



St Brendan's
Primary School and Nursery
45 Barons Road
Motherwell
ML1 2NB

Parents Council Meeting

Date : **11/11/25**

Time : **18.00**

Meeting Lisa Hewitt
chaired by:

Distribution of Minutes:

All attendees
Catherine Sweeney
Motherwell Cllrs

Attendees :

- Mrs Oates (HT)
- Councillor Duffy
- Miss Burns
- Lisa Hewitt (Chair)
- Collette Feeney
- Kate Anderson
- Kirsty Middleton
- Donna Matthewman

Apologies:

- Karen Nailen (Secretary)
- Chloe Robertson
- Amy
- Louise Curley



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1. Welcome

Lisa welcomed everyone to the meeting and thanked them for their attendance.

2. Previous minutes and review of actions

All parent council members have sent info for PVG checks and Lisa has completed the process for the submission of applications. Lisa also fed back that she will need one further form of identification from each member and that they will be contacted about this in due course. The feedback given is that 2 forms of identification are needed. One piece of photographic ID and one proof of address.

The school Halloween disco went ahead due to attendance from members of staff. The parent council and fundraising group would like to sincerely thank all staff for ensuring that the event could take place.

Parent sign up for the parent portal has been widely promoted on the school app and 69 percent of families have now successfully joined. The open sessions were well attended where staff were on hand to help parents to access the system.

Mrs Oates is hoping to have every parent signed up before Christmas as the school app is only available until then.

The results of the homework consultation have been distributed to parents. Mrs Oates has advised that the school are trialling a new system for the month of November. Pick and mix grid for tasks will be available in the homework section of the school website and spelling words will be identified in blocks. Children will be issued reading homework weekly and this should be completed each night. Reading grids are available on glow through teams. Each child has been issued with a homework jotter to complete tasks.

It has been agreed that the new approach will be reviewed at the next PC meeting in January and that feedback will be sought from parents and pupils at this point.

Pupils will also be given the opportunity to give feedback in their committees - Pupil council reps will seek feedback from classes and pupil focus groups will feed back.

3. Intro to PC and Members

The members of the parent council have agreed that they would like to compile a profile to be sent out to the wider parent body about the work of the group. Information will include who the members are and what the PC does. The members of the PC hope that this will help to promote meetings to new parents and encourage more involvement from the wider parent body. The profile will be created and sent out via the school website.

4. Fundraising Update

Kate provided an update from the fundraising group.

The Halloween disco raised £757 and in terms of the sponsored litter pick, approximately £940 was raised on the just giving page with money raised on Ipayimpact to be added to this.

Mrs Oates would like to thank Councillor Duffy for all his support in terms of promoting this initiative.



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The fundraising group indicated that they would like to have a Christmas movie night for the children to attend but due to waiting for PVG checks to be carried out, this may need to wait until Easter. It was suggested that it may be possible to schedule a movie afternoon in the run up to Christmas during the school day but it was also noted that this is already a very busy time of the year for pupils and staff. The fundraising committee have decided not to run the 50/50 club this year as parents have already generously contributed to a number of other initiatives. Thanks to all involved in the fundraising committee for the significant amount of money raised for the school so far.

5. HT Update

Mrs Oates indicated that there was a good uptake on parents evening appointments. Parents who did not attend have been contacted to arrange an alternative date

As previously mentioned, there has been a 69% uptake on parent portal sign up and the drop in sessions were very successful.

Learning profiles are up and running and will be sent out to parents in due course. The children are using the new Ipads which have been distributed to all classes and gratefully received.

Staffing – The vacancy in the office still hasn't been filled. The job has been re-advertised and a job share option offered. Mrs Cogan is fulfilling this role on a temporary basis but this means the school are losing out on learning assistant hours. The role of breakfast club supervisor has been advertised and there have been 3 applicants so far. Julie Barclay has been appointed as the new Education and Families Manager and will be covering all Motherwell schools. She has been to visit the school but will be making a return visit to meet the children.

The Cabinet Secretary will also visit the school again on 11th December – both parents and children will be involved in the visit.

Both football teams have attended festivals with very good results. They have proudly worn their new football kits. Lots of children have attended the cross country after school club and the finals are upcoming.

Bookbug gifting will take place week commencing 17th November. Parents will be invited in to read stories with their children.

Work experience pupils from high school have had a very successful week helping with a wide range of activities within the school.

Wellbeing at home surveys have been distributed. Staff are looking for more families to engage with this.

Mrs Oates, Mrs Colton & Miss Burns are carrying out class visits and is focusing on pace of lessons.

New expressive arts pathways are being shared at the upcoming in-service day.

St Andrews day showcase will take place on Friday 28th November.

6. AOB

Action list



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Action	Who
PC and fundraising group members to provide one other form of ID for PVG checks	Lisa
Parent Council profile to be created and distributed	PC members and Mrs Oates