



St. John Paul II

Parent Council



PARENT COUNCIL MEETING AGENDA & MINUTES

Venue:	St John Paul II Dining Room
Date:	Tuesday 1 st November 2022, 6PM

Participants:		Apologies	
Name:	Role:	Name:	Role:
Kris Thomas	Head Teacher	Cllr Barry McCluskey	
Anne Martin	Depute Head Teacher	Cllr Margaret Boyd	
Anna Louise Coyle	Chairperson	Cllr Helen Loughran	
Andrew Johnston	Secretary	Anne Marie Bell	
Kelly Anne Burns		Angela Higgins	
Mandy Taylor		Lisa Halliday	
Siobhan Ferguson	Vice Chair		
Arshid Karim			
Julie Gordon	Treasurer		
Jillian Tonner			
Jennifer Travers			
Elaine Brown			

AGENDA

1. Welcome/Chair Report
2. Head Teacher Report
3. Councillor Report
4. Finance Update
5. Disco Feedback
6. Christmas Fayre
7. Movie Nights
8. AOB

Minutes:	Action:
<p>1. Welcome/Chair Report ALC welcomed all and asked if all had read the minutes, nothing to discuss about them. ALC thanked all for coming and for everyone's participation with the Halloween Disco and gave thanks for the officer staff for selling the tickets and for putting a name on all tickets/keeping a register of tickets sold as this saved a lot of time on the night welcoming the children in. The children seemed to have a great time, the only note of feedback was the lack of people able to get children to and from the toilet and also the heat in the hall as the night went on.</p> <p>2. Head Teacher Report KT started off by apologising for his absence at the Halloween Disco as he was unwell at the time. Said that he had heard the great feedback from the children and thanked all for organising.</p>	

School Roll Analysis & Staffing:

Allocated roll has been increased by 0.8 FTE – which is the equivalent of 4 days. Decision is still to be made on how best to utilise this. KT also noted that 4 of the teachers are match funded (0.5 matched). Also spoke of the new families that had joined since the return in August, with a few more still to come. KT noted that the school is more multi-cultural now than ever, which is a great thing.

PEF

Literacy pricing underway after looking at gaps in the infancy department. Mrs Byers looking at senior department at the moment and looking at getting more non-fiction for the children. Pricing is underway for new IT equipment for the school as the current equipment is not all of the same standard. Current i-Pads have been looked over by Miss Brady, been having memory issues with some of these due to Apps and storage limitations. 20 x i-Pads and 20 desk/laptops roughly costing £22,000. KT noted that looking at having a laptop in each classroom. Budgeted in PEF about £10,000 for technology. Also discussed smartboards and issues with the projectors – mostly the bulbs going in these and the cost of replacing them.

Annual Improvement Priorities

Cluster – Improving Attendance: KT noted that the overall attendance is not that bad, with the average figure in school being between 91/92%. The attendance numbers differ in the age groups and stages, all for different reasons. A generic letter was sent out with all report cards. KT noted that as much as we don't encourage absence, the reasons behind some of these have to be looked at, from parents taking children on term time holidays as the cost is less. KT noted that we need to engage with some families regarding ongoing absences. KT also addressed ongoing number of late arrivals and early dismissals.

A. Karim questioned how sickness was reflected on an absence report, KT explained that isn't detrimental as long as there is engagement with the school, the absence isn't left unexplained and there is no sign of a pattern appearing.

J. Travers asked if the pandemic had made a difference to absence figures, Mr T noted that since the pandemic there have been a few cases of some children having pockets of absences whilst trying to adjust back to normality since the school lockdown.

Cluster – Delivering the Promise: KT noted that all staff will be involved on this training initiative on the November INSET day and that main focus is Care Experienced children, but relevant for all children.

School STEM: KT informed that there is a STEM working group up and running and the teachers involved are comparing planning with St. Andrew's, Airdrie.

School to continue with ordering.

School – Talk for Writing: Looking to improve Attainment in Writing through the introduction of Talk for Writing. All classes are engaging well in this. Mrs Byers and Mrs Martin are working in conjunction with Cathedral P.S. and we are currently looking at the next steps on proceeding with this.

Parental Involvement

KT spoke of the survey that was put out online for volunteers, which resulted in about 15 returns for volunteers for various tasks/activities. Discussed the 'Parents as Partners' events which KT informed went great, with some of the best attendance and involvement the school has had, with almost every pupil having someone there. Also spoke of the Nursery events. Have been doing Autumn Walks, amongst other events for Parents & Carers.

From our last meeting

Roughly £1,350 was raised at our October Fun Day, which will be put into the next newsletter, £250.00 was also raised for the Parent Council through their Raffle sales.

Discussed school trips and how work has started on looking at places to book and advertise to pay up in instalments. On this note also discussed the 'General Funds for donations' which has been set up, but will need to be advertised. Spoke briefly of the Halloween Disco, KT reiterated that the children had a ball and thanked everyone for helping to make it a success.

