W.A.P.S. Microsoft Teams





Community Guidelines

Follow these guidelines to be a good Digital Citizen!

















Positive Posts

When communicating with your teacher and peers online, posts should be positive and appropriate.

* Avoid Negative language and inappropriate words.
* Always use constructive criticism – no put downs!

Always Relevant

All posts to our page should be relevant.

Posts with a purpose.

* Don’t post just to post.
* Consider if it is useful to my teacher or class.

Proofreading

Consider the fact everyone can see what you are posting.

* Double check what you write before you send it.

Patience is key

We are all learning this new tool together. Some will move faster than others and that’s ok!

* Be patient with your classmates (and teacher).
* If you understand someone is struggling – help them!
* If you are unsure – ask for help!

All teachers can see all posts in the chat!

Pupils who are using Teams inappropriately or being hurtful to others will be muted or in serious cases removed altogether.