

Whitelees Primary School & Nursery Class



Parent Council Meeting AGM 28th August 2025

Purpose: Collaborative meeting between the senior staff members at Whitelees Primary School & Nursery and the elected members of the Parent Council to discuss current and upcoming plans within the school environment.

Attendees: -

WPS Senior Team: Acting Head Teacher(s) G MacAuley & C Stewart, Acting Principal Teacher L Mackenzie

Parent Council: -

Chairperson	Kim Bell (Resigned)	Members: Aileen Lewis, Danielle Scott, Deborah Brass, Emily, Fiona Kerr, Sands, Kirsty Bowman, Kirsty Mackenzie, Katie McGarvie, Lynsey Wright and Sandi Rankin
Vice Chairperson	Dawn Macpherson	
Treasurer	Elaine Stewart, (Vice) Susan Graham	
Secretary	Eve Tennent (Resigned)	
Minutes	Amanda Ronald	

Apologies: *Kim Bell, Eve Tennent, Fiona Kerr*

Item	Owner
Welcome & Introduction – AGM (Vice) Chair Report	Dawn
Finance Report - Current Status, PC Bank account update and planned fundraising/grants	Elaine & Susan Elaine & Susan
Headteacher Report - School plans & dates	Gioia MacAuley & Carol Stewart
New Member Submission - Members stepped down or resigned <i>Stepped down: Fiona Kerr, Eve Tennent and Kim Bell</i> <i>Re-Elected; Elaine Stewart and Emily Sands</i> PC New Members Submission Office Bearer roles	WPS Senior Team & PC
AOB – Discuss the Parent Council profits distribution for 25/26 PC Constitution - • Agreement on changes	Elaine Dawn

<ul style="list-style-type: none"> • Agreement in May – official signed agreement on Constitution (as agreed in May) • Co-Opt members? <p>Christmas Cards - Query & Update</p> <p>Future planned events – Confirm dates for meetings and events Autumn Disco Date & Theme?</p> <p>Next PC informal meeting date? For Christmas Fayre roles & Raffle donations letter distribution Autumn disco discussion</p>	<p>Deborah</p> <p>Emily</p> <p>Lynsey & Dawn</p>
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Meeting dates for 2025/26:

30/10/25 PC meeting

29/01/26 PC meeting

14/05/26 PC meeting

Important Dates (TBC):

2/10/25 Autumn disco

29/11/25 Christmas Fayre

19/03/26 Spring Disco