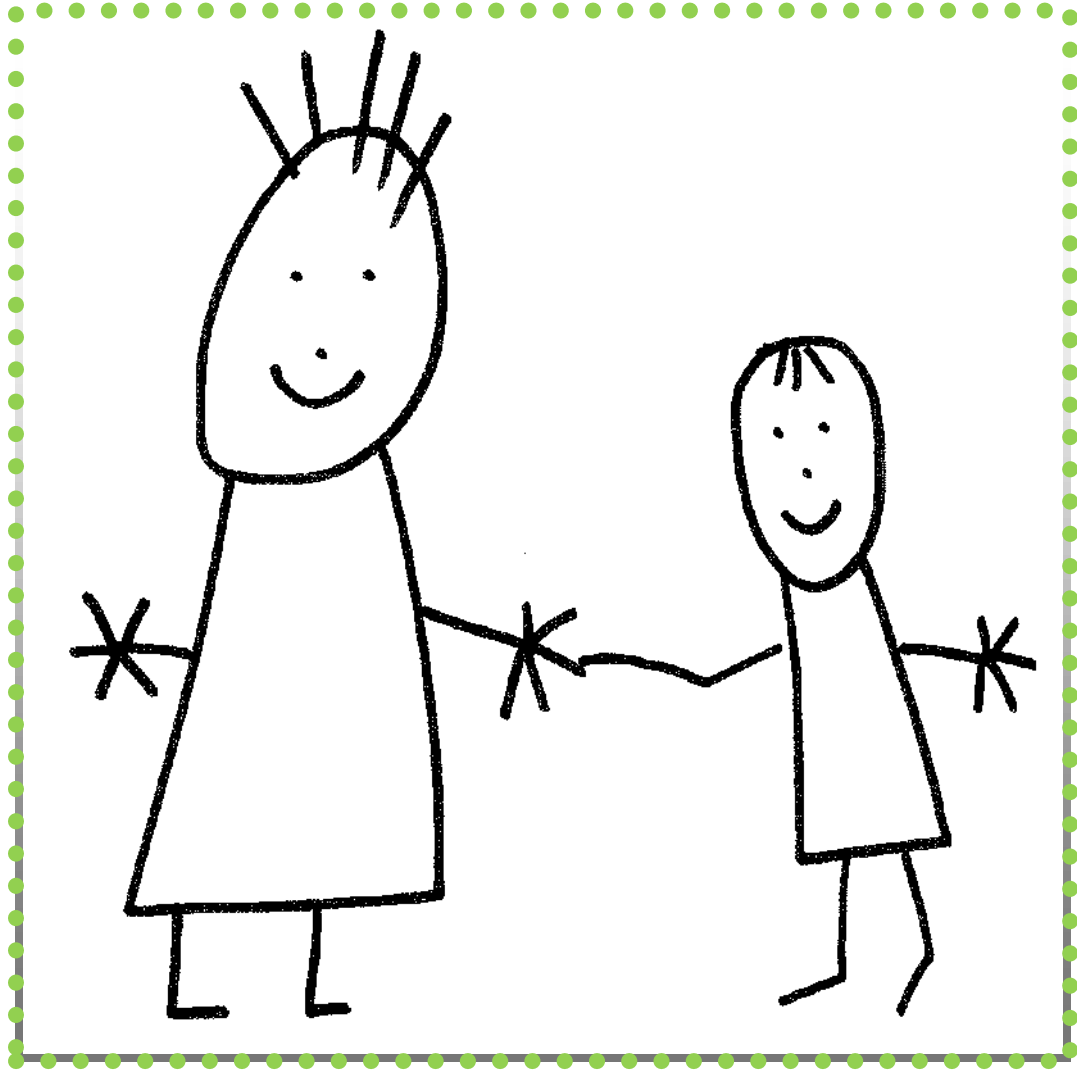


# St. Michael's Primary Nursery Class



Parent Handbook  
2025 - 2026

## Contents

<b>Section One</b>	<b>Establishment Aims</b>
<b>Section Two</b>	<b>General Information</b> <ul style="list-style-type: none"><li>• Names and job titles of our staff members</li><li>• Hours of opening</li><li>• Length of year including details of holidays</li><li>• Admissions Policy</li><li>• Age range of children in the establishment</li><li>• Numbers of children at each daily session and patterns of attendance</li><li>• Register of applicants</li><li>• Enrolment procedures</li><li>• Settling in procedures</li><li>• Arrival and collection of children</li><li>• Attendance</li><li>• Insurance</li><li>• Excursions and consent forms</li><li>• Transport</li><li>• Emergency closure arrangements</li><li>• Contingency plan</li><li>• Emergency contacts</li><li>• Snacks and the promotion of healthy eating</li><li>• Birthdays</li><li>• Accommodation for parents</li><li>• Cloakroom area</li><li>• Suitable clothing</li><li>• Car park</li><li>• Statement on No-Smoking Policy</li></ul>
<b>Section Three</b>	<b>Medical Information</b> <ul style="list-style-type: none"><li>• Medication</li><li>• If your child becomes ill</li><li>• Minor accidents / Incidents</li><li>• Visits to the establishment by medical staff</li></ul>
<b>Section Four</b>	<b>The Nursery Curriculum</b> <ul style="list-style-type: none"><li>• Our aims</li><li>• How we promote development and learning</li><li>• Experience and outcomes</li><li>• How we do it</li><li>• Assessment and reporting</li><li>• Progress meetings</li></ul>

## Contents

- Section Five**      **Parental Partnership**
- Nobody knows your child better than you
  - Working together to promote positive behaviour
  - Key workers
  - Child protection
  - Fund-raising
- Section Six**      **The Wider Community**
- Our establishment and the community
  - Services within the community
  - Links with primary schools
  - Local primary schools
- Section Seven**      **Other Information**
- Suggestions and complaints
  - Useful addresses
  - How to find us
  - Disclaimer on changes to information given

## **Section One: Establishment Aims**

In our establishment we aim to offer the highest quality service.

### **Our Vision & Values**

Our vision at St Michael's Nursery Class is

- To create a happy, safe and stimulating environment for each individual to fulfill their potential.
- Provide a broad, well-balanced curriculum to enable each child to become confident individuals, successful learners, responsible citizens and effective contributors.
- To work closely with parents/carers involving them in all aspects of their child's learning.
