



Saint Brendan's Nursery Class

Emergency Evacuation Procedures



ALL STAFF MUST BE FULLY APPRAISED OF FIRE/BOMB THREAT/GAS LEAK PROCEDURES

In the event of one of these incidents occurring please adhere to the following:

- Follow fire/gas leak/bomb threat procedures
- Until it is safe to re-enter the building you will be advised by the Head Teacher to escort all children to our evacuation point in infant yard
- Pupil/Staff Records can be accessed through the Seemis System at any North Lanarkshire Council Educational establishment
- Where it is **not safe** to re-enter the building, Nursery staff will ensure that all children and adults are accounted for at assembly point - **Muirhouse Primary School yard**
- Where necessary the Head Teacher will contact the appropriate Emergency Service
- Nursery staff and clerical assistants will contact all parents/carers
- Head Teacher will contact North Lanarkshire Council Education Headquarters

Reviewed: June 2024

Reviewed: June 2025

Reviewed: June 2026

Review By: June 2027