Minutes of the Friends of Firth School Annual General Meeting

Thursday 25th September 2025 at 7pm

Present: Rosie Linklater (treasurer), Gareth Talbot (Chair), Christina Allnutt (Principal Teacher), Hazel Moar, Rachael King (Councillor)(had to leave @ 7.20pm), Gemma Morris, Ann Leask, Hazel Moar, Sarah Croy.

1. **Welcome and apologies**

Gareth thanked everyone for coming to the meeting.
Apologies from Kirstie Chalmers, Sandy Livsey, Amy Borland, Anna Craigie, Britt Harcus, Adam Harcus.

2. Approval of minutes from previous meeting

The minutes of the AGM held on 23rd September 2024 were adopted as read and approved by Ann L. and seconded by Rosie L.

3. Matters arising from previous meeting

No matters arising

4. **Election of office bearers**

- Marie Drever has agreed to stand as Chair. This was proposed by Gareth T, Seconded by Gemma M.
- No one has agreed to stand as Clerk. TBC.
- Amy Borland has agreed to stand as Treasurer. This was proposed by Marie D, Seconded by Rosie L.

5. **Election of class reps**

Nursery – Serena Leask – Proposed by Hazel Moar, Seconded by Ann Leask

P1 – Sarah Croy – Proposed by Hazel Moar, Seconded by Ann Leask

P2 – Sandy Livesy - Proposed by Hazel Moar, Seconded by Ann Leask

P3 – Ann Leask - Proposed by Hazel Moar, Seconded by Ann Leask

P4 – Hazel Moar – Proposed by Hazel Moar, Seconded by Ann Leask

P5 – Britt Bichan – Proposed by Hazel Moar, Seconded by Ann Leask

P6 – Kirstie Chalmers – Proposed by Hazel Moar, Seconded by Ann Leask

P7 – Adam Harcus – Proposed by Hazel Moar, Seconded by Ann Leask

6. **Treasurer's Report**

Balance currently £6010.13 – still to be banked is P7 disco, tea towel and sports day donation money.
BOS is now charging for account – so committee would need to investigate another account.

ACTION: Rosie to look at new account before handing over to Amy.

Head Teacher's Report

- HT Contribution
- School Improvement Priorities – Primary and Nursery
  - a. Reading – Pupil Planning and Higher Order Thinking Skills
  - b. Maths – High Quality Teaching and Assessment
  - c. Nursery – UNCRC; Curriculum Purpose and Breadth; New Quality Framework
  - d. To be published later this year
- PEF Plan - Primary
  - a. Literacy – Professional learning in P4C and T4W; resources for technical skills (grammar and handwriting); high quality reading environments; digital literacy resources;
  - b. Numeracy – Professional learning in Maths Recovery; high quality maths resources (textbooks and workbooks); maths enriched environment; digital resources;
  - c. HWB - Rights Respecting Schools Award - inclusive ethos and culture; Emotion Works; Visual Support Project – inclusive approach to communication
  - d. To be published later this year
- PC Plan of Involvement - Whole School
  - a. Vision, Values, Aims, and the Curriculum Rationale
  - b. UNCRC – Rights Respecting Schools
  - c. Maths – As part of development
  - d. Reading – As part of development
  - e. Assessment – clarification of how and when; sharing assessment plan
  - f. Reporting – review
- Self-Evaluation Activity - Primary and Nursery
  - a. Quality Indicators which are reported to LA
  - b. Evaluation and suggestions for improvement
  - c. One indicator per term
  - d. Possibly a working party from the Parent Council
- Also shared the positive feedback from inspection follow-up.

7. Meeting closed at 7.49pm.

Followed by a meeting of the Friends of Firth School

Thursday 25th September 2025

1. Approval of minutes from previous meeting

The minutes of the meeting held on 19th May 2025 were adopted as read and approved by Gareth and seconded by Ann L

2. Matter arising from previous meeting

a. Playground improvements

- Took bairns ideas and created plans
- April - granted £20k from OIC
- May - £38k quoted from plans
- June - court lines and hoops were installed
- September - Playground committee formed…
  Gareth T, Kirsty T, Hazel M & Kay G.
- A Fantastic £1592 raised by Gareth's run.
- £21,952 raised so far – around £16,500 still to go.
- Kirsty T looking into other funding opportunities
- Mrs Rendall questioned whether space is public or school. Who will be responsible. How will boundaries be defined if space is split between public & school?

ACTION: Gareth and playpark committee will carry on with their excellent work. Playpark committee to enquire about who will be responsible/liable for the site in the long term? FOFS to organise some more fundraising also.

b. Road and car park safety

- Recurring issue – safety concerns ongoing by many parents. Will remain unresolved in the current space.
- Rachel King / Donna-Clair possibly looking at the issue – Local Place Plan?

ACTION: Marie to touch base with Rachael King and get more info, also enquire about 20mph signs.

c. Tea Towels – Massive thank you to Kirstie C for all her organising, takings around £1045, cost of tea towels - £563, Current profit is £482. Waiting on a few to be paid?

d. Christmas Cards – Kirstie C. and Rachael organising – ready for order. Wondering if next year designs could be sent home again. Will discuss nearer the time and see what opinions are.

e. Netball update and thanks – massive thank you from the netballers and coaches for all the hard work and contributions put in to get the outside court looking fab. New hoops and proper lines have made it a nicer space and saved a lot of extra setting up.

f. Asda Foundation grant scheme – tbc.

ACTION: Carry forward to next meeting? Was Tesco funding also going to be looked into?

4. AOB

a. FOFS Parent Council Clerk Position – still needing to find replacement.

ACTION: another plea to parents, if unsuccessful look at the option of taking turns to complete minutes.

b. Netball funding – Marie requested funds for new training bibs. Committee was happy for Marie to go ahead and source 4 new sets of bibs.

c. Playpark Fundraising Ideas – Ideas suggested were Bingo (best held in the new year so will look into at a later meeting), easyfundraising & school lottery could be promoted again.

ACTION: Discuss fundraising event (Bingo?) at a later date and push the lottery and easyfundraising a bit more again?

d. School dinner menu – Nursery parents were wondering where they can gain access to a menu as they don't get access to the Ipayimpact app that P1-P7 use.

ACTION: School looking into placing a link on website

e. 20mph zone – Rachel King had left meeting before we discussed this – it was thought she may have an insight into why our signs had still not been returned at the time of the meeting.

ACTION: see road safety above ↑

f. Trident money - £300 – Sandy L had access to some funding for the school. It was discussed that it could perhaps be put towards something Christmassy? Maybe the class presents for under the school tree?

ACTION: Check with Sandy if this is a suitable use for the money offered or if it needs to be specified to a certain use?

g. Outdoor Education – funding communication and calculations errors – apology made by Mrs Rendall for the miscommunications and errors made.

ACTION: Mrs Rendall looking into how to rectify the confusion and errors.

h. Halloween Disco – decided on Thursday 30th October, 6.30pm – 8pm, £2 entry – includes the usual juice and crisps, Amy Borland happy to do crafts again. Decorations should still be at the school. A game or two will be organised also.

ACTION: Marie will sort poster and check all supplies.

i. Future Meeting Dates –

1. Thursday 13th November 2025, (items might include Christmas plans),
2. Thursday 15th January 2026, (items might include fundraising and P7 disco plans),
3. Thursday 26th February 2026, (items might include Easter plans, P7 trip info),
4. Thursday 30th April 2026, (items might include P7 trip info, summer term updates),
5. Thursday 28th May 2026, (items might include June events, leavers info).

Meeting closed at 9.04pm