

St Mary's Primary School  
Parent Council AGM  
Minutes  
Monday, 13<sup>th</sup> January 2025

Attendees	
Mr McIntyre	Geraldine Murphy
Colette Ramsay	Mrs Henry
Rosena Robertson	Siobhan Mooty
Nicola Hutchieson	

### **Welcome**

Geraldine Murphy opened the meeting and welcomed members. Previous minutes were confirmed as approved by the Committee.

Open actions were reviewed. Updates noted in action log.

### **Preparing for School Audit**

Email sent to parents who responded to the online survey and wished to meet with the inspection team. Meeting arranged for Tuesday 21<sup>st</sup> January at 3pm in the school.

### **Parent Forum Items**

#### **Safety Barrier**

It was noted one of the Road Safety Barriers at school entrance is moving.

**ACTION** Mr McIntyre will report this.

#### **Indoor Playtime**

Parent Forum member had queried why pupils remained inside last week when it was dry and sunny. Mr McIntyre confirmed the school is only required to clear the entrance way of ice and snow. The back of the school was very icy and considered dangerous for pupil play.

#### **Parking near school**

Pre Christmas an email was received by the Parent Council from a Parent Forum member who could not find parking in the adjacent car park, noting there were cars abandoned in it. The Parent raised the matter with the Local Council and some cars/vans have been removed. The Parent confirmed no further action required from the Parent Council.

#### **P7 hoodies and donation up to £1,000**

A parent has offered to pay for the P7 hoodies and other stuff up to £1,000. Parent Council suggested this could include the P7 afternoon of pizza/drinks.

**ACTION** Mr McIntyre to provide numbers and sizes of P7 pupils to Geraldine Murphy so cost can be worked out.

#### **Access Security via Nursery**

Geraldine Murphy confirmed she had raised this with Councillor Roarty who had raised it with Mr Dolan. Mr McIntyre has also raised this with Mr Dolan. No update received yet.

**Trim Trail Safety** - For noting - Trim Trail Safety – a matter was raised with the school w/c 6/1/24 to request the trim trail was inspected for sharp objects protruding. The school has confirmed this has been done and no sharp objects are protruding.

#### **Parent Council Goals for 24/24**

Geraldine Murphy presented a slide indicating progress status of 24/25 Goals. Most progress has been made in Communication and Funding.

#### **Communication**

The PC has increased facebook publications to start building communication channels with Parents. The PC has also set up it's own mailbox for Parents to contact PC directly. Next priority is to engage Parent Forum for view of the value of the Book Fayre. **ACTION 12 on action log.**

#### **Education Standards**

Colette Ramsay has supported the school in reviewing the Poverty Proofing Policy.

**ACTION:** Mr McIntyre to provide list of policies for PC to propose which ones they'd like to review next.

Mr McIntyre confirmed the 2025 review of the School Handbook is now complete and published on the School Website.

**ACTION:** PC to review and provide comment.

#### **Fundraising**

Everyone agreed the fund raising has gone well. Mr McIntyre has collated a list of possible funding items, focusing on extra-curricular activity. Mrs Henry asked if the PC could support the GLEE Club by funding a meal on the day of the competition. PC members voted YES.

**ACTION:** Mrs Henry to confirm cost of meal.

#### **Poverty/Charity**

Mr McIntyre confirmed the school has plenty of uniform donations but not many parents use it. Siobhan Mooty noted her school issues a google form for parents to request the items they need which are then sent home discretely.

**ACTION:** Mr McIntyre to arrange a method of communicating with parents, possibly google form.

Colette Ramsay suggested funding P7 ties as noted not all P7's had one. Parent Council agreed to purchase for P6 moving into P7 and distribute in June.

**ACTION** Mr McIntyre to confirm number of P6 pupils.

The council discussed the sensitivity of this matter and agreed to re-brand this activity as Sustainability Activity.

The PC agreed to arrange Halloween Costume donations and Christmas Jumper donations and to introduce a bag swap initiative. Mrs Henry advised her school set up a Halloween Rack at the October Parent evening which works well.