3. Councillor Report

Apologies from all Councillors

4. Finance Update

Balance at the start of the School year was £418.95.
Income raised between the Halloween Raffle/Disco was £795.60. Outgoings in relations to the Disco were £257.53 for the Tuck Shop items, £15.47 for Stationary AND £85.00 for the Disco DJ, bringing the total expenditure to £358.00

$£418.95 + £795.60$ (INCOME) = $£1,214.55$, deducting $£358.00$ (EXPENDITURE) brings the bank total as of 01/11/2022 to $£856.55$.

J. Gordon noted that since there had been no activity on the account, there has been no statements received. Still looking at transferring over from TSB to Bank of Scotland. TSB Banks working hours are currently 9-4, ALC tried to bank the funds on a Saturday, only to be told they don't accept cash on a Saturday. ALC making an appointment with TSB to get signatories from account. Hopefully once the money is banked, will get a statement.

5. Disco Feedback

ALC asked how the running of the disco went. S Ferguson

School to reissue for more volunteers.

School to advertise for General Donations.

ALC to make appointment with TSB.

brought up the issue of there only being one toilet for the disco for all the children, KT noted that the whole school was under LET so should be able to accommodate differently. ALC also mentioned that the Halloween is the worst for the children going to the toilets due to their costumes.

ALC asked about the drinks for P1-3, SF thought that the diluting juice worked well. KT brought up that there had been a lot of spillages, one part of the floor was not too bad, though the flooring at the stage was a lot more slippery which caused a slip on the night.

Was brought up that some children had asked for another drink/another snack. ALC said total cost of all snacks per child equated to roughly £1.20 which limited how much each could be given.

J. Travers brought up that they didn't really know who the staff on the night were and who the designated first aider was.

KT said that when collecting the children, the parents should be coming in through the main door and exiting through the fire exit door in the dining hall, though was noted that this is the first after school disco for our P1-3's. J Gordon also brought up that through the night there was some older children queueing up for at least an hour before the start of their disco.

6. Christmas Fayre

KT told everyone that there will be no Christmas Fayre this year due to a multitude of reasons. The cost of running, the cost of living crisis and due to the disruption it causes in terms of the work being done in the class. Also mentioned that although things in school are getting back to normal after the pandemic, he would rather not reignite everything all at once.

Will still have Christmas activities in the school and the Parent Council can run a raffle over the Christmas Infant Nativity shows with hampers as prizes, morning and afternoon performances. Can ask local business for donations to be put into the hampers.

7. Movie Nights

Discussed the movie nights. These will be 7th Feb '23 (P1-3), 9th Feb '23 (P4-5) and 16th Feb '23 (P6-7). Entry is usually £1 ticket charge, though may lower this to 50p and then charge for the snacks. Usually sell Hot Dogs, Sweets and Popcorn.

In the past, popcorn has been donated and this has been made into cones. For the hotdogs usually get the buns supplied from Warbutons. ALC noted that on previous years have made a profit on the food sales and will need to decide what is being sold on the night.

In the past, have used Bookers for cash and carry, though due to COVID the Parent Council account was closed due to the in-

KT to look into availability of more toilets.

**Staff to be introduced at future events.
Issue of First Aiders needs further discussion.**

PC to decide on what to sell food wise at Movie Nights.

activity. This issue was resolved briefly for the Halloween Disco but have been told will need to reapply for a membership. May consider moving somewhere else for buying in bulk.

ALC told all that the children are given a choice of 3 movies and 1 is picked from the selection. Some staff will be needing to help on these nights due to the numbers.

8. AOB

Discussed how best to get donations from businesses. A lot of businesses would match donations/make donations, but only for those with a registered charity number, which the school does not have.

Discussed the Family Quiz, which was rescheduled to 4th May '23. ALC enquiring about getting a quiz master for this. Discussed location, if best to be in the school or look at venues in the local area.

J. Travers brought up that the Parent Council represents the parent community of the school and when it comes to topics like discussing the cost of living crisis, how best to canvas and discuss this with our parental community.

KT and E. Brown discussed the trips to Kilbowie in the past for the P7 children and how JP11 are doing the week trip to Strathclyde Park and back to the school every day, whereas other schools are doing residential visits. Discussed the higher costs that are involved in Residential visits. KT noted that the children who have went to the day events at Strathclyde Park have enjoyed going during the day and being able to go home in the evening.

E. Brown asked ALC about the difference raised this year with the Halloween Disco ticket sales compared to previous years. ALC was able to look back at figures and see that for the 18/19 school year, the tickets sales was £706.65, though making tickets more affordable and introducing the Family ticket was going to bring the amount raised total down, and this was something we were aware of going ahead with the costs.

Discussed the uptake of the Communion Dresses/Halloween costumes that had been donated. The Halloween 'Bootique' was successful with a good amount of people getting a costume, though not as many for a Communion dress. Discussed the idea of possibly moving the dresses to the chapel hall and how to try and motivate people to come in.

ALC reminded all to keep a note to any companies that they contact/reach out to for any donations.

ALC also brought up the St JP11 Parent Council Facebook page. There is no access to the password function on this, so currently it is stuck to the one device. Discusses potentially closing the

PC to consider membership of Cash and Carry.

current page down and starting afresh. The current one is also listed as "John Paul II" rather than "St John Paul II"

PC to consider social media options.