



ST. JOHN PAUL II

Primary School & Nursery Class



Parent Council Meeting

Venue:	St John Paul II Assembly Hall		
Date:	24 TH May 22		
Participants:		Apologies	
Name:	Role:	Name:	Role:
Kris Thomas Andrew Johnston Anna Louise Coyle Julie Gordon Anne Martin Cllr Helen Loughran Anne Bronksy Annmarie Bell Jennifer Keatings Arshid Karim Jillian Tonner Siobhan Ferguson Elaine Brown	Head Teacher Secretary Chairperson Treasurer DHT	Brian Flynn Cllr Margaret Boyd Cllr Barry McCluskey Lisa Halliday Angela Higgins Mandy Taylor	

Minutes:	Action:
<p>Agenda</p> <ol style="list-style-type: none"> 1. Welcome 2. Chair Report 3. Head Teacher Report 4. Finance Report 5. AOCB <p>1. Welcome ALC welcomed everyone and said how it was good to be back. Informed it was going to be a quick chair report.</p> <p>2. Chair Report ALC informed that A. Bronsky would be stepping down as Vice chair as granddaughter is now going to High School and asked for volunteers from those attending the meeting to fill Vice position, S. Ferguson volunteered for role. B. Flynn also leaving PC as child also going to High School.</p> <p>Discussed the joint fundraising that had happened in the school since last meeting. The funds from this were to be split, PC half given back to the school to help cover cost of P7 Trip and P7 Pizza Party. May be able to give another cheque to the PC</p>	<p>AJ to update Parent Council Members list</p>

sometime down the line once we know expenditure for trips.

ALC gave a big thanks to A. Bronsky for the past 7 years on the Parent Council and presented with gift. Gift also handed in for B. Flynn (apologies given for B. Flynn)

3. Head Teacher Report

Projected Roll 2022/23

Smaller intake than normal years, with 48 children enrolled for P1 and 64 P7 pupils leaving us. There will be one less class this year and one composite class.

Discussed Placing Requests and how same as other years, we have P/R outs that have applied to go to St John the Baptist that have been turned down and awaiting appeal. At this stage, these applicants are still waiting to find out the results of their appeals. KT asked Cllr Loughran if these decisions are something that can be looked at.

Discussed boundaries of catchment areas

J. Keatings asked details of when parent usually find out P/R results and Cllr Loughran informed that refusals are rarely accepted face on and usually go right to the wire before the beginning of a new term.

KT and Mr Karim discussed the new builds in the area that will be in the St JP II's catchment. KT discussed issuing capacity to council (proposals that happen every year). The working capacity for St John Paul II is 419. Roll for August 2022 is 357 for 22/23 (381 including Nursery children)

Staffing Update

- Projected roll equals 18.02 FTE, which includes DHT and HT
- Confirmed that Core Supply Staff will be remaining, still awaiting information regarding other teachers, hopeful that this info will be confirmed also
- KT discussed the match funding, where Education and Families are offering a 0.5FTE, the school pays 0.5 and NLC pays 0.5.
- KT informed that there is a discussion ongoing to change the 22.5 hours NCT to 21 hours
- KT informed that the school haven't opted for a Probationer Teacher this year to have a year without a class teacher having to support one, though notes that there is every possibility that we may be requested to take one.
- Overall staffing should be set at 22.02FTE for August 2022

AJ to keep present in office for B. Flynn

AJ to Follow up on Placing Requests with St John the Baptist for full enrolment period in August

PEF 2022/2023

- Increased amount from SG - £1,200 up to £1,225. Though KT notes that the data will be skewed as P1-P5 are all now FSM. About 26% of St JP II received FSM through applications.
- Approx a £23,000 underspend due to being able to carry forward totals and also budgeting. Can use this for payments back into authority charges
- Additional Staffing cost TBC, can be offset against the 0.5 Match Fund. To sit with the schools AFA and try to pay as much as possible without touching the '23/24 fund.
- Will have to look at resources. Reading materials for all levels will need topped up, plus new materials as well
- Talk for Writing (improve attainment in Writing) This is a new initiative that KT will provide more info for parents to find out more about it
- Continue to develop and invest in Digital resources (iPads/laptops/desktops/interactive panels) haven't managed to any update on this for the 21/22 school year, but would like to top up in the future
- Additional STEM resources, working closely with Mr Dornan. Looking at level of resources and Mr Dornan to audit what is in the school already.

Covid-19 and Guidelines/Updates

KT noted that this meeting is the first in person meeting the PC has been able to have since the pandemic began. Still opening all windows in the bases. Hand hygiene still practised. Notes that it's a good building for ventilation, also have CO2 monitors in all the bases.

Assessments

Regarding the Scottish National Standardised Assessment (P1/P4/P7). KT informed that the P1 assessments are currently ongoing and that the P4&7 assessments are used more as a diagnostic.

