



St Brendan's
Primary School and Nursery
45 Barons Road
Motherwell
ML1 2NB

Parents Council Meeting

Date : **26/8/25**

Time : **18.00**

Meeting chaired by: Lisa Hewitt

Distribution of Minutes:

All attendees
Catherine Sweeney
Motherwell Cllrs

Attendees:

- Mrs Oates (HT)
- Lisa Hewitt (Chair)
- Miss Burns (PT)
- Louise Curley
- Chloe Robertson
- Collette Feeney
- Kate Anderson
- Amy Burns
- Donna Matthewman
- Jennifer Harvey
- Kerry Pine
- Kirsty Middleton

Apologies:

- Karen Nailen (Secretary)



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1. Welcome

Lisa welcomed everyone to the meeting and thanked them for their attendance

2. Impact of changes to the PVG Scheme

Mrs Oates informed the group that the PVG (Protecting Vulnerable Groups) scheme has changed/been updated and there are new requirements for all volunteers of St Brendan's Primary community to become part of the PVG scheme. Mrs Oates will attend a PVG Scheme information course next week to learn more about the new updates and how to move forward with this as a whole school community. Parent Council members will need to be part of the PVG scheme and will take action to ensure all members are PVG checked this year. Mrs Oates will send details on how to apply for this to all members of the parent council and Kate Anderson will gather the names of the Fundraising Committee who will also need to become part of this scheme.

3. HT Update

All classes from P1-P7 have settled in well since starting back after the summer break. The school were expecting a Probationary teacher in August however this did not happen therefore Mrs MacDermid has increased her working days and will share the P5 class with Mrs Kennedy

The Lead Clerical role in the office has recently become vacant and will be put out to advert. Mrs Cozzari who works in the office on a Thursday will now support the running of the office on a Wednesday morning too. Mrs Cogan will cover the position for the interim until the post has been advertised and filled. There is also a vacancy for the role of Breakfast club supervisor. Monica, the lunchtime supervisor is covering the breakfast club until an appointment is made.

The Cabinet Secretary for Education was very impressed after her visit to the school in June and was delighted to hear the positive response from the parent group. The Cabinet Secretary met with the Headteacher, pupils across various stages and staff members. From this, Mrs Oates has been asked to attend a Scottish Government working group and St Brendan's have also been selected to be part of a case study.

Chief Officer James McParland will be visiting St Brendan's with Education Scotland to discuss 20 years of GIRFEC. This visit will include speaking with a number of children from Nursery to Primary 7.

The Pantomime is booked for Tuesday the 16th of December. This year St Brendan's will be attending 'The Little Mermaid' at the Kings Theatre in Glasgow. Information will be communicated to parents and carers this week as the money should be paid by 18th of September. The whole school will be involved in a Sponsored Litter Pick to raise funds for this trip. This event will take place across a whole week beginning September the 8th.

St Brendan's celebrates 60 years this academic year! There will be events in the calendar to celebrate this.

The playground has a fantastic new outdoor classroom and money from the Tesco grant has been used to purchase sensory equipment including sensory circuits which will support children across various stages who have sensory needs.



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School photographs will take place from the 20th of October for 3 days.

4. Confirmation of PC Meeting Dates for the 2025/2026 session

The following dates have been confirmed for Parents Council meetings 2025/2026

- 30th September
- 11th November
- 20th January
- 28th April
- 2nd June

Meetings will take place in St Brendan's Primary School at 6pm

5. AOCB

- Enquiry made about the payment dates for the Primary 7 residential trip. Dates for payments have not been confirmed yet, but this will be communicated to the parents and carers of P7 soon
- P5 Swimming Lessons at Wishaw Sport Centre were discussed. Currently, P5 participate in a 6-week block of swimming lessons. Costings surrounding the possibility of a 12-week block were considered to see if this could be an option moving forward. Enquiries will be made with NL Swimming and bus companies to see what the overall difference in cost would be

Action list

Action	Who
Collect names of Fundraising Committee members to put forward for the PVG Scheme	K Anderson