- Provide an environment which is based on the core values of resilience, respect, kindness, success and equality.

### **Our Aims**

Staff in the nursery class aim to offer the highest quality service. We will seek to:

- Develop in our children the attributes, knowledge and skills that will allow them to flourish in a journey of life long learning.
- Engage children in high quality learning and teaching which is interactive, motivating, fun and offers real life experiences.
- Create a safe, happy and inclusive environment where everyone is valued, respected, fairly treated and successes are celebrated.
- Nurture positive relationships which encourage active, effective communication with parents and the school community.
- Ensure that each child has a strong sense of pride in themselves, their school and that they become active contributors in society.

### **Quality Control**

St. Michael's Nursery Class is subject to regular inspection by Care Inspectorate. The services on offer at the Nursery are evaluated to ensure that the National Care Standards are being implemented and that the Nursery curriculum on offer to children is high quality.

### **Improvement Plan**

The Nursery & Primary joint Improvement Plan is reviewed annually allowing us to identify strengths and areas for development within the services we provide. The plan details the tasks which we as a Nursery and Primary team, must address if our provision is to continually improve.

### **Non denominational policy of the nursery**

The nursery is non-denominational. We respect and welcome children and parents of all religions, faiths and beliefs.

### **Our equal opportunities policy:-**

All early years services should reflect the council's equal opportunities policies and be anti-racist, anti-sexist, multi-cultural and recognise the rights of both men and women to work or to care for children. Provision should take account of the needs of children with disabilities or chronic illnesses. These principles are reflected in the criteria used to admit children to nursery and in the curriculum of all the establishments.

## Section Two: General Information

All staff are recruited under North Lanarkshire Recruitment and Selection Policy. All staff are vetted and disclosed to ensure they are suitable to work with children and families.

Together we work with the Scottish Social Services Council to ensure we are appropriately registered with a professional body and to ensure we hold the appropriate qualifications i.e. B.A in Childhood Practices, Professional Development Award, Higher National Certificate and National Nursery Examination Board.

