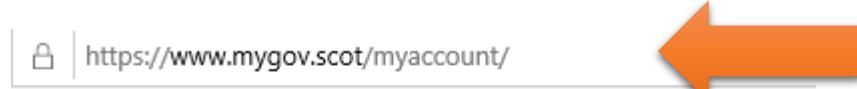


## Accessing the Parent Portal



Please make sure that the web address typed is exact or type **mygovscot** into your search engine.

### 1. Go to the Website



# mygov.scot

[Home](#) >

### 2. Scroll down and click on the link

#### Help using myaccount

If you need help with your myaccount you can find it at  
<https://signin.mygovscot.org/myaccounthelp/CAS>

If you can't find an answer to your problem using the online help then you can ask someone to help by filling out a support request form. The support request form is available by scrolling to the bottom of this page  
<https://signin.mygovscot.org/myaccounthelp/CAS>

### 3. Click on Register

# mygovscot

myaccount

HOME REGISTER SERVICES NEWS BETA



4. Click on register and fill in the information

**Register for mygovscot**  
myaccount

Register for **myaccount** by providing your Personal and Residential details.

Registration is a simple 3 step process which will enable us to provide you an account to access a range of online services.

**REGISTER**

**WHAT IS MYACCOUNT?**

Once you have registered you will receive an e mail to **VERIFY** the account. You need to access your e mail and click verify. Your **mygovscot** account will then be active and you can go onto the **PARENTS PORTAL**

## 5. Go to Website



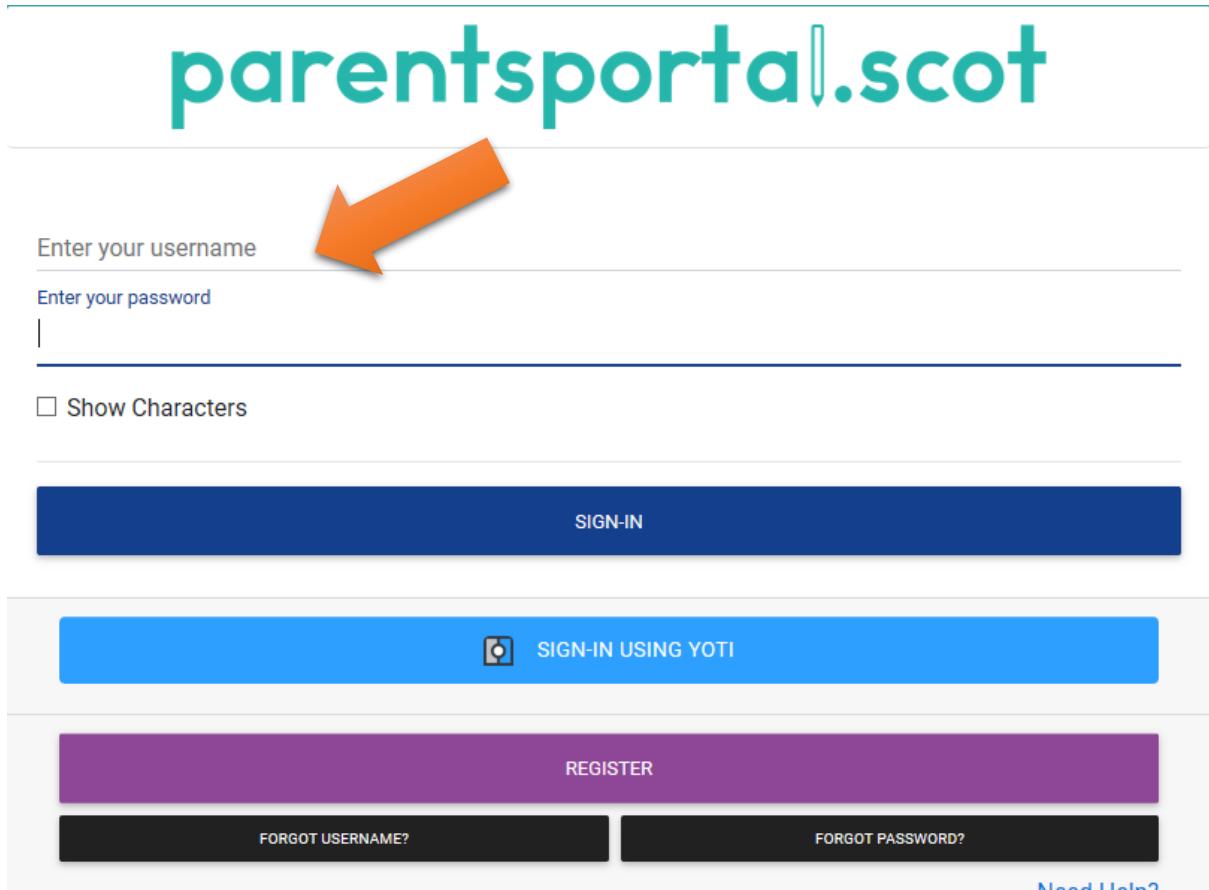
**parentsportal.scot**



## 6. Click on sign in



## 7. Sign in using your MYGOVSCOT account which you created at Stage 1.



parentsportal.scot

Enter your username

Enter your password

Show Characters

SIGN-IN

SIGN-IN USING YOTI

REGISTER

FORGOT USERNAME?

FORGOT PASSWORD?

Need Help?

8. Click on Link Child



9. Click Start the process



10.

Using the Data Sheet issued by the school fill in the child's information **EXACTLY** as it is on the Annual Data form.

Once linked a **one time code** will be sent to either your phone or e mail. ENTER THE CODE.

Your access to the PARENTS PORTAL will now be pending until the school APPROVES IT.

Once APPROVED you can access the PORTAL.