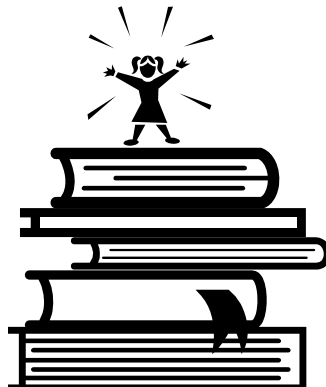


# QUICK GUIDE TO FINDING BOOKS



Dive into this quick guide for successful borrowing



# FICTION

Fiction books are located in the Lower Library on the raised level.

All fiction books are arranged on the shelves in ALPHABETICAL ORDER by the AUTHOR'S SURNAME. Eg. Books by Roald Dahl are found under 'D'.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

The shelves are clearly marked with letter headings and shelf guides.



Some fiction books are marked with coloured dots on their spines. These help to indicate content type and audience (approx. age) at which they are aimed. For Accelerated Reader Book Levels, look at the larger coloured labels and refer to the poster.

- **Blue dot:** Quick Read - 'Short & Snappy'

Shortened versions of books (often classics) or shorter books written specifically for teenagers. Aimed at those with dyslexia, reluctant readers, lower reading age/level or those just wanting a short read. Some are displayed separately, most are with the other books.



- **Yellow dot:** Young adult / teen

More suited to S3 and above, but maybe of interest to younger pupils who wish to extend their reading.



- **Red dot:** Senior Fiction

Experienced readers. May contain adult themes or content. Younger pupils should seek advice from their English Teacher or Librarian before reading these.

## NON-FICTION

Information Books are arranged in a different way to Fiction.

They are grouped by subject.

Each subject is given a number called a DEWEY NUMBER. Each book is given the number which relates to its subject.

Eg. Religion = 200  
Cars = 629.2

This number is on the SPINE of the book. This will help you locate books on the shelves AND to put them back in the CORRECT place.

Here are the main non-fiction topic numbers:

000-099	General works
100-199	Philosophy
200-299	Religion
300-399	Social Studies
400-499	Languages
500-599	Science
600-699	Technology
700-799	Arts & Sport
800-899	Literature
900-999	Geography & History

## THE LIBRARY CATALOGUE



The catalogue is available on every PC in the library by clicking this icon on the desktop.

Use the catalogue to search for books by Author, Title or Subject.