Head of Establishment: Mrs. Karen Greechan

Name of Staff Member	Job Title
Mrs. Niki Di Mascio	Depute Head Teacher
Miss. Megan Dalgleish	Principal Lead
Mrs. Paula McCormack	Principal Lead
Mrs. Annmarie Lorentzen	Lead Practitioner
Mrs. Gail Macartney	Early Years Key Worker
Mrs. Sarah Jane Miller	Early Years Key Worker
Mrs. Kerry Elliot	Early Years Key Worker
Ms. Kirsty Hendry	Early Years Key Worker
Mrs. Laura Jane Coia	Early Years Support Worker
Ms. Sarah-Beth Burnett	Early Years Support Worker
Miss Vicky Reilly	Early Years Support Worker
Mrs. Rhona McMillan	Clerical Assistant

### Hours of Opening

Daily Sessions: Morning session 48 weeks - Monday to Friday 8.00 a.m. - 12.45 a.m.

Afternoon session 48 weeks - Monday to Friday 11.15 a.m. - 4.00 p.m.

Term Time Session 38 weeks - Monday to Friday 9.00 a.m. - 3.00 p.m.

### Length of year including details of holidays:-

St. Michael's Nursery runs all year round for AM/PM children and term time children attend in line with school terms. A holiday list is supplied each year, including Public Holidays and In-Service Days. You will find a Holiday List for 2025/26 at the back of this Handbook, this is subject to change.

### Admissions policy

All Nursery places are allocated in line with the Council's admissions policy. The Nursery staff will be happy to advise you how this policy operates when you apply for a place for your child. A leaflet detailing the Council's policy is also available from all establishments. If you would like a copy, please ask for one, or download from [northlan.gov.uk](http://northlan.gov.uk)

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**Age range of children in the establishment**

The Nursery offers placements for children from 3-5 years.

**Numbers of children at each daily session and patterns of attendance**

We have, for this year, a total of 44 children at any one time. This includes a mixture of AM, PM and Term Time places. AM and PM sessions run for 48 weeks of the year and Term Time sessions run for 38 weeks in line with school holidays.

A ballot will take place when more applications than places available have been received, in line with North Lanarkshire Council guidance.

**Register of applicants**

A register of all applicants will be kept by the Head Teacher and the information contained in the applications will be considered by in the allocation of places. Please note that the length of time a child's name has been on the register will not affect the child's priority for admission.

Parents can ask to see their application form at any time. If circumstances change which affect the application you have the responsibility to inform the main office or the Head Teacher. All information and details are stored securely in locked filing cabinets.

**Enrolment procedures**

When your child is allocated a place within the Nursery you will be invited to our informal settling/information afternoon. During this visit you will be given the opportunity to visit the Nursery, meet the staff and let your child explore the setting. You will also be given practical day to day information about the running of the Nursery whilst also having the chance to ask any questions you may have. On your child's first day at St. Michael's you will be asked to complete a range of paperwork giving us important details about you and your child.

**Settling in procedure**

When your child first starts Nursery, they need time to get to know us. We ask that you spend the first few days settling your child in and establishing a relationship with your child's key worker. Your child will feel more confident staying at Nursery when he/she sees parents/carers working together. Over the next few days, or however long it takes for your child to feel comfortable and ready to allow you to leave, a gradual separation period will be established. The member of staff assigned to your child (the key worker), will be guided by your child and will suggest that you spend a short period e.g. in the parents area, leaving your child happily playing in the Nursery.

**Taking time to get this settling in period 'right' is worthwhile, our aim is to make the transition from home to Nursery a happy one.**

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## **Arrival and collection of children**

It is essential that a responsible adult over the age of **16 years** will bring and collect a child from Nursery.

In the interests of your child's safety you should make a point of informing staff if he or she is to be collected by someone not known to us. This avoids difficult situations when a child cannot be allowed to leave with an adult who is unknown to us.

Any arrangements where children are dropped off or collected from an area other than the nursery door will be communicated to parents via e-mail.

## **Attendance**

Although there is no statutory requirement for attendance at Nursery, it is desirable that there is regular attendance. A record of attendance is maintained. If a child is going to be absent from the Nursery, parents are asked to phone the office and explain the reason for the absence. It is the policy of North Lanarkshire Council that should a child be absent without notification, staff will phone home on the first day, if parents have not already contacted the Nursery.

## **Insurance**

Sometimes children like to bring something special or new to Nursery for their friends to see. However parents should ensure that valuable items are not left in the Nursery, particularly as the authority has no insurance to cover the loss of such personal items. Claims submitted are likely to be met only where the authority can be shown to have been negligent.

