

**Health and Safety**

Resources, apparatus and equipment must be maintained in good condition

* All equipment that is used throughout the week must be thoroughly checked, be in good condition and thoroughly cleaned or sterilised after use.
* Damaged / unsafe / faulty resources should be withdrawn immediately.
* Damages to equipment or resources should be reported and recorded on the inventory if appropriate.
* As part of daily routine, children are encouraged to tidy up and treat resources / equipment with respect.

**Equipment matters**

**Safe stacking and storage of equipment:** When not in use all equipment should be returned to cupboards etc. Items should not be piled up high and room should be kept for access. Daily risk assessment of the nursery environment should take this into account.

**Checking equipment:** All equipment must be checked daily before use as part of the risk assessment process. Any damaged items should be removed.

**Electrical equipment:** All electrical equipment should be checked daily before use. If any equipment is damaged or there appears to be a fault **DO NOT USE**, remove and report damage to janitor.

**Cleaning of equipment:** All equipment must be cleaned thoroughly after use ie. Paint pots, brushes, tables, cups, plates etc. at the end of each day. Toys and furniture is wiped down at the end of each week with sterilising fluid. Children are encouraged to be involved in the cleaning and tidying of equipment.

**Updated August 2018 by N. Ferguson**

**Woodlands Nursery Class – HEALTH & SAFETY** 

