

**Stepps Parent Council Action Plan**

**AGM**

**13th September 2022**

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| Date  | Action | Owner | Update |
| 13-9-22 | Local Councillors to be invited to PC meetings. Issues outstanding:* Dining space
* Playground space
* Access to community lets
* Road safety
* Modular units/ community hubs and children’s safety
 | Diane Delaney | Invitations have been made.Cllr McLaren has never been able to attend a meeting.Cllr Williams attended one meeting.Cllr Cairns could not attend a PC meeting but met with PC office bearers outwith the PC meeting.All issues remain outstanding. |
|  | PC membership details to be sent to the Parent Involvement Officer NLC | Diane Delaney | Done |
|  | Communication strategy to be reviewed | All | Done – Parent Forum Surveyed and results posted to Twitter and shared in the school newsletter. |
|  | A list of questions arising from the ongoing building works to be compiled and sent to Mr McKeever as per outcome of formal complaint to the local authority | Lorraine Kerr | Done |
|  | Parents can write to local councillors raising their concerns about* Road safety
* School capacity issues
* Lack of information on modular units
* Playground size and use
* Dining room space
 | All | Done |
|  | Councillors contact details and template letter will be made available to all | Diane Delaney |  |
|  | Consideration of a Freedom of Information Request to find out more information about the playground assessment | All | Considered but we decided not to proceed with this on the basis of discussions with Cllr Cairns.  |
|  | Consideration of positive/ proactive work for the PC going forward this year | All | Done |
|  | Consideration of some workshops/ information sessions on money advice  | All | This was considered but not acted upon. Up for consideration again this new school year. |
|  | Meeting arranged by the local authority on 27th September to discuss school building works and return of the community hub for day lets | Diane Delaney, Lorraine Kerr and Mr McKeever | Done  |
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