## **Excursions and consent forms**

When outings or excursions for children are planned, the Head Teacher or a member of staff will advise you in advance. You will be asked to complete consent forms which give your permission for your child's participation. Please note that children cannot take part in outings unless completed consent forms have been submitted by their parent/carer, other than local visits where prior consent has been granted at time of enrolment. Local visits may include the local Co-op, library and Coffee House.

## **Transport**

Transport is not normally provided for children attending pre-five establishments. The Council may, however, provide transport to and from Nursery for children with additional needs who may require to travel some distance to take up their placement. Parents should make their own travel arrangements.

## **Emergency closure arrangements**

The Nursery will be opened on the times already outlined, but on some occasions circumstances may arise which mean the Nursery has to close.

The Nursery may be affected by, for example, severe weather, transport problems, power failures or difficulties with fuel supplies. If this happens, we will do all we can to let you know about the details of closure and re-opening. We may keep in touch by telephone, e-mail, text, twitter, notices in local shops and community centres, announcements in local churches, in the press, on local radio and North Lanarkshire website.



### **Contingency Plan**

In the event that St. Michael's Nursery had to close, due to unforeseen events such as flooding due to weather conditions etc, in line with North Lanarkshire Council's policies and procedures, we would relocate to within St. Michael's Primary School or other suitable premises. All staff and parents would be notified and kept informed of developments.

### **Emergency contacts**

Parents whose children are in the Nursery are asked to provide the establishment with the names, addresses and telephone numbers of two contact persons for use in case of an emergency, or we need to contact you regarding the safe collection of your child. Please make sure your emergency contacts are local to the Nursery.

**It is the responsibility of the parent/carer to inform the Nursery of any changes to this information.**

### **Snacks and the promotion of healthy eating**

It is vital that children acquire and maintain healthy eating habits, and so the snack, which is provided at the Nursery, encourages this. The children enjoy toast with a variety of spreads, bread sticks, crackers, fruit and vegetables such as carrots and cucumbers. Milk or water is offered for the children to drink. Occasionally they assist in the making of seasonal foods such as soup, haggis and neeps, etc. They are encouraged to sample foods from different cultures e.g. Chinese New Year, Diwali, etc. During snack time the staff have the opportunity to promote aspects of healthy eating with the children. Special arrangements can be made for any dietary requirement/food allergy and we would encourage you to inform us as soon as possible so that provision can be made. Please bear in mind that we are a nut free School and Nursery to protect children with allergies.

**HEALTH PROMOTION:** As we are a Gold Award winning Health Promoting Nursery, we encourage the children to be aware of the benefits of health and well-being. This includes fitness, nutrition, good oral health and hygiene and sun protection. Sun cream consent forms are included in your induction pack. Children should on sunny days come to Nursery with sun cream on and a sun hat and glasses.

**DENTAL HEALTH:** The Nursery is a member of Lanarkshire Health Board. Tooth brushing routines are included after eating snack in the Nursery. This is monitored termly by the Oral Health Action Team.

### **Birthdays**

We enjoy celebrating children's birthdays and allow parents to provide a small cake to allow your child to celebrate their special day at Nursery, however please make sure the cake is shop bought with all packaging intact as we are a nut free Nursery.

### **Accommodation for parents**

We are keen to work together with you and we would be delighted if you would consider joining our Parents Committee. The group helps the Nursery in many ways e.g. running the nursery library, helping to fundraise for various priorities. Parents are welcome to come along and join in with the activities in the Nursery. Parental disclosure is required by law. Unfortunately we are unable to provide parents with a room, but parents are of course welcome to wait for children in the seated area in the foyer.

In addition, if a parent has any concerns or simply wishes to observe their child at play, they may spend time in the Nursery. Parents are also entitled to access any personal records held for the child.

### **Cloakroom area**

Every child will be allocated a little peg to hang his/her coat with your child's name on it. We advise you to put your child's name on their belongings, including shoes. Please ensure that you leave a change of clothes in a little bag (not a plastic one) at their peg, clearly labeled. Children prefer their own clothes; however we do have spare clothes for that little emergency.

### **Suitable clothing**

We encourage children to be independent in dressing and toileting although accidents do happen, therefore please provide your child with a change of clothing. Children have the most fun when they are doing messy work. We will always try to make sure that they are wearing aprons but again, accidents do happen so please dress your child in suitable clothing. If you wish, Nursery uniform may be purchased. Please also make sure that your child has suitable outdoor clothing, as we play outdoors every day.