**ACTION:** Geraldine Murphy to initiate a sub group of members to progress this activity.

### February Disco

Agreed to hold a February disco.

**ACTION:** Geraldine Murphy to check hall availability for 5 Feb or 26 Feb.

Nicola Hutchieson noted some pupils struggled with money or didn't have any so suggested each pupil received a snack as part of their ticket purchase. PC members agreed this. Tuck shop will continue for pupils who wish to buy additional snacks.

**ACTION:** Geraldine Murphy to source snacks and tuck shop stock.


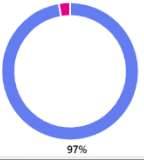
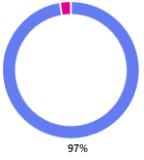
### Treasurers Report

Report was circulated to the members. No comments. Mr McIntyre confirmed the panto bus company has still to send an invoice.

### Head Teachers update

#### Points to Note

School Office	Mrs Beattie moved into new office location today – main door accessible as of tomorrow
PEF	<p>Mr McIntyre met with Mrs Ramsay (of Parent Council) on 18<sup>th</sup> December to complete draft Poverty proofing policy, will be sent to members and staff to check it OK prior to publishing. Share heading for PEF as consultation will take place on how to spend funds in next session.</p> <p>Updating Contextualised Analysis of poverty indicators for next session – shared Overview grid. Some of the data below will not be known to school but will be considered as we widen our consideration of Poverty.</p> <p>Attainment Achievement Attendance Inclusion Participation Engagement</p> <p>Additional Considerations:</p>

	<p>Lone parents Larger families Disabled people Babies under one Mothers aged 25 or under Minority ethnic families Low pay Inadequate social security benefits</p>
School Handbook	2025 Edition is updated ready for PC to review – uploaded on to school website and paper copy available on request
HMle Inspection	Begins on 20 <sup>th</sup> January 2025. Parents were invited to indicate if they would like to speak to inspectorate. Have update meeting on Wed to see if more needed.
United Nations Convention on the Rights of the Child	Date for validation – 6 <sup>th</sup> December was postponed – still waiting on a new date. Pupils will produce Newsletter to share with parents
Vision/Values/Aims	<p>Feedback from consultation shared</p> <p><b>Vision</b></p> <p>1. Do you agree with the following <b>Vision</b> for St Mary's Primary:</p> <div> <p>● I agree 38</p> <p>● I do not agree 0</p>  <p>100%</p> </div> <p><b>Values</b></p> <p>3. Do you agree with the following <b>Values</b> for St Mary's Primary:</p> <div> <p>● I agree 37</p> <p>● I do not agree 1</p>  <p>97%</p> </div> <hr/> <p><b>Aims</b></p> <div> <p>● I agree 38</p> <p>● I do not agree 1</p>  <p>97%</p> </div>
Funds/wish list	<p>Staff looking for support in Young Stem Leaders Glee Digital</p>

	<p>Term 4 Netball Lego Therapy Cooking</p> <p><b>ACTION:</b> Mr McIntyre to provide details of what funding will go towards for each item. PC will discuss at next meeting.</p>
<p><b>Review &amp; update constitution</b> Updated version was circulated with agenda. No further comments or amendments. <b>ACTION:</b> Geraldine Murphy to send to Mr McIntyre to share with the Parent Forum.</p> <p><b>Appoint Account Auditor</b> <b>ACTION:</b> Mr McIntyre will ask the school auditor if they would be interested in helping</p> <p><b>Membership of Connect</b> PC members agreed to become members <b>ACTION:</b> Geraldine Murphy to arrange membership</p> <p><b>Children with Cancer pyjamarama</b> Mr McIntyre noted he had tried this before and the PJ's were not appropriate so not keen to participate. There is also only a limited number of charities the school can be associated with.</p> <p><b>Christmas Fayre – improvement suggestions</b> Everyone agreed there is room for improvement. <b>ACTION:</b> Geraldine Murphy will set up a shared document for members to record their recommendations so they aren't forgotten.</p> <p><b>Date of next meeting</b> w/c 31/03/2025</p>	