

Minutes Parent Council  
AGM

**Attendees:**

Francis McIntyre (**Head Teacher**) Siobhan (**Chair**), Joanne (**minutes**), Angela, Geraldine, Lisa, Siobhan M, Rosena R

Apologies:

Siobhan S, Frances, Leanne, Gillian

**Chairperson Report**

Siobhan presented chairperson report – copy available from the school. Key points included:

- Details of support provided to the school.
- Current budget position
- Overview of activity for 22/23

**Constitution**

Document was reviewed by members and the point was made to add a point around promoting diversity and inclusion.

As part of the constitution notes the Parent Council will engage with parents on their views, discussion featured on how we can do this more effectively. It was agreed that an email address should be set up for the parent council, this can then be shared by the school with parents. Information will be sent out by the school reminding parents of the role of the Parent Council and providing an overview of recent activity and support to the school.

**Office Bearers**

Current officer bearers – Siobhan C, Chairperson, Joanne Holms, Secretary, Lisa, Treasurer. There are ten members at present but it was agreed we need around five more to ensure there is adequate support for meetings and to support the activities of the Parent Council. There will be a new call to parents to join.

The Vice Chair role is required to be filled, to ensure there is an appropriate hand-over period when Siobhan C leaves at the end of the current school year.

The school will arrange PVC checks for new members.

## **Head Teacher Update**

### **School roll**

- 14 Primary 1 pupils this year.
- Six classes – created to ensure that there was a straight P1 and P7 class.
- The school were keen to maintain consistency with the staffing for the year.
  - Miss Mitchell – P1
  - Miss Creechin -P2/3
  - Mrs Coley / Miss Steele – P3/4
  - Mrs Campbell- P4/5
  - Mrs Allan / Miss Hudson – P5/6
  - Mrs Farrely – P7

The pupil roll adjustment is due in and the head teacher will see how that impacts the school budget.

### **Priorities**

- Mr McIntyre provided an update on Getting It Right For Every Child. They had a session with psychological services, on the recent in-service-day, where they looked at childhood trauma and how to be advocated for children as well as considering the potential barriers that exist for learning.
- The school will also be focussed on the nurture principles and are working with Paul Murphy, Educational Psychologist on that.
- The Curriculum for Excellence is to be embedded for all years.
- The survey was issued to all parents for their views on what they expect from the school. The school received 64 responses and they are working through the views shared.

### **Health and Wellbeing**

- The children are working on Emotion Works and the various elements of the cogs. Pupils are also involved in developing a playground charter. Each class will prepare a charter which will set out rules on how they behave in the playground. They already have a class room charter and this is being developed further.

### **Vision and values**

There is now a confirmed vision and values for the school. Work is now underway to develop the aims and these will be promoted within the school to the children.

### **Parent Portal**

- Will be promoted again to all parents and guardians. Going forward parent night appointments will be booked on the portal and school reports will be available here too. It is important parents arrange their access. An email will be sent out by the school with details.

## **PE Uniform**

- Mr McIntyre thanked parents for their support in adhering to the PE uniform standards of dark bottoms, white or school blue polo t-shirt.

## **Home learning**

- Will start week commencing 11 September. Pupils will receive their passwords for accessing the various home learning tools.

## **Bookbug online ready**

- Will be launching for all children. This provides access to books for the children to read as part of their homework, rather than issuing hard copy books.
- Mr McIntyre explained the financial commitment of replacing the school books that are damaged and asked the members of the Parent Council how they felt about this being replaced by digital books.
- Concerns were raised around access to technology for all children. Mr McIntyre explained that they have supported families previously. He is not aware of any issues and advised parents should contact the school if they have any concerns.

## **Outdoor library**

- An outdoor library is being created for the children in the outbuildings at the back of the school. It will be a quiet space for the children to go during playtime if they wish. The school welcome donations of books for this area.

## **Christmas pantomime**

- Booked for Monday, 21 December, 2023 at 1.15pm.
- Mr McIntyre asked for support from the Parent Council for the cost of the buses which has increased significantly this year. There will be an increase in payment for children this year to £10 per child. This is to account for the cost rises in ticket prices. The Parent Council agreed to pay for the buses.

## **Parent Council Update**

Current funds are low and so plans for fundraising for the year were discussed and agreed.

## **School discos**

- Dates confirmed for 21 October, 2023, 21 February 2024 and 5 June 2024.
- Hall to be booked.

## **Raffles**

- Movie night basket – 30 September, 2023

- Christmas raffle – 4 December, 2023

### **Christmas Fair**

- Will be held on the afternoon of 10 November, 2023
- Ticket price and stalls were discussed
- It was agreed an extraordinary meeting would be held in October to progress

### **Funding**

- o Due to current funding available it was agreed that Mr McIntyre would bring requests for support to the January meeting as the Parent Council need the chance to undertaking fundraising activity.

The Parent Council welcomed new member Rosena Robertson.

Next meeting 2 October 2023.

### **Actions**

1. PC email to be set up – **Siobhan C**
2. Information to be sent out in school newsletter on the role of the parent council, what to contact the PC about and details of email address – **Mr McIntyre**
3. Call for new members to be included in school newsletter – **Joanne Holms**
4. School to arrange PVG checks for new members - **Mr McIntyre**
5. Hall to be booked for school disco – **Angela**