



St Brendan's  
Primary School and Nursery  
45 Barons Road  
Motherwell  
ML1 2NB

Parents  
Council  
Meeting

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Date : 03/06/25

Meeting chaired by: Lisa Hewitt

Time : 18.00

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Distribution of Minutes:

All attendees  
Catherine Sweeney  
Motherwell Cllrs

Attendees :

- Mrs Oates (HT)
- Lisa Hewitt (Chair)
- Louise Curley
- Chloe Robertson
- Collette Feeney
- Kate Anderson

Apologies:

- Lesley-Ann Henderson
- Mrs Burns
- Karen Nailen (Secretary)
- Donna Matthewman



## **1. Welcome**

Lisa welcomed everyone to the meeting and thanked them for their attendance

## **2. Previous minutes and review of actions**

Lisa updated previous actions. Lisa has had responses from all of the other primary schools who also wear brown. Schools have stated that they have passed letters onto their own parents' councils regarding the supply issues with the uniform. One school have advised that they have had to review the use of brown in the uniform due to the supply issues and following consultation with parents.

Lisa highlighted that MIYO have confirmed that they have come to the Infants induction afternoon and will be coming to the Creativity showcase to provide a uniform option. MIYO have advised that they have increased their capacity of green shirts as well as brown skirts, pinafores and trousers to meet the expected demand from parents.

Letters have been sent to ASDA and M&S – no responses have been received as yet.

A Code of Conduct has been drawn up in relation to the use of the carpark. These will be published on the School App and within the Parish. Again it is stressed that a very small number of parents still continue to stop out with designated bays. This is a safety issue for all children and may result in this facility being removed.

Fundraising Committee - Kate confirms that fundraising committee are happy to fund the purchase of iPads for each class. 10 iPads will be funded – the school thank the support of all parents in fundraising activities and hope these new devices make sharing success with parents easier. IT orders need to be made shortly. Mrs Oates confirms order will be made shortly. Kate advised that there is still the fundraising family fun night to raise money.

Banking - Lisa confirms that online banking has been updated and they now have full access.

## **3. Fundraising Update**

Kate provided update of the fundraising group. Mrs Oates advised that the Panto needs to be paid early in the new term. Kate advised that the fundraising group have previously suggested a sponsored litter pick near the start of term to raise much needed funds to reduce the costs of the Panto. All members felt this would be a worthwhile event that provides an opportunity to meet the needs of the local area as well as bring in funds.

Fundraising committee is meeting shortly to bring together the Fun Night. Kate thanks the team who have supported the running of the event.

## **4. Thanks to Staff**

Lisa wants to thank all staff for their contribution to preparing all of the children for their Sacraments. So much time is put into the preparation of all of the children and the Parent Council thanks all staff involved. The children supported for Reconciliation, First Communion and Confirmation were all well prepared, and thanks go to all staff.

## **5. HT Update**

Mrs Oates has applied for a grant to allow Miss Burns to continue her work with her project with the drug and alcohol team. She is awaiting update. This is a really good opportunity for Miss Burns to lead in developing an



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invaluable program of work and hopes this can continue. Mrs Oates provided short update on staffing, pupils will meet their new teachers in the last week of term.

In the recent national testing all pupils did very well in P1, P4 and P7 and performed above the National average.

Mrs Hogg is retiring – the advert for the office manager position has been readvertised and closes shortly.

Learning Assistant – NLC have implemented the new Learning Assistant posts. Interviews have been completed, and staff are awaiting update.

## 5. AOB

Lisa wants to mention a special thanks to Lesley Ann Henderson for her invaluable efforts over the years in both the parent council and the fundraising group.

The AGM will be in August – the date will be published as soon as available. Chair and Financial report will be presented.

Councillors – invites have been sent for all meetings.

### Action list

Action	Who
Post code of conduct regarding carpark on social media	Lisa
Message Parish regarding posting code of conduct for parish. Publish on App	Mrs Oates
Send invoices for swimming busses	Mrs Colton
Email Counsellor Duffy regarding sourcing litter picking equipment	Mrs Feeney
Dates for AGM and Parents council meeting	Mrs Oates
Check PC protocol	Mrs Colton