

## Rationale

In order to prepare a teaching profession for the 21st Century we will support the universities by following a range of national documentation including guidance given by both universities and the HMIe document "Student Teacher Placements within Initial Teacher Education-Key Features of Effective Practice in Student Teacher Placements"

Student teachers will be given every opportunity to develop their teaching skills and this will be achieved in the context of a supportive environment. All students and volunteers will be welcomed by staff and care will be taken to work with them to ensure that their time in nursery is both enjoyable and a positive learning experience.

All students and volunteers will be treated with respect and actively helped and supported to broaden and extend their knowledge, skills and expertise in the pre-school setting.

## Aims

The Head Teacher, management, staff and students through reflective leadership will pursue the following aims of our school which are to;

Maximise the number of student teachers we can accommodate (unless exceptional circumstances apply).

Provide staff with guidance on the placement, induction, support and assessment of student teachers ensuring standards are consistent throughout the school and, therefore, ensuring student teachers are actively supported by working alongside competent and reflective role models.

Ensure student teachers understand both their role and responsibilities within the class setting.

Ensure a clear understanding of the role and responsibilities of a mentor.

**Stepps Primary School and Nursery Class and NLC expect all fully registered teachers to facilitate and participate in the development of student teachers. This will enhance their professional development in accordance with the vision of the national agreement "A Teaching Profession for the 21st Century" (Annex B of Mc Crone Agreement "undertaking appropriate and agreed continuing professional development." And "working in partnership with.....other professionals.")**

## Procedures

The students/volunteers will be invited to attend a welcome meeting which outlines the role & responsibilities of the student and mentor, the need for professionalism and confidentiality in all matters including;

Child protection procedures

Health and safety procedures

All students will have access to the policies, programmes and practice of the school.

The Depute Head will ensure mentors are fully informed about the specific course requirements.

Any adult helping out in the nursery will require to be screened by Disclosure Scotland.

N.C and H.N.C students are assigned to the Early Years Worker as a mentor. Teaching students are assigned to the Nursery Teacher. The Depute Head Teacher is responsible for all students/volunteers.

In no circumstances should a group of children be left under the control of a parent/adult helper without close staff supervision.

Staff will endeavour to make the student/volunteer feel part of the team and to value their contribution to the ongoing work of the group.

March 2014