

Name: .....	Class: .....	Date: .....
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# Letter to the Author

1. Use an appropriate layout and salutation. Write the school's address at the top right hand side of the page. Write the date underneath the address.
2. At the beginning, explain who you are and why you are writing
3. End the letter with 'Yours sincerely' and your signature.
4. Use the internet or the book to find contact details for the author.
5. If you wish, we can arrange to send a good copy (handwritten or typed) to the author. You never know, you might get a reply!

**Book Title:**

**Author:**

**Personal response to the book**

Comments: Why did you choose this book? Give at least **two** reasons for your answer.

**Plan your letter here; think about what you thought of the book – good or bad bits, characters, the style of writing, whether you would recommend it to others, etc. Support your comments with reasons why.**

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**Now write your letter neatly in pen on the back of this sheet or type it up.**

Author's contact details (address and/or email):

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