

# Application for free school meals and clothing grant 2022-2023

Please send the completed application form to: Free School Meals Team  
 Dalziel Building, Ground Floor, Scott Street, Motherwell ML1 1SH or email your form to:  
**fsm@northlan.gov.uk**

For office use only

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## Parent/carer details

Forename	Surname
Address	NI No.
	Tel. No.
	Mobile*
Postcode	Email*

\* Providing this information will help to ensure you are advised of the outcome of your application sooner.

## Children's details

Please include all school children and those attending Nursery  
 Please indicate what you are claiming for (✓)

Forename	Surname	D.O.B.	School and year group as at August 2022	FSM (✓)	CG (✓)

I am in receipt of the following benefits:

- INCOME SUPPORT
- JOBSEEKER'S ALLOWANCE (INCOME BASED)
- EMPLOYMENT & SUPPORT ALLOWANCE (INCOME RELATED)
- UNIVERSAL CREDIT (MAXIMUM MONTHLY EARNED INCOME OF £660 REPORTED BY EMPLOYER)
- CHILD TAX CREDIT WITH A GROSS ANNUAL INCOME BELOW £17,005 WITH NO ELEMENT OF WORKING TAX CREDIT
- MAXIMUM CHILD TAX CREDIT AND MAXIMUM WORKING TAX CREDIT WITH ANNUAL INCOME BELOW £7,920
- SUPPORT UNDER PART V1 OF THE IMMIGRATION AND ASYLUM ACT 1999
- HOUSING BENEFIT (Housing Element of Universal Credit is not Housing Benefit)
- COUNCIL TAX REDUCTION (Single persons discount/exemption is not Council Tax Reduction)

\* Please note: income thresholds may be subject to change by Scottish Government

Bank/Building Society Account Details						
Name of Account Holder						
Name and Address of Bank/Building Society <small>(Please note that Post Office accounts are not acceptable)</small>						
Sort Code (6 digits)						
Account Number (8 digits)						
Roll/Reference Number (if applicable)						

The information I have provided is true and accurate and I have not left anything out. You may take me to court if I have made false statements. I understand that if free school meals are authorised and my current circumstances change, I must tell you. I will provide proof, when needed, that I currently receive the benefits to allow me to have free school meals.

Signed

Date

## NOTICE OF CUSTOMER CONSENT

If you qualify for 8 and/or 9 below, by signing the customer notice of consent below you are agreeing to allow NLC to confirm your details with the benefits section.

I hereby give permission to use my Housing/Council Tax Benefit details to verify my eligibility to Free School Meals and/or Clothing Grant.

Once you have given your permission to use your Housing/Council Tax Benefit details, to verify your eligibility to Free School Meals and/or Clothing Grant, you do not have to give your permission again for any future application, unless your circumstances change, or you write to cancel your consent.

I understand that I may withdraw my consent to the disclosure of such information at any time by writing to: Revenue & Benefits Support Team, Dalziel Building, Ground Floor, Scott Street, Motherwell ML1 1SH.

ONLY sign this declaration if you want NLC to use your information to verify your application for Free School Meals and/or Clothing Grant.

Signed

Date

Customer      Appointee      Legal Representative      (Please tick as appropriate)

	Proof submitted	✓	Application verified (name)
1	Income Support		
2	Job Seekers Allowance (Income Based)		
3	Employment & Support Allowance (Income Related)		
4	Universal Credit (Maximum monthly income of £660)		
5	Child Tax Credit with a gross annual Income below £17,005 with no element of Working Tax Credit		
6	Maximum Child Tax Credit and Maximum Working Tax Credit. Annual Income below £7,920		
7	Support under part V1 of the Immigration and Asylum Act 1999		
8	Council Tax Reduction		
9	Housing Benefit		
10	Proof of Parentage/Legal Guardianship		