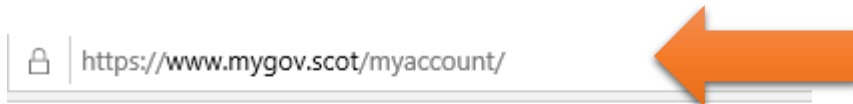


## Accessing the Parent Portal



Please make sure that the web address typed is exact or type **mygovscot** into your search engine.

### 1. Go to the Website





**mygov.scot**

[Home](#) ›

### 2. Scroll down and click on the link

#### Help using myaccount

If you need help with your myaccount you can find it at <https://signin.mygovscot.org/myaccounthelp/CAS> 

If you can't find an answer to your problem using the online help then you can ask someone to help by filling out a support request form. The support request form is available by scrolling to the bottom of this page <https://signin.mygovscot.org/myaccounthelp/CAS> 

### 3. Click on Register

**mygovscot**  
myaccount

HOME REGISTER SERVICES NEWS BETA

**myaccount Help**

4. Click on register and fill in the information

Register for **mygovscot**  
myaccount

Register for **myaccount** by providing your Personal and Residential details. Registration is a simple 3 step process which will enable us to provide you an account to access a range of online services.



REGISTER

WHAT IS MYACCOUNT?

Once you have registered you will receive an e mail to VERIFY the account. You need to access your e mail and click verify. Your **mygovscot** account will then be active and you can go onto the **PARENTS PORTAL**

## 5. Go to Website



parentsportal.scot



## 6. Click on sign in



## 7. Sign in using your MYGOVSCOT account which you created at Stage 1.

A screenshot of the parentsportal.scot sign-in page. The page has a white background with the "parentsportal.scot" logo at the top. Below the logo are two input fields: "Enter your username" and "Enter your password". An orange arrow points to the "Enter your username" field. Below the password field is a checkbox labeled "Show Characters". At the bottom, there are three buttons: a blue "SIGN-IN" button, a light blue "SIGN-IN USING YOTI" button with a Yoti logo, and a purple "REGISTER" button. At the very bottom, there are two black buttons: "FORGOT USERNAME?" and "FORGOT PASSWORD?".

8. Click on Link Child



9. Click Start the process



10.

Using the Data Sheet issued by the school fill in the child's information **EXACTLY** as it is on the Annual Data form.

Once linked a **one time code** will be sent to either your phone or e mail. ENTER THE CODE.

Your access to the PARENTS PORTAL will now be pending until the school APPROVES IT.

Once APPROVED you can access the PORTAL.