FAIRVIEW SCHOOL

PARENT COUNCIL MINUTES OF MEETING

Date: Tuesday 30th October 2018 @ 7.30pm

Present: Trudi, Ann, Andy, Katrina B, Claire, Holly Bryon-Staples

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|  | | **Action by** | **Action Due** |
| **1** | **Welcome and Apologies**  Leigh, Jackie, Clara, Katrina L, Lindsey, Claire, Steph, Annabelle & Kristen |  |  |
| **2** | **Minutes from Last Meeting – agreed** |  |  |
| 2.1 | **HT** **Report** – Trudi Carstairs gave staff/school update.  **See Saw App** – Still proving successful with ongoing positive feedback being received. Classes to post a minimum of 1 item per week.  **Kiltwalk –** Invoice received and to be paid (Andy). *Final total to be confirmed by Trudi – still awaiting this from Stuart.* A thank you event is being organised for 23.11.18. Money raised will go into Fairview Parent Council account.  **Secondary Pupils** – Blair Drummond Trip was a success and was enjoyed by all those attending. The event was paid for by Variety Scotland.  **Open Afternoons** – Success and further one planned for end of March 2019.  **Trial of workwear uniforms -** for staff to be undertaken – Awaiting arrival if uniforms  M&M Productions – Alice in Wonderland on 28/09/18 – positive feedback received and was amazing.  Solar Bear Theatre – Taking place in October – this too was a success and the children and young people loved it.  Dance Workshop – This starts in November 2018 and will be a mix of Primary and Secondary pupils.  Craigclowan Puppet Show – 08.12.18 for Nursery and Primary  Playground Equipment – Trudi provided an update that the broken wheelchair swing had been taken away by PKC and replaced with a See-Saw. Ann enquired whether this was an assessable see saw – it is not – The playground has no accessible play equipment for wheelchair users. Trudi to provide contact details for Ann to contact PKC to express dis-satisfaction regarding this. Katrina B provided information around PKC play strategy and Scottish Government guidelines in regards to play. |  |  |
| 2.2 | **Breakfast Club** - Hayley Noonan sent survey out to parents gauging interest for this, 4 parents said they would be interested. Very low uptake due to transport issues. ? Looking at additional funding. – Update required |  |  |
| 2.3 | **Hairdresser Update** - Hairdresser has been into school and was a success with more visits planned. Next one is Monday 26th November starting at 9.30am onwards |  |  |

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| **2.4** | **Chairty Status** |  |  |
|  | Holly (PKAVS) attended meeting this evening to provide advice.  Ann asked for clarity around minimum numbers for meeting to go ahead.  Holly advised that for important descion that need to be made around money and Chairty matters there needs to be a minimum of 3 trustees but if there is not 3 then a meeting can still go ahead but for item to be minuted to be discussed at next meeting. Trustees need to feel confident when they are unable to attend then they can have faith in how others will vote in their absent.  Ann suggested that she gain mobile numbers for Trustees and that she is able to text prior to meeting to see how many trustees are able to attend.  There was talk around fundraising pages and which ones are better. Andy to look into this and circulate round this information prior to next meeting.  One-Off Donations – Fairview Parent Council to register with HRMC for gift aid – Andy to follow this up |  |  |
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| **2.5** | **Christmas Fayre** |  |  |
|  | Christmas Fayre date set for Thursday December 6th from 7-9pm. Entry £3 Donation box suggested for tea/coffee & cakes.  Pre-sale raffle suggested to be put out in school bags again. – this is to happen Week of 12.11.18 and 26.11.18 – Ann to mock up flyer  Fayre Flyer for letter box drop – week of 26.11.18 – previous flyer to be updated for use – Andy / Clara  20 confirmed stall holders – Andy provided and update  Letter to be sent out previous donors – Ann provided an update of those she had sent letters out to.  Tea / Coffee – School has use of Urn now – will be much easier to provide hot water. Ann to provide Tea, Coffee and Milk  Volunteers – Volunteers required for the evening – request / plea to parents to help out on the night – Ann to draft a rota for what is needed – 30-minute slot to help with uptake.  Baking – plea for all baked goods  Ideas for a wee viral video to help promote the event was suggested – something that could go onto FB and Twitter  Alcohol Stall – License to be purchased for £10 to provide an alcohol stall for? Whisky/Gin tasting. Hayley has applied for the License.  Baker Ross Products – Katrina B provided information around these products that could be bought and sold at next years Christmas Fayre.  Hampers – Ann has purchased x6 small hampers. Letter to parents asking for things for this year’s hampers – colour theme this year – Blue, purple and sliver |  |  |
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| **2.6** | **Tesco Bags of Help** |  |  |
|  | Funding bid put in by Lindsey Harris & HT re-potential funding of £1000- £4000 for development of outdoor play area. Fingers crossed! Awaiting to hear from PKC as paperwork all done but they needed to give permission. Leigh is looking into where it is at. |  |  |
| **2.7** | **After School Club** |  |  |
|  | Price increase inevitable for Afterschool Club. Lindsay Harris in discussion with SHIP & PKC re-funding. **No further update** |  |  |
| **2.8** | **Drainage Works** – still ongoing. Now Gas works going on due to be completed in 2 weeks. Work in grounds completed now working in playground |  |  |
| **2.9** | **Christmas Disco** – planned for 15th December for all classes.  Christmas Party – there is a joint Christmas party to be held in conjunction with SHIP on Sunday 9th December further details to be provided once all finalised. |  |  |
| **2.10** | **Painting Party** – 5 parents attended to help out and work is ongoing |  |  |
| **2.11** | **Incredible Years Training**- This starts after the New Year with 12 parents from Fairview signed up. It is the highest uptake in the authority. |  |  |
| **2.12** | **Rotary Calendar –** Rotary Calendar - we are selected Chairty for rotary. We will receive around 50% of what we sell!  Have suggested we get word out to parents as soon as possible as approaching the time people are thinking about xmas presssies - Information to be sent round parents |  |  |
| **2.13** | **Parent Pay –** This is now being utilised more – a parent had contacted Ann to ask of this could be used more. |  |  |
| **2.14** | **Health Initiative –** Mr Farmer is piloting on a Monday for P7s and S6s alongside SHIP to run Badminton and Boccia sessions. |  |  |
| **3** | **Chairty Status – Just Giving** |  |  |
|  | Covered under 2.4 |  |  |
| **4** | **Parent Pay** |  |  |
|  | **Covered under 2.13** |  |  |
| **5** | **AOCB** |  |  |
| **5.1** | **Balfour Beatty** |  |  |
|  | Andy suggested if any community engagement work was required to the school then to contact Balfour Beatty to enable them to fulfil their community engagement quota |  |  |
| **5.2** | **Green Flag / Eco Committee** |  |  |
|  | Katerina B has enquired if the school had their green flag as she has had previous experience. Talk around Eco Bottles which can be filled and used for eco bricks which can be used to build things. |  |  |
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| **6** | **Dates of Next Meeting** |  |  |
|  | **Wednesdays @ 7.30pm**  28/11  **CHRISTMAS FAYRE DATE - Thursday 6th December**  16/01, 20/02, 27/03, 24/04  **AGM 2019 29/05** |  |  |