

# Whitelees Primary School and Nursery Class Parent Council AGM - Minutes 29<sup>th</sup> August 2024 – 18.30



## IN ATTENDANCE:

Lindsay Wingate, Emily Sands, Eve Tennant, Fiona Kerr, Kim Bell, Elaine Stewart, Dawn Macpherson, Deborah Brass

Parent Forum: Susan Graham, Aileen Lewis, Lynsey Wright

WPS & NC- Laura Murdoch, Carol Stewart, Gioia McAuley

**Apologies:** Laura Ridley, Sarah Bradley, Debbie Welsford, Dinna Waddell, Danielle Scott and Kirsty Mackenzie

**Minutes agreed by:** Eve Tennant

**Minutes seconded by:** Emily Sands

The meeting was held in school and hosted by the current chairperson, Lindsay. The meeting was started with a warm welcome to everyone.

## CHAIRPERSONS REPORT

Thank you to everyone for attending tonight and welcome to the AGM.

In attendance tonight firstly we have HT Laura Murdoch and the senior management team. We also have members of the current Parent Council for last year and welcome to everyone else who has expressed an interest in joining for this year. We are delighted to welcome you along.

I would like to start my report with thanking each and every member of the PC for their contribution this year.

The Parent Council's priority is to give children experiences beyond school day and experiences that are truly equitable with school community engagement high on agenda.

### Parent Council Events

- Autumn disco in October was well attended.
- Christmas Fayre was the busiest we've ever had.
- Christmas Shows – refreshment, raffle and pocket money stall.
- February disco.
- Primary 7 leavers hoodies contribution.
- Playground improvement is moving forward. We have received 2 quotes. Still one quote to be received before a final decision can be made.
- Donated crisps and chocolate to primary 7 for their leavers party.
- Provided refreshment stall at both Sports Days.
- Summer Shows - Refreshment stall .
- Promote Gift It Forward Thanks (GIFT) fund.
- Donated welcome gifts to new primary 1's.

# Whitelees PS Parent Council Treasurer Report August 2024

During the academic year 2023-2024, a number of activities were held throughout the year to generate income. Our focus again was to raise funds to support the improvements to the school playground. As well as generating funds for the development of the school playground, agreements were made to purchase welcome gifts for the new primary ones, contribute towards the primary seven leavers gift, fund the ice cream van for sports day and to contribute towards school summer trips.

The parent council along with the help of the Whitelees community have exceeded the original funding target of £10,000 for the playground development, raising and committing to a total of £13,000 to be used for improvements to the school playground. We will continue to provide fundraising opportunities to add to our funds for the development of our playground.

Bank Signatures
Elaine Stewart (Treasurer)
Debbie Welsford (Vice Chair)
Lindsay Wingate (Chair)

Event	Profit	Activity
1. Wonka Disco	£1091.06	Entry to disco and shop sale
2. Christmas Cards	£407.90	Sales of personalised merchandise
2. Christmas Fayre	£2632.23	Stalls, raffle and cafe
3. Christmas Show	£353.72	Sale of snacks and gifts
4. Funfair Disco	£677.97	Entry to disco and shop sale
5. Sports Day/Summer Show	£1158.28	Sale of snacks etc
6. Summer cost	-£249.21	Snacks etc
7. Ice Cream Van	-£186.00	Cone/Ice pole for all children
8. P1 Gift	-£198.00	Homework Bags
9. P7 Leaver Gift	-£256.67	Half of leavers hoodie bill
9. Christmas 2024 purchases	-£68.20	Stock for Christmas Fayre 2024
9. Paypal Issue	-£17.68	Sarah Bradley
10. Summer Trips	-£600.00	Contribution to keep trip costs down
<b>Total Profit</b>	<b>£4460.04</b>	
<b>Bank Balance</b>	<b>£13428.71</b>	

## Summary of the Year

1.	We returned to the school year raring to go and kicked off our jam-packed year with our Wonka themed disco. The school disco raises funds whilst also promoting social skills for the children outside of school with their peers in a formal yet fun setting, with games, activities and an opportunity to spend their money on items they chose.
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2.	Christmas cards this year was one of our best to date. Sale proved very popular this year with parents/carers purchasing a wide range of gifts.
3.	The main event in generating the biggest profit remains the Christmas events (including the raffle)
4.	This year we were able to support the school in contributing towards the school Summer trips with the aim of keeping the costs as low as possible for parents/carers.
5.	We exceeded our original pledge towards the development of the school playground.

