

Stromness Academy Library

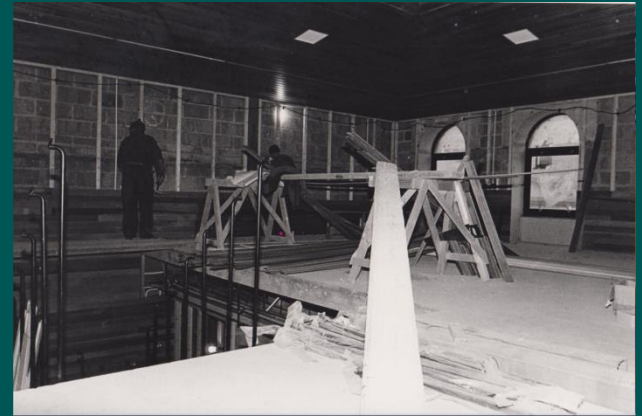


Responsible
Respectful
Resilient



A Brief History

- Opened in 1987 along with main teaching block
- Purpose built
- Two floors
 - Lower Library
 - Upper Library
- Located centrally in the school



Mrs Frances Sinclair BA(Hons). MCLIP.

- Chartered Librarian
- In post for 32 years

Interests

- Reading - especially fantasy, historical, Orkney folklore
- Fantasy Cartography (map making) and drawing
- Dungeons & Dragons and other role-playing games
- Miniature painting
- Writing (D&D games and world-building)
- Horse riding
- Gardening
- Cycling & walking
- Video games



Behaviour Expectations

Students are expected to be RESPONSIBLE & RESPECTFUL:

- Visit the library to read, use resources, study, do homework or use computers or take part in organised lunchtime activities.
- Behave calmly and quietly and be considerate of other users.
- No food or drink. Keep water bottles in your school bag.
- Switch off mobile phones. Keep them in your school bag.
- Get all resources issued by the Librarian before you take them out of the library.
- Leave the library neat and tidy with resources returned to the shelves and chairs pushed under tables.



Opening Times

8:35am - 4pm Mon, Weds, Thurs

8:35am - 4:45pm Tues

8:35am - 3:00pm Fri

Lunch - 13:15 - 13:55 (12:25 - 13:05 Friday)

Closed during interval

Limited access 12.30 - 13:00 (Librarian's lunch. No book borrowing or returns please)



What can you use the library for during classtime?

School Work

- Class visits
- Research
- Reading (inc. Accelerated Reader)
- Study
- Computers
- Library & Information Literacy
- Visiting speakers or online author events



What can you use the library for during leisure time?

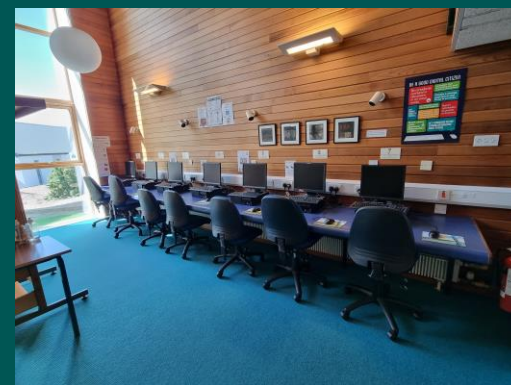
Before registration, lunchtime, after school on Tuesday



- Homework / schoolwork
- Reading
- Board games
- Role playing games
- Quiet chat / discussion
- Helping in the library
- Miniature painting
- Magic the Gathering
- Colouring in
- Wellness Wednesday

What is in the Library?

- Books
- Magazines
- Computers (PCs & Laptops)
- Board games
- Stationery (pens, pencils, etc)
- 2 Samsung tablets for eBooks, internet access
- A qualified Librarian to help you



You can suggest new books for the library.

OLIVER The Online Catalogue

<https://tinyurl.com/SALibOLIVER>

Search for books by keyword, subject, genre, reading lists.

Search for Accelerated Reader books by book level, interest level, and points.

Login to your account to check your loans and overdues, create your own reading lists, write book reviews, and reserve books.