In the interest of Health & Safety, soft-soled shoes such as plimsolls are required for Nursery. All clothing and footwear should be clearly marked with your child's name. Please encourage your child to change their shoes and outdoor clothes in the cloakroom. Due to Health and Safety Nursery children are not allowed to wear earrings whilst participating in P.E. As Nursery children have free access to climbing equipment etc. earrings are not safe or appropriate. Please note that children wearing earrings may only be allowed to take part in restricted activities.

### **Parking at St. Michael's**

Parking outside the school in order to drop off children for School and Nursery can create congestion when cars are parked on both sides of the road. There is also insufficient access for emergency services vehicles wishing to gain entry to the School and neighbouring houses and for these safety reasons, we would ask that rather than parking outside the school, you should park within the Knights of St. Columba or Co-op car park and then walk the short distance into the Nursery. **Please do not park in or walk through the school car park.**

### **No smoking policy**

Smoking of any kind is not permitted in and around this building.

## Section Three: Medical Information

### Medication

If your child is in need of medication during his/her time at Nursery you should discuss his/her requirements with the Head Teacher. Prescribed drugs will be given at our discretion. You will need to complete an appropriate form which authorises Nursery staff to administer the drugs to your child. In the event your child has been administered medication you will be informed and invited to sign and acknowledge.

If your child suffers from any condition such as asthma, epilepsy, diabetes or any allergy you must inform the staff at the Nursery if there are any activities or specific circumstances, which are likely to bring on an attack. You must also inform us of any emergency treatment to be administered.

### If your child becomes ill

If your child becomes ill while at Nursery, every effort will be made to contact you and/or your emergency contact number/s. If necessary we will contact emergency services. If the illness or accident is of a serious nature, your child will be taken to the nearest hospital/accident department and you will be contacted and advised to join your child at the hospital. **It is essential that you keep the Nursery up to date with any change of either your own and your emergency contact information.**

Children who are obviously unwell should be kept at home where they will be more comfortable. If your child has an infectious disease, such as measles or chicken pox, they must be kept at home for the stated period.

Please note that children with fever, sickness and/or diarrhoea, should not return to Nursery until 48 hours after their bout of illness, and they are fully recovered. Further information can be found on the NHS website.

### Minor accidents/incidents

If any bumps or bruises occur during the day, accidents/incidents will be recorded in our accident/incident book; a member of the Nursery staff will investigate and sign. You will be invited to sign on your arrival to collect your child. In the event that someone else collects your child, they will be informed on your behalf.

Your child may bump or knock into resources during the course of their Nursery session. On some occasions staff may not have observed this and will act upon what the child tells them happened. If this event arises it will also be recorded. Should a serious accident/incident occur, we will endeavour to follow appropriate procedures at that time, relating to the accident/incident. We will contact parents and keep you informed.

If your child comes into Nursery with a bump or bruises it is the responsibility of the parent to inform us of the incident.

### Toileting

It is expected that all children starting nursery are fully toilet trained, advice can be given by your Health Visitor and nursery staff.

### **Visits to the establishment by medical staff**

There are no scheduled visits to the Nursery by medical staff, however, termly the Nursery is visited by the Oral Health Team, who talk to the children about the importance of good oral health and will apply fluoride varnish twice a year if requested. Pre-school children will be offered a Vision Screening Test by NHS qualified staff. Consent forms for this will be issued during your child's pre-school year. The Nursery staff remains in attendance at all times during these visits.

## **Section Four: The Nursery Curriculum**

### **Our aims**

At St. Michael's Nursery we aim to:-

- Provide an attractive, safe and stimulating environment from which all children can develop their full potential and enjoy play.
- Provide a wide range of activities and offer structured, selective choices to children, covering all aspects of the curriculum and all stages of development ensuring an appropriate curriculum for the individual child.
- Enable children to become independent, confident individuals, who are effective contributors, which in turn helps them to gain confidence and self-esteem allowing them to be responsible citizens and successful learners.
- Encourage and provide good role models for children ensuring positive images of all people regardless of race, religion, culture, gender, age or ability.
- Encourage and assist parents as prime educators of their children and to work with them in partnership.
- Ensure all learning is fun.

### **How we promote development and learning at St. Michael's Nursery**

#### **Experiences and outcomes**

We promote learning through an experiential curriculum. The term curriculum is used to describe all of the activities and experiences available to the children, which help develop their knowledge, understanding and skills for life. We evaluate what children have learned in order to develop their next steps. We will continue to work with you, your child and partnership agencies, to ensure our curriculum is appropriate, interesting and fun.

