**FINANCE MEETING FRIDAY 30th OCTOBER 2020**

**School Fund Finance Report re 30.10.2020**

Bank Balance as at 30.09.2020 - £29506.63

Outstanding Income - £140.78

Outstanding Expenditure - £20200.84

Total as at 27.10.2020 - £9446.57

Finance Reports distributed.

Awaiting Bank Statement to confirm current situation.

Also awaiting Invoice from P&KC re outstanding School Fund orders/payments.

Heats & Minds (Clown Doctors)

A New Supplier Request completed and sent to Finance 20/10/20, finally approved.

Have contacted Hanan re P.O. no. on Invoice.

Hayley liaising with Parent Council re Orders to be paid from the monies raised by Ruth.

Once orders have been processed Parent Council will reimburse School Fund. This is best done direct into S/F account as cheques are now difficult to bank.

‘See hear’ Monies re Rhona Pollock/Lindsay Harris (£500 ?) We were asked to raise Invoice, not possible. Not sure what is happening about reimbursement to S/F as orders taken from our ‘General Fund’.

Donations: H. Jordan family donations Chq and direct to A/C.

Also Y. Dickson/Carol have monies to donate. ?

**Prepared 29.10.2020**