The screenshot shows the OLIVER online catalogue website. At the top, there is a navigation bar with links for Home, Browse lists, Search, Book reviews, Genres, Reading lists, and News. On the right side of the navigation bar, there is a Basket (empty) icon, a help icon, a user profile icon, and a Login button. Below the navigation bar is a search bar with the text "Search for ..." and a Search button. To the right of the search bar, there are links for "Browse", "Search other sources", and "Advanced search". Below the search bar, there are radio buttons for "Word", "Genre", "Subject", "Title", "Author", "Series", and "List".

The main content area is divided into several sections:

- Library Opening Times:** A sidebar on the left with a list of opening hours for Monday through Friday, and a link to the Library Blog.
- New Items:** A section with a "Show all items" link and three book covers: "Thinking Easy Lines", "Weapons of World War II", and "Great Car Designs".
- Popular:** A section with a "Show all items" link and three book covers: "Modern Tractors", "The Return of the King", and "The Hobbit".
- Recently Returned:** A section with a "Show all items" link and three book covers: "Makoto", "The Catcher in the Rye", and "The Hobbit".
- Accelerated Reader:** A section with a "Search" link and text: "Search the catalogue by level, interest, points" and "Quizes & Star Reading Test - You will have to use your AR login."
- ACCELERATED READER Book Level Guides:** A table with three rows of book levels and their corresponding colors.
- All About the Library:** A section with a link to the library's website and a photo of the library interior.
- Library Blog:** A section with a link to the library's blog and a photo of the library building.
- Stromness Academy Website:** A section with a link to the academy's website and a photo of the academy building.

Username:
Firstname.Surname

OR

*The barcode number
on your library card*

Password: *get it from
Mrs Sinclair*

Your password
should be changed!

Accelerated Reader

Improve reading & literacy to help in all aspects of school and life beyond school

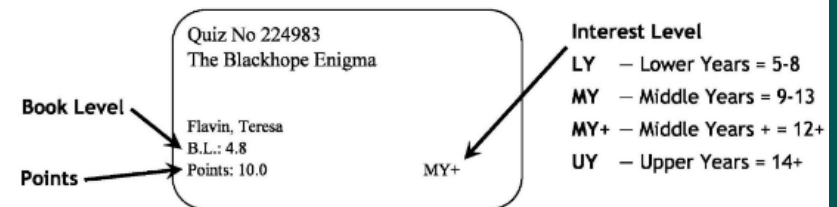
- S1-3 - 20 minutes of reading a day in subjects on a rota
- Expected to have a book with you
- Teachers will also read during this time
- Borrow books from library or bring them in from home
- Once a term - Star Reading Test to assess reading age and levels
- Read within or above your level to help improve your reading
- Online quizzes on finishing a book
- Coloured labels on spine indicate book level and that the book has a quiz.



<https://tinyurl.com/ARStromness>

0.0–2.9	(Pale green)	7.0–7.9	(Dark blue)
3.0–3.9	(Flourescent orange)	8.0–8.9	(Pink)
4.0–4.9	(Light blue)	9.0–9.9	(Buff)
5.0–5.9	(Yellow)	10.0–10.9	(Silver)
6.0–6.9	(Red)	11.0 +	(Gold)

AR Label—inside the front cover of the book.



If there is no internal AR label in the book the following information will be noted at the top of the very first page:

Book Level / Interest Level / Points

Eg. 5.1/MY/8.0

Fiction & Non-Fiction

Fiction - arranged alphabetically by author

- Novels
- Graphic novels
- Picture books
- 'Short & Snappy' - shorter books, often Dyslexia friendly
- Lots of genres
 - Horror
 - Classics
 - Teen
 - Humour
 - Fantasy
 - Dystopia
 - etc.



Non-fiction

Facts and information for research and leisure reading.

Arranged by subject using code numbers called Dewey Numbers.

Lots of topics.

- Farming
- Sport
- Animals
- Environment
- Supernatural
- Cars
- etc.

Reference Section - arranged by subject code number

Reference Books

(red spine labels)

Dictionaries,
encyclopaedias, atlases,
etc.