#### **How do we do it?**

We offer a broad and carefully planned curriculum by delivering a balance between free play, meaningful structured activities and key worker group times.

We use "A Curriculum Framework for Children 3-5", "A Curriculum for Excellence" and "Realising the Ambition: Being me HG10ELC" documents. We provide context within which the child has the opportunity to acquire certain knowledge, skills and attributes. Please look in the foyer at our Curriculum Wall which outlines monthly curricular areas.

## **CURRICULUM FOR EXCELLENCE**

St. Michael's Nursery follows the Curriculum for Excellence Early Level. This is split into the following curricular areas:

- Literacy and English
- Numeracy and Mathematics
- Health and Wellbeing
- Expressive Arts
- Social Studies
- Technologies
- Science
- Religious and Moral Education

Developing the children in each of these areas helps ensure they become confident individuals, effective contributors, successful learners and responsible citizens.

### **Assessment and reporting**

Through staff observation and prior knowledge of your child, records of development and learning are recorded in the child's online Learning Journal. Each child's key worker will record and note appropriate developmental milestones including photos of learning, which will help construct children's next steps. Children are included in this process and parents are encouraged to add photos and milestones from home; therefore our partnership with you respects your responsibility to support your child's learning.

Research has indicated that parents are the child's first educators and we will continue to work effectively in partnership with you. You and your child will have the opportunity to add to their Learning Journal and comment on their learning. We encourage you to regularly check their Learning Journal and view with your child and the wider family. You will receive an e-mail from Learning Journals to set up your account.

### **Progress meetings**

During your child's time with us you will have the opportunity to meet formally and informally with key workers and staff. Together you will be able to share your child's development and learning. You will receive regular updates on your child's progress via our online learning journals. You will also receive formal reports about your child's development and learning, a celebration of their achievements. At the end of their pre-school education we will send a copy of their report to their receiving Primary School. Parents will be included in the process.

We will continue to work with children, families and partnership agencies, to ensure your child has the right support at the right time, to access an appropriate curriculum where they have opportunities to reach their full potential. We recognise that some children and families may have different needs and abilities, and as such will need additional support to reach their full potential. We believe working together will help identify individual needs and ensure each child has the very best start to their pre-school education.

## Section Five: Parental Partnership

### Nobody knows your child better than you

Parents are children's prime educators in their earliest years and we value the role of parents and will work to create genuine partnerships with you.

Our aims for the promotion of partnership are:

- To develop children's learning
- To work together with home and families.
- To take account of each child's individual needs
- To encourage opportunities for each child to become successful learners, confident individuals, responsible citizens and effective contributors
- To work with other relevant agencies
- To support transition from home to Nursery and from Nursery to School
- To offer advice and support, or help to seek guidance where required and requested.

### Working together to promote positive behaviour

Positive behaviour and attitudes are essential to the Nursery environment. It not only helps to create a harmonious and effective learning environment, but also encourages children to feel good about themselves.

Feeling good about oneself, being happy and confident in the Nursery contributes greatly to the ability to learn. Children are moulded by attitudes and it is most important that these attitudes are positive.

By promoting positive behaviour we encourage our children to have consideration and respect for others, their surroundings and property. We aim to ensure that each child is valued and respected and how a particular type of behaviour is handled will depend on the circumstances, although it is important that a child knows that it is his/her behaviour that is unacceptable.

In the Nursery we have these 'Golden Rules' and 'Values' that we encourage the children to follow:

**GOLDEN RULES**  
**Be gentle**  
**Be kind and helpful**  
**Be honest**  
**Respect other people**  
**Listen to people**  
**Look after property**

**VALUES**  
**Kindness**  
**Success**  
**Resilience**  
**Equality**  
**Respect**

We promote a positive behaviour policy and encourage respect for others at all times.

Further information regarding our Positive Behaviour policy is available in the Policy Folder within the nursery.

### **Key workers**

Each child attending the Nursery is linked to a particular member of staff. This person has key responsibilities for the all round care and education for your child. The keyworker assigned to your child is responsible for monitoring and assessing his/her on going progress at Nursery. The staff operates as a team but your child's key would be your first point of contact for any queries you may have. You may find your child has a shared keyworker due to staff job share position; however this is carefully managed to ensure effective communication to keep you informed.

