

**Cleaning Schedule**

Daily

Wipe all kitchen surfaces with antibacterial spray and cloth

Wash the 2 cloths in the dishwasher

Check food dates in fridge and throw away any ‘out of date’.

Toilets are checked in the morning and at lunchtime.

Areas are checked each morning.

Weekly (Friday)

Wipe out fridge with soapy water and antibacterial spray

Check food dates in fridge and throw away any ‘out of date’.

Wipe down microwave with antibacterial spray

Toothbrushes rinsed under water and replace if necessary

On-going (As Required)

Wipe out cupboards with antibacterial spray

Toys should be checked regularly and cleaned where required using hot soapy water, cleaning logs are attached to the door of the toy cupboard. Toys must be cleaned before being put away.

Advice from Care Commission on the cleaning of toys is displayed on the back of the toy cupboard door.

**Updated August 2018 by N. Ferguson**

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