

**Risk Assessment – Excursions and Visits**

Staff in Woodlands Nursery follow all North Lanarkshire Guidelines for risk assessment of trips and outings. See general circular.

Staff will ensure they have taken all precautions to ensure the safety of their children.

It is advisable for staff to have a ‘pre-visit’ to the destination before considering taking the children.

They will ensure each child has consent forms signed and that the parent/carer is happy for the child to go.

The ratio for 3-5 year old children should always be adhered to. At times it may vary depending upon the venue and the adult to child ration may be increased.

On the day of the trip/outing staff will ensure that all consent forms are taken, along with first aids materials etc.

Staff will never wittingly put a child in danger and will take all possible care.

**Updated August 2018 by N. Ferguson**

**Woodlands Nursery Class – EXCURSIONS & VISITS** 