Data gathering and analysis is ongoing. With regards to Benchmarking, for LV 30 and beyond there is no need for this, but if under this, then they are continually benchmarked for August, Christmas and Easter. This has been the first year since COVID that we have been able to do follow up ones. KT noted that Assessments don't tell everything, though are important.

Teacher Professional Judgements are done in December and May. P1, P4 & P7 are uplifted by the Government. Reading, writing, talking and listening and numeracy are checked to check that the children are on track. Progress and Achievement

To discuss with School AFA – Lorraine McLeod (AJ)

map this out – teachers can do this 3-4 times a year or more if they wish.

KT noted that he would eventually like these reports to go out on Parents Portal, though need to get more uptake on this.

J. Keatings noted the system/design of Parents Portal is not the best made. Cllr Loughran asked if we receive any feedback or outlook from developers regarding this. J. Keatings to test logging in on a laptop as opposed to a phone. Cllr Loughran enquired if this was an NLC app or Government.

Going forward with COVID Restrictions Lifted

KT noted that for the new school year it will be great for this years parents to be able to get into the school and be able to welcome Parents back with the P1 inductions.

Getting people back in will hopefully reinstate normality and will be able to get suggestions from parents for events.

KT thanked the Parent Council for support for the P7 trip and everything over the past year. Also extended his thanks to A. Bronsky for everything over the years, will pass on the same thanks to B. Flynn. KT also noted that it is great to have new faces.

Hopefully for 2022/2023 will get the Parent Council to branch out in more aspects of the School.

At this point ALC asked if there was any Councillor Updates

Cllr Loughran noted that Cllr Burrows has retired and that Cllr Mooney has moved on.

Cllr Loughran informed that herself, Cllr Margaret Boyd and Cllr Barry McCluskey were the representatives for the area.

Cllr Loughran said she is keen going forward to look at assisting with additional funding. Going forward she asked if there was any events that can be helped too with contributions towards fund raising. Informed that the Fund Raising hasn't been that prevalent this year, but hopefully next year can get back up and running.

Cllr Loughran noted that she is intending to be at all meetings and feed in inputs. Just a matter of finding footing and getting familiarised.

4. Financial Report

J. Gordon informed that there was not a lot to report on regarding the Finance at the moment. The fund raiser from Halloween earned £481.00 this will help contribute towards the P7 outing at the end of term and the Pizza party.

AJ look at user uptake on system and resend link to increase users

Login tested. J. Keatings contacted AJ with results

Next thing is to look at getting the P7 their ties for going on to S1.

At this point, E. Brown came into the meeting and apologised for the late coming.

5. A.O.B

Car Park

All noted that the situation in the car park is awful, used to be just when it was rainy, but now even on sunny days it can get quite bad. It was noted though that the after school clubs seemed to help ease the issue a bit.

KT noted that the staggered times made it a little easier, but not enough to justify the loss of learning time.

Cllr Loughran informed that the plan for construction in the “overflow car park” was scheduled for around August/September time. Cllr L will keep us updated on this and KT noted that the school had been informed that the overflow car park will not be getting shut.

It was questioned if the parking space at the Chapel could be used, though the issue with this is the spacing is not configured, there is no designated lines nor pavement.

ALC noted that the school has no drop off zone.

Cllr Loughran noted that the “Gap Site” outside of Stag Court would be ideal for drop off if there was a way to acquire this. Will looking asking the planning team r.e. the funding of this.

KT noted that the possibility of a drop off zone in the car park would result in loosing spaces for parking.

J. Keatings asked the possibility of surveying the parents regarding the parking. KT noted that could be something to look at again, not much advice has been given on the matter.

Buses

The uptake for the School bus is not well used. Look into the reasons for this. Could it be a locality issue? Other issues why people aren't applying to use it?

Other Notes

KT asked about meeting for the Parent Council every 2nd Tuesday of each term. LETS have all to be put in in advance for the calendar.

ALC proposed having a 'Beach Party' before the Summer

LETS list to be created and sent to Facilities and Bookings (KT & AJ)

holidays, though KT said he was not keen on asking for more money from the parents after all the children had just been on class trips etc.

J. Tonner proposed the idea of a “Voluntary Fund”, where if wanted to, people from the schools community could send money as opposed to Fundraising. Could be easier than sponsored events etc. This could be put online on i-Pay Impact. This could also help towards paying for school trips throughout the year.

ALC noted that the school movie nights used to bring in a lot of money. When it comes to school discos, they didn’t originally run a tuck shop, though this could be an idea to use in the future as a good money maker. Though, rather than a tuck shop – snack bags could be made up in advance.

The Christmas Fayre is to go ahead in 2022, this will include the children making crafts and the community hiring out tables.

The Facebook and Social media used in the school was discussed. KT noted that school news is sent out in multitudes of 5 currently – School Facebook/School Website/School App/School Twitter and via text.

ALC noted the Parent Council are looking to change banks for funds from TSB to BS – having some trouble with this regarding signing over signatories to be able to change accounts.

AJ to add fund to iPay system if going ahead