Use in library or borrow for
one period to use in class.

Orkney Books

(yellow spine labels)

Resources about Orkney -
books, magazines *The Orcadian*
newspaper, Fereday projects, archive
topic boxes

Local history

Borrow for up to three days.



Borrowing Books

All books should be returned or renewed before any holidays.

Books and other resources **MUST** be taken to the desk and checked out before you leave the library.

How many?

- 1st - 3rd year = **FOUR** items at a time
- 4th year = **SIX** items at a time
- 5th & 6th year & Staff = **EIGHT** items at a time

Always bring your library card to the library.

Or back-up barcode in planner (S2-6).



How long?

You can borrow fiction or non-fiction for **FOUR** weeks

Reference = **ONE** period

Orkney Books = **THREE** days

Short Loan [Project books] = **ONE** period

You can renew a book up to two times

The Three 'Rs'

Returns

Return books ON or BEFORE the return date stamped on the date label the book.

Hand the book directly to the Librarian or place in the box in front of the issue desk.

Tell the Librarian you have returned a book to the box. If the Librarian is not available come back later to return the book

- DON'T leave it lying on a table - it might get lost.
- DON'T put it on the shelving trolley.
- DON'T put it back on the shelves.

It must be properly returned or you might find that you will get overdue notices about a book you thought you had returned or you might even have to pay for it.

REMEMBER! TELL THE LIBRARIAN YOU HAVE RETURNED A BOOK.

Renewals

If you haven't finished a book by the return date you can ask the Librarian to renew it.

It will be stamped with a new return date.

You must bring the book to the library to get it renewed.

Reservations

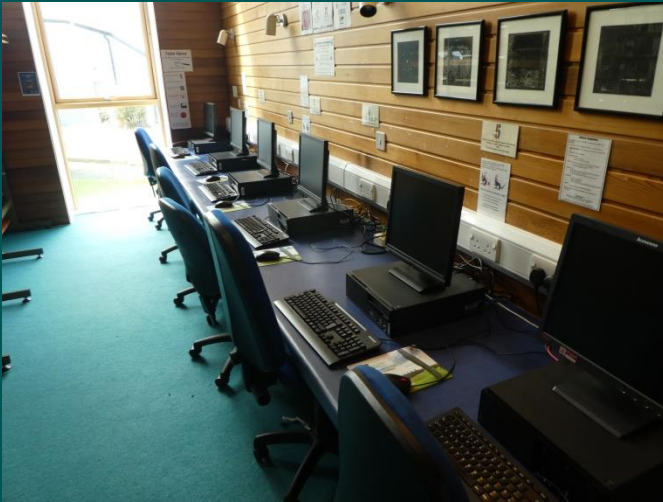
You can reserve a book if someone else has it out. Use the forms on the Library Team in Glow or speak to the Librarian.

If the book you want is not in the library we can try to get it from The Orkney Library OR purchase it if it is suitable for the library.

The Librarian will tell you when the book arrives.

Always bring your library card to the library.

Computers & Tablets



- 11 desktop PCs (10 in lower library; 1 in upper library)
- Internet access
- 2 Android tablets
- Other laptops - when extra are needed for a class

Book computers in advance.
Sign the log book prior to use.

During break times, work always gets priority.

Remember to log out of GLOW, Teams or any other website you have had to log in to.