### **Child Protection**

Staff have been trained and follow the guidelines of North Lanarkshire's Child Protection Policy. These guidelines are available in the Policy Folder in the foyer.

**If you have any concerns about your child or any other child, please speak to the Child Protection Coordinator, Mrs. Karen Greechan, Head Teacher or in her absence Mrs. Niki Di Mascio, Depute Head Teacher.**

### **Microsoft TEAM**

A parent TEAM will be set up yearly to provide photos of children at play on a regular basis for parents to view. Joining instructions and access code will be sent to new parents when their child starts nursery.

### **Fundraising**

As previously stated, the parents of children attending Nursery are asked to contribute £2.00 per week. This helps to finance the daily snacks, birthday and Christmas presents, parties, excursions out with the Nursery and visitors e.g. Zoolab, Zumba, etc.

Various fundraising events are held throughout the year for the benefit of the Nursery and a variety of charities.



## **Section Six: The Wider Community**

### **Our establishment and the community**

St. Michael's Nursery strives to play an active part in the local community. On going initiatives and developments, regular notices, newsletters and local publications promote the facilities we have to offer. We constantly review our methods for stimulating a growing awareness of the services we provide. We believe we have an important role in the community by supporting our youngest children and their families.

Parents, carers and families of the children are invited to attend a variety of events within the Nursery and School including end of term concerts and graduation ceremonies, Christmas concerts, Easter parades, coffee mornings to name but a few.

The Nursery has close links with services in the community such as Community Police, Fire Brigade, Oral Health Team and Community Vets, who voluntarily speak to the children and parents on a number of topics.

Teaching students from Glasgow and Strathclyde Universities and N.C and H.N.C in Early Education and Childcare students from Cumbernauld College regularly have placements within the Nursery.

### **Services within the community**

Health/Dental Care

Church - St. Michael's R.C Church

Moodiesburn Library - Pivot Community Centre

Community Police

The Coffee House, Moodiesburn

### **Link up with Primary School**

The Nursery has close links with the Global Citizenship, Eco School, Fairtrade and the Health Promoting School Committees within the school. We also have links with St. Michael's Primary Parent Council.

### **Local Primary Schools**

Glenmanor and St. Michael's are the two primary schools, which serve the community of Moodiesburn.

The majority of children who leave the Nursery move onto St. Michael's Primary. However some do transfer to other primary schools. We have a programme in place which supports your child with the transition from Nursery to Primary School and children have the opportunity of visiting the respective schools prior to transfer. Staff liaise closely to ensure as smooth a transition as possible for your child.

Throughout the year opportunities arise for the children to experience the wider school community within St. Michael's Primary School through visits to assemblies, performances by the school children, coffee morning, enterprise opportunities etc.

## Section Seven: Other information

### **Suggestions and complaints**

We are always striving to maintain and improve our service. If you have any suggestions to make about the service, please contact the Nursery Staff or complete a Comment Card available in the Cloakroom. Similarly, if you have a complaint about any aspect of the service you should contact the Nursery Staff in the first instance. If not satisfied you should contact the Depute Head/Head Teacher. If you feel your complaint has not been satisfactorily resolved with the Head Teacher, please contact:-

Education Customer Support  
North Lanarkshire Council  
Education & Families  
Municipal Buildings  
Kildonan Street  
Coatbridge  
ML5 3BT  
01236 812548

You may also contact Care Inspectorate if you wish to make a complaint. You can contact them at:-

Care Inspectorate  
Compass House  
11 Riverside  
DUNDEE  
DD1 4NY  
0345 600 9527  
[enquiries@careinspectorate.com](mailto:enquiries@careinspectorate.com)

### **Useful addresses**

You may wish to be aware of the following names, addresses and telephone numbers.

Cumbernauld Area Office  
Council Offices  
Bron way  
Cumbernauld  
G67 1DZ  
  
01236 616390

Glenmanor Primary School  
Glenmanor Avenue  
Moodiesburn  
G69 0JA  
  
01236 872641

## **HOW TO FIND US**

Travel to Moodiesburn is by bus only. There is a regular service from Glasgow and Cumbernauld (and surrounding villages) along the A80, with the nearest bus stop being at Moodiesburn traffic lights.

The journey is on foot thereafter, up Stoneyetts Road turning right into Heathfield Avenue and left into Burnbrae Avenue. The School and Nursery are on your left hand side.

