

Our Ref: PR
Contact: Mrs. Karen Greechan
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Date: 16th November 2016



Head Teacher

Mrs. Karen Greechan
**St Michael's Primary School and
Nursery Class**
Burnbrae Avenue
Moodiesburn
G69 0ER

Dear Parent/Guardian

Your child has been selected to take part in a sports festival organised by Sportshall Athletics, within The Ian Nicolson Centre on Tuesday 22nd November 2016.

The children will travel to the venue by bus. They will leave school at 9am and return at 2pm. Please ensure your child brings their St. Michael's gym kit, a packed lunch and water bottle.

This will be a wonderful opportunity for our pupils to take part in a sporting event along with other North Lanarkshire Primary Schools. Unless you notify us in writing we will assume that permission is granted for your child to attend this event. Your child will be issued with an emergency contact form before the event which must be completed and returned to the school.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Mrs. Karen Greechan".

Mrs. Karen Greechan
Head Teacher

Executive Director, Education, Skills and Youth Employment,, Civic Centre, Windmillhill Street, Motherwell, ML1 1AB
www.northlanarkshire.gov.uk