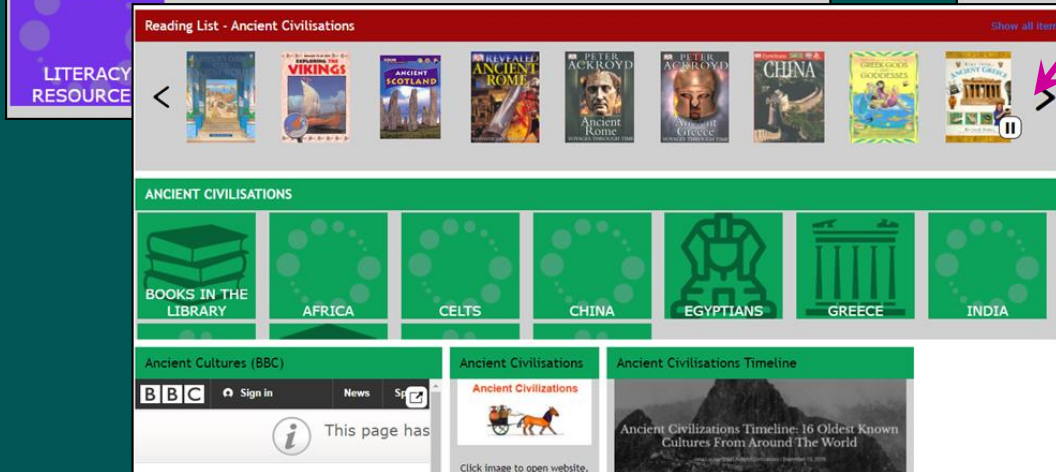
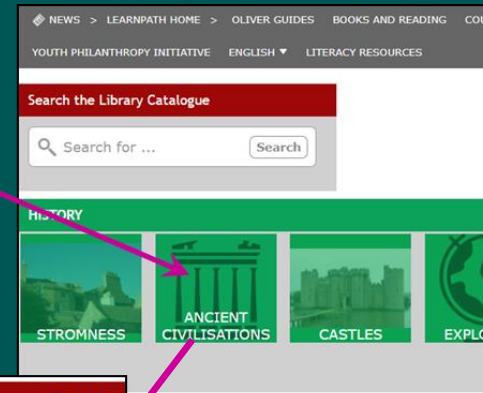
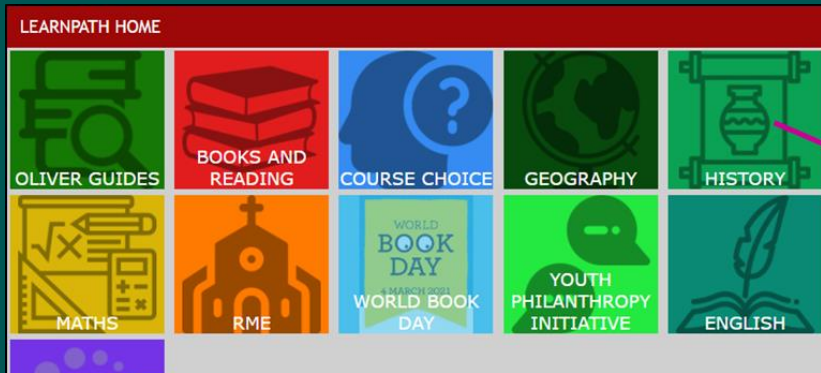
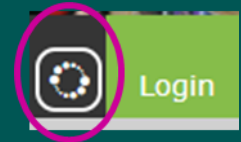




LearnPath in OLIVER

Online Help with Projects

Find information (PDFs, websites, videos, images) on specific topics for your subjects and research projects, course choices, books & reading, etc.



- Reserve books on Reading List sliders
- Visit websites using the information boxes

Activities & Events

The library runs a number of activities and events during lunchtime, Friday activities and after school on a Tuesday



- Dungeons & Dragons and other Role Playing Games
- Magic the Gathering
- Board Games - chess, draughts, Connect 4, etc.
- Pupil Library Assistants
- Colouring-in
- Miniature Painting
- Wellness Wednesday

- National Poetry Day
- Spooky Happenings (Storytelling)
- Book fairs / clubs
- Excelsior Award shadowing (graphic novels)
- World Book Day
- Easter egg hunts
- Competitions

Library Online

Blog: <http://tinyurl.com/Library-StromnessAcademy>

Twitter: <https://twitter.com/LibrarySA>

Webpage: <https://tinyurl.com/SALibWp>

Teams:

- Library - All pupils and staff are added to the Stromness Academy Library Team
- Dungeons & Dragons - pupils taking part in the activities are added
- Miniature Painting - pupils taking part in the lunchtime activity are added



School Online

Website: www.stromnessacademy.org.uk/

Facebook: www.facebook.com/stromnessacademy

