



Tollbrae Primary School Code of Conduct

At Tollbrae Primary School, we value *'Respect, Achievement and Enjoyment'*.

These values are reflected in our expectations for behaviour and conduct:

Kind, Safe and Ready to Learn

We believe that all our learners should treat others with kindness and respect, keep themselves and others safe and work hard to achieve their potential.

Our Code of Conduct reflects the behaviour and actions that we expect in order to ensure that our school community is always Kind, Safe and Ready to Learn:

When entering school we

- ✓ Wear our school uniform with pride.
- ✓ Walk carefully and quietly into school.
- ✓ Ensure that our mobile phones are never used within the school campus.

During lessons we

- ✓ Treat others with respect and show good manners.
- ✓ Follow instructions straight away.
- ✓ Give our best effort to all learning tasks and make sure that we do not distract others.

When moving around school we

- ✓ Always ask for permission before leaving a lesson
- ✓ Keep to the left in corridors and on the stairs.
- ✓ Use quiet indoor voices.
- ✓ Respect the work on the walls.
- ✓ Stop at the points indicated by our teacher.

In the toilets we

- ✓ Respect the privacy of others.
- ✓ Use appropriate voice level and kind words.
- ✓ Keep toilets tidy.
- ✓ Flush the toilet and wash our hands.

In the playground we

- ✓ Use kind words and cooperate with others.
- ✓ Are respectful to all adults across the school campus and follow their instructions straight away.
- ✓ Use equipment safely and properly and tidy it away when we are finished.
- ✓ Follow the rules of the game and are a good sport.
- ✓ Stay in the school playground area and do not enter the building without permission.
- ✓ Put all our rubbish in the bins.

In the cafeteria we

- ✓ Wait patiently in the line.
- ✓ Use our quiet inside voices and say 'please' and 'thank you' when we choose our food.
- ✓ Use our cutlery properly.
- ✓ Pick up anything we drop and tidy everything away so the table is clean for the next person.
- ✓ Put food and waste in the correct recycle bins.

If our behaviour does not reflect the Code of Conduct

- We are reminded of our school's expectations - **Kind, Safe and Ready to Learn**.
- We are encouraged to talk with an adult about how our behaviour is affecting others, the consequences if we continue and any support that we might need to improve.
- If our behaviour is affecting others, we may be given time out within our class, time out in another class or time out of the playground or cafeteria.
- We understand that we will not receive class awards and earned privileges.
- If our behaviour is seriously detrimental to order and discipline within the school or the educational well-being of other pupils, we may be temporarily excluded from school.