The School and Nursery can also be approached from the opposite direction (Gartferry Road) proceeding up Stoneyetts Road and turning left at the shops into Blackwood Crescent and left into Burnbrae Ave. The School and Nursery are on your left hand side.

### **Please note**

*Although the information in this handbook is correct at the time of printing there could be changes affecting any of the matters dealt with in it, either before your child's placement begins or during the course of their placement. The Head of the Establishment will tell you of any important changes to the information.*

## TERM TIME HOLIDAYS AND IN-SERVICE DAYS 2025 - 2026

Tuesday 12 <sup>th</sup> August 2025	In - Service Day - Staff only
Wednesday 13 <sup>th</sup> August 2025	In - Service Day - Staff only
Thursday 14 <sup>th</sup> August 2025	Return for all pupils
Fri 26 <sup>th</sup> & Mon 29 <sup>th</sup> September 2025	Closed for September Weekend
Tuesday 30 <sup>th</sup> September 2025	Return for all staff and pupils
Monday 13 <sup>th</sup> - Friday 17 <sup>th</sup> October 2025	Closed for October Break
Monday 20 <sup>th</sup> October 2025	Return for all staff and pupils
Monday 17 <sup>th</sup> November 2025	In - Service Day - Staff only
Tuesday 18 <sup>th</sup> November 2025	Return for all pupils
Thursday 18 <sup>th</sup> December 2025	Close for Christmas Break at 2.30 p.m.
Friday 19 <sup>th</sup> Dec - Fri 2 <sup>nd</sup> Jan 2026	Closed for Christmas Break
Monday 5 <sup>th</sup> January 2026	Return for all staff and pupils
Monday 16 <sup>th</sup> & Tuesday 17 <sup>th</sup> February 2026	Closed for February Break
Weds 18 <sup>th</sup> February 2026	In - Service Day - Staff only
Thursday 19 <sup>th</sup> February 2026	Return for all pupils
Thursday 2 <sup>nd</sup> April 2026	Close for Easter Break at 2.30 p.m.
Friday 3 <sup>rd</sup> - Friday 17 <sup>th</sup> April 2026	Closed for Easter Holidays
Monday 20 <sup>th</sup> April 2026	Return for all staff and pupils
Monday 4 <sup>th</sup> May 2026	Closed for May Day Holiday
Thursday 7 <sup>th</sup> May 2026	In - Service Day - Staff only
Friday 22 <sup>nd</sup> May & Monday 25 <sup>th</sup> May 2026	Closed for May Weekend
Tuesday 26 <sup>th</sup> May 2026	Return for all staff and pupils
Friday 26 <sup>th</sup> June 2026	Close for Summer Break at 1.00 pm

## FULL TIME HOLIDAYS AND IN-SERVICE DAYS 2025 - 2026

Tuesday 12 <sup>th</sup> August 2025	In - Service Day - Staff only
Wednesday 13 <sup>th</sup> August 2025	In - Service Day - Staff only
Thursday 14 <sup>th</sup> August 2025	Return for all pupils
Fri 26 <sup>th</sup> & Mon 29 <sup>th</sup> September 2025	Closed for September Weekend
Tuesday 30 <sup>th</sup> September 2025	Return for all staff and pupils
Monday 17 <sup>th</sup> November 2025	In - Service Day - Staff only
Tuesday 18 <sup>th</sup> November 2025	Return for all pupils
Tuesday 24 <sup>th</sup> December 2025	Close for Christmas Break
Monday 5 <sup>th</sup> January 2026	Return for all staff and pupils
Weds 18 <sup>th</sup> February 2026	In - Service Day - Staff only
Thursday 19 <sup>th</sup> February 2026	Return for all pupils
Friday 3 <sup>rd</sup> - Monday 6 <sup>th</sup> April 2026	Closed for Easter Weekend
Tuesday 7 <sup>th</sup> April 2026	Return for all staff and pupils
Monday 4 <sup>th</sup> May 2026	Closed for May Day Holiday
Thursday 7 <sup>th</sup> May 2026	In - Service Day - Staff only
Friday 22 <sup>nd</sup> May & Monday 25 <sup>th</sup> May 2026	Closed for May Weekend
Tuesday 26 <sup>th</sup> May 2026	Return for all staff and pupils
Monday 13 <sup>th</sup> July 20256	Closed for Fair holiday

