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| **Health Promoting School**  **Education &**  **Children’s Services**  サ | **Craigie Primary School**  15 -17 Abbot Street  PERTH  PH2 0EE  **Tel: 01738 472300**  Fax: 01738 451702  Email: craigie@pkc.gov.uk  Website: www.craigie.pkc.sch.uk  Contact: Louise Thomson  Our ref:  Your ref:  Date: 21 August 2015 |

Dear Parents and Carers

Welcome back to Craigie Primary School for Session 2015 – 2016. After the relaxing Summer we have had the children (and staff) are certainly refreshed and ready for learning, fun and new experiences. A special welcome to our twenty-four new P1 pupils who look so smart in their school uniforms and all of our new additions to the Craigie Nursery family. They have all settled in really well and are learning all our school/nursery routines very quickly.

Please do prioritise your child arriving at school before 9.00 a.m. so that they come in with their class line. This is so very important as it means the class is not disrupted and essential learning is not missed. Crucially it also gives a clear message that it is not acceptable to be “late for work” – an essential life skill! If your child is late for school they can only enter school by the main entrance. Late arrivals are recorded in our “late book” and on SEEMIS. Your child’s attendance report will show these.

Please ensure that any changes to your personal contact details are communicated to the school office staff so that our records may be updated. Similarly we request that you keep school office staff informed of any medical conditions or individual requirements that you child may have, thus allowing us to keep accurate records which help us to ensure their health and wellbeing is being paramount.

There will be a school Newsletter out at the end of September; however a few items can’t wait!

Until the post of Head Teacher is appointed at Craigie, I will continue to act as Head Teacher and Mrs Karen Crockart will act as Depute Head Teacher. Although I have overarching responsibility for all of the children at school, can I request where possible that for Nursery to P3 enquiries you ask to speak with me. For P4 to P7 issues you request to speak with Mrs Crockart in the first instance.

Our Quality Improvement Officer, with responsibility for all primary schools in the Perth High cluster, will be Mrs Christeen Williamson until such time that Mrs Karen Young is able to return to post. We will keep you informed of any changes should they occur and I’m sure you will be happy to hear that Mrs Williamson will be popping into school from time to time to support and guide us in her capacity as QIO.

PE will be delivered by a specialist teacher on a Monday and then a Tuesday for P5 only. Please ensure the children have both their indoor and outdoor gym kits with them for Monday 24 August as Miss Kirsty Imlay will be taking PE class as timetabled and class teachers will be taking the children for their second PE lesson too. Music will be delivered by Mrs Debra Salem on a Wednesday and 2 sessions of Art will be delivered on a Monday with Mrs Shirley McGregor. For the next 10 weeks, P6 & P1 will receive specialist Art teaching and the rest of the classes will attend music. This will alternate throughout the year so that all classes access both specialists.

Here is a list of dates you may need to know between now and September end when the first newsletter is issued:

* Monday 24 August: RFD 11am weekly Horse-riding commences (specific pupils)
* Tuesday 25 August: P1 School Lunch Taster experience with Parents
* Wednesday 26 August: P6 & P7 weekly Football Training begins (3.20 - 4.20pm)
* Wednesday 26 August: Evening Telegraph photographer to take P1 class photo
* Friday 28 August: Personal Learning Plans issued
* Monday 31 August: supply teacher Mrs Rodger in P2 for the day
* Monday 31 August: P1 pupils are full day from today (3.15pm finish)
* Wednesday 2 September: Meet the Teacher Open Evening 6-8pm
* Wednesday 9 September: Parents’ Association Meeting in the Abbotsford @ 7-8pm
* Monday 14 September: Michelle Ford start as Full Time Play assistant in Nursery
* Wednesday 30 September: Newsletter Issued

Our School Website is kept up-to-date and is an important source of information. Please visit it as often as you can as arrangements can change and dates may be added.

Craigie staff look forward to working with you this session.

Yours sincerely

Louise Thomson

Acting Head Teacher