expenditure since our last meeting.  Margaret raised concern over Nursery resource funding, the funding team advised that items had to be paid for before funding is released. This causes an issue when we incur a delay in delivery. Both Leigh and Margaret advised they will investigate how best to resolve the issue. | Item Closed |  |
| Reviewed 30/03  14/05 | **Health Promoting schools**  £773.49 from HPS- Funding for yoga mats and foot spas. Claire Beatson highlighted wheelchair users can find accessing a foot spa difficult. It was agreed that members would look for alternative equipment that meets ALL pupils needs. | Yoga Mats and foot spas have been purchased.  Cookers-We are awaiting funding confirmation from Gillian Knox  **Funds given by HPS-awaiting property to come and look at installation.**  **Cookers received and installed** | Complete |
| Reviewed 30/03  14/05 | **Elaine Boyle**  Elaine kindly raised funds for school resources by selling Christmas face masks. After discussion with Elaine and the committee we agreed the funds will be used to buy swimming pool equipment, however Leigh and Trudie discussed potential funding from the PKC Central Team. This will be investigated further and discussed at next meeting. | Leigh to ask Carl to look for ideas for resources.  Could funds be used to purchase trampettes for 4 classes?  Margaret to confirm how much fund is left.  Trampettes ordered for classes 2,6, 8 and 9 |  |
| Reviewed  30/03  14/05 | **Fund allocation**  Due to funds not being used nor allocated to a specific purpose we agreed to transfer funds from horse-riding, Duke of Edinburgh and Shinty into general funding.  . | On-going and agreed. |  |
| New  Reviewed:  14/05 | New funding applications  £500-outdoor nature grant -for Lorna  £2,000-ipads-Robertson Trust  £10,000-iPads-SCVO | Awaiting response to funding requests  i-Pad was denied on the basis that the Government are due to give each pupil an i-Pad. | Complete |
| New  Reviewed:  14/05 | Yvonne has asked for 15 Talking Tins from Hope Education-recordable dis.  Total cost: £91.97 no VAT | Ordered | Complete |
| New  Reviewed 14/05  03/09 | **Some grants still outstanding**-still waiting for Nursery grant-HPS grant-not sure how we get money back?  Nursery Inclusion Fund-everything they have asked for has been ordered-could money be used elsewhere? Can we use funds for communication? Hayley and Trudie to send Leigh information about communication boards and Help Kids Learn. | Hayley is creating boards communication boards -working with nurses and Stuart to create boards. Awaiting final drafts.  13/09 Hayley has created the boards awaiting SLT to check content.  Margaret advised that we are waiting for finance to give us new finance code. We need to wait until 19/20-20/2021 is finalised.  On-Going |  |
| New  Reviewed 14/05 | Will Dalguise go ahead? Monies to be refunded to parents with fundraising money being held. Questions around insurance-we agreed to wait and plan for 2022. Office to re-imburse deposits. Lyn will send a letter to parents to notify. | Complete | Complete |
| New  Reviewed 14/05 | HE money-might be money to split across classes for outdoor learning resources | Funds have been allocated as agreed | Complete |
| New  03/09/2021  03/12  11/02.2021 | Award given by National literacy for £1,000 for books. | Hayley is working alongside Gillian to plan what books are needed.  Books from Makaton site have been ordered. Gilian is working on an inventory.  Inventory complete. Waiting on new finance package to be finalised.  Books and sensory sacks ordered. Please advise about remaining funds |  |
| New  03/09.021 | Award of £500 given by Local Giving to help with financing the garden area. Lorna will order items to the value of £500. | Lorna will order items to the value of £500.  Hayley has emailed local farm, businesses to enquire about the possibility of donations of poly tunnels.  Money received and spent | Complete |
| New  03/09/2021 | Has the Bin It award been spent? | Vouchers spent. | Complete |
| New  01/10/2021  03/12 | Room 9 have requested the following:  All About Me Mirrors  Total £25.00  The mirrors will be used for Health and Well-being activities.  Is there an update? | Asked other classes if needing mirrors – Leigh collating order.  Orders processed |  |
| 01/10.2021 | Re-allocation Funds | Agreed |  |
| 03/12  11/02/2021 | Mrs shaw would like two switches for Room 9 | Room 9 have the GO Talk APP could pupils use the APP instead of switch? |  |
| 03/12  11/02/2021 | Hayley has placed a funding bid for £3,000 for an additional trampoline.  Discuss £2,000 being from school fund towards installation costs | Awaiting decision |  |
| 03/12  11/02/2021 | Hayley is in the process of placing a funding bid for £50,000 to fund a independent living room | We are through to second round of application. |  |
| 11/02/2021 | Nursery Promethean Board | Nursery request £260 towards purchase of a Promethean Board |  |
| 11/02/2022 | Room 7 request a set of three headphones for class use. Total £49.99 |  |  |
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