**Finance Committee Meeting**

**Held on Friday 2nd November 2018**

Present: L. Verdot

 M. Guthrie

 E. Boyle

 L. McDougall

**1) Welcome**

Leigh opened the meeting and welcomed those present.

**2) Apologies**

Apologies for Hayley Noonan and Trudie Carstairs.

**3) New Member**

For the new year session of the finance committee 18-19, Trudie Carstairs has joined the committee on the advice of the finance department as she is a signatory for the school fund.

**4) Current Members**

Leigh Verdot remains chair of the finance committee

Margaret Guthrie remains treasurer of the finance committee

Elaine Boyle remains a member of the finance committee

Lorna McDougall remains the secretary of the finance committee

**5) School Fund Declaration**

Margaret has asked the committee members to complete the school fund declaration for the 2018-2019 session. Those present signed the declaration.

**6) School Finances**

Margaret talked the committee through the school finances and discussed any monies due to come in or out.

**7) Actions pending**

Committee looked over minutes from last meeting, anything needing actions.

**8) Kiltwalk**

Discussed where the Kiltwalk money would be put to good use. Some of the money is still earmarked for the Magic Carpet and the Parent Council have requested wheelchair accessible playground equipment.

**9) Deficit**

Trips and events fund in deficit due to trips out. School uniform fund is in deficit due to unwanted items. May have to wait to build up funds or the money may have to come out of the school fund.

**10) Rotary**

The Rotary are coming to view the recently bought sports equipment as their donation helped to buy this equipment.

**11) Donation Received**

A sizeable donation was given to the school by a pupil’s family and the committee discussed options of where it would be put to best use.

**12) Air Fresheners**

Looked into buying air fresheners for the personal care rooms.