## HEAD TEACHERS REPORT

Laura thanked the Parent Council for the amazing achievements over the past year.

There have been some staffing changes over the Summer with two permanent members of teaching staff joining Team Whitelees. Kirsty Reid (P6) and Meghan Hart (P5) and Morag Scott retiring in the Summer.

We have 3 members of staff who are not permanent to the school. Louise MacKenzie, Nadine Sinclair and Aimee McKenzie working 2 days per week.

Emma Benton from the nursery is helping out in the office over lunchtimes. Mrs Mollan got married over the Summer and is now Mrs Ronald.

Carol Stewart now holds the permanent position of Principal Teacher due to the recent management restructure.

We received the results of our VSE (mini inspection carried out by the authority) – we are delighted that the reported high quality learning and teaching, everyone is welcoming and nurturing, children are fully engaged and there were no action points.

Our Meet the Teacher was a huge success.

Dig In Day will be on Saturday 7<sup>th</sup> September with lots of jobs to be done outdoors.

### School Improvement Priorities

Carol and Gioia will take the lead on the School Improvement priorities:

#### Carol Stewart

*We aim to support children's mental health and wellbeing, through embedding approaches to develop and support practices.*

- Provision for children with AS needs.
- Self-evaluation work with educational psychologist to go through evaluation process.
- Soft start for every class 20-30 mins, emotional check in teachers observe which helps to remove anxieties.
- Muted colours on walls in classrooms.
- Supporting parents.
- Increase attendance – children can be impacted by trauma or neurodiversity's which affect attendance. Last year staff took part in trauma informed practice training and this will continue this year.
- UN Convention on Rights of a Child (UNCRC) is being developed across the curriculum. We are working towards our silver award for UNCRC.

### Louise MacKenzie

- Leading on writing.
- After school clubs which will be streamlined this year.
- Sports working towards achieving the gold Sports Award.
- Due to time constraints, we will take part in Glee every second year.
- Rock and pop band this year.
- Choir.
- Lunchtime club.
- Fundraiser – sports.

### Gioia McAuley

- Will work alongside Nadine Sinclair on Developing the Young Workforce (DYW) and Enterprise.
- We will continue with social enterprise with all classes and a whole school approach. Last year's social enterprise was a school tuck shop which provided care packages to be distributed in the community. This year we will offer free fruit as well as a tuck shop.
- Paige Forrest will focus on outdoor learning and teaching. Love Outdoors were in the school last week providing training to the teaching staff, support staff and management team.
- Amy Robertson will lead on project-based learning.
- We have heavily invested in our play areas developed.
- Play in afternoon.

## **PARENT COUNCIL 2024-2025**

### *Current Council – 14 Members*

Sarah Bradley, Lindsay Wingate, Debbie Welsford, Donna Waddell, Deborah Brass, Fiona Kerr, Kim Bell, Elaine Stewart, Danielle Scott, Dawn Macpherson, Kirsty MacKenzie and Laura Ridley, Emily Sands and Eve Tennant

### *Year 2 in post:*

Elaine Stewart, Kim Bell, Emily Sands and Eve Tennant

### *Year 2 step down's:*

Lindsay Wingate, Sarah Bradley, Deborah Welsford, Donna Waddell and Laura Ridley

### *New Member Submissions:*

Kirsty Mackenzie, Fiona Kerr, Danielle Scott, Dawn Macpherson, Deborah Brass, Aileen Lewis. Kirsty Bowman, Katie McGarvie, Susan Graham, Lynsey Wright and Sandi Rankin

### *2024/2025 Parent Council*

Elaine Stewart, Kim Bell, Emily Sands, Eve Tennant, Kirsty Mackenzie, Fiona Kerr, Danielle Scott, Dawn Macpherson, Deborah Brass, Aileen Lewis, Kirsty Bowman, Katie McGarvie, Susan Graham, Lynsey Wright and Sandi Rankin

### *Office Bearers 2024/2025*

Chairperson – Kim Bell

Vice Chairperson – Dawn Macpherson

Secretary and Social Media – Eve Tennant

Treasurer – Elaine Stewart

Vice Treasurer – Susan Graham

## AOB

All meetings will be held via a combination of online platform and in person at 18:30 on the following dates:

30<sup>th</sup> October – in person

30<sup>th</sup> January – online

15<sup>th</sup> May – in person