

Blackford Primary School Parent Council

Minutes of Meeting held on Tuesday 16th September 2025 via Teams at 6.30pm

Present	Apologies
Jackie Hallyburton	Charlotte Gouldbourn
John Simpson	
Ms Laura Fowler (HT)	
Linzie Ellis	
Katie Wilson	
Angela Reid	
Nikole Wright-Robson	

	Subject	Action by
1.	Linzie welcomed those in attendance. Apologies Charlotte	
1a .	Quorum: The revised constitution is now in force therefore a quorum is 3. As more than three people in attendance the meeting proceeded.	

2.	<p>Head Teachers Report:</p> <p>Blackford Primary School Head Teacher's Update 16.09.25</p> <p>1. School Improvement Plan (SIP) Progress</p> <p>2 main areas of focus</p> <ul style="list-style-type: none"> - Nurture principal 4; language is a vital means of communication - Learning and teaching; focus on reading interventions and assessment in numeracy <p>2. Staffing</p> <p>New Head Teacher</p> <p>Recruitment updates; 15hrs temp contract for Pupil Support Assistant is in the process of recruiting</p> <p>CPD (Continuing Professional Development) emotion works; nurture; regulation programme; planning for November inset</p> <p>3. Pupil Achievement & Attainment</p> <p>Tracking meetings in progress at the moment and these are informing our targeted interventions.</p> <p>PEF funding is used for PSA support for these targeted interventions as well as whole school approaches to inclusion.</p> <p>Celebrations of pupil achievements – learning stars, achievements in assembly and shared through learner journals; we would love more information from parents about wider achievements so we can profile all the learning that takes place in and out of school.</p> <p>5. Events & Activities</p> <p>Summary of recent school events</p> <ul style="list-style-type: none"> o P6/7 trip to Solsgirth Farm o Whole school photography entries – this week o Sip and Share – 18 th Sept o Maths Week – 22nd Sept o Singalong - 26 th Sept o Harvest Festival – 10 th Oct 	
----	--	--

--	--	--

4.	<p>Treasurers Report:</p> <p>Bank balance at last meeting -£3758.87</p> <p>Income Highland Games fundraiser £513 Float winnings £23 Parent kind lottery £2.60</p> <p>Total £538.60</p> <p>Expenditure School iPads £800 Float materials £19.23 Forest school invoice £350 MM leaving gift £41.25 MM leaving flowers £25.00 Engraving £14.95 Bank charges £17.01</p> <p>Total £1267.43</p> <p>Total in bank £3030.03</p> <p>Agreed to cover panto buses and P7 leaver hoodies. Prices to be confirmed.</p>	
5.	<p>Outstanding points from previous meeting: Linzie Informed us that the Gala Trophy has been engraved and handed into the school and thanked everyone for the amazing effort.</p>	
6.	<p>Fundraising Update:</p> <p>IQ parcel (christmas art fundraiser) has arrived at the school Ms Fowler was unaware but has invited Linzie down to have a look at the contents. Linzie informed that the art is due back to IQ by the 10th of October</p> <p>The church Christmas market was discussed Angela felt that a table inside would be preferred this time due to dark and cold weather. If we are invited back an inside table would be required to participate.</p> <p>Christmas raffle prizes will be discussed at the upcoming AGM in November</p>	

<p>7.</p>	<p>AOB:</p> <p>It has been decided that the school will hold the Halloween disco again this year due to cost of hall and inclusivity for all children. Both the school and the parent council are happy with this. Highland spring will donate water. The donation of snacks will be sought out.</p> <p>There has been no change to morning break time or lunch schedule. A trial of staggered lunches was unsuccessful, so we are sticking to the normal timings.</p> <p>Ms Fowler has asked for parent volunteers to clean up the school garden before winter sets in. John is taking charge of this and as soon as a date/time is set we will be advertising for help.</p> <p>Ms Fowler will be meeting with Karen Yearsley soon to discuss forest school schedule Angela confirmed the money is there to fund Forest school both Ms Fowler and the children have expressed their excitement.</p> <p>Unfortunately the Blackford community fund was not applied for this year but there is always next year.</p> <p>The parent council has approved funding for the pantomime bus travel Ms Fowler is awaiting quotes. The pantomime tickets have been paid for by the school.</p> <p>Parents have raised their concern about lack of staff in the playground before the bell at 9am. Ms Fowler thought that this was a good opportunity to contact parents and make clear that the school is not responsible for the children until 9am and it's the parents that have a duty of care before and up to 9am. An email will be sent out in the near future highlighting this point.</p> <p>Bear Trail Perthshire was discussed and Linzie will forward the school the relevant information.</p> <p>P7s leavers hoodies will be ordered in time for the christmas service and the bill will be paid for by the parent council.</p>	
<p>8.</p>	<p>Date of Next Meeting:</p> <p>4th of November 2025 at 6.30pm</p>	