



## St Brendan's Nursery Class

### Parent Fundraising Committee Meeting



Date: 10/3/23

Meeting Chaired By: Mrs Oates

Attendees: Mrs Oates (HT), Miss Scougall (ELP), Mrs Dykes (ELP), Miss Lowe (ELP), Mrs Muircroft (Lead ELP) Karen Nailen (Parent), Hajara Kolo (Parent), Asma Ahmed (parent), Gillian O'Neill (parent) and Claire McKeown (parent).

#### Welcome New Members

Mrs Oates took time to welcome our new members and thanked them for coming.

#### Roles and Responsibilities

Mrs Oates briefed the parents of the roles and responsibilities of the parent fundraising committee members. She highlighted that we will be seeking their input and views on various aspects of nursery such as the contribution amount for the toy fund, reading our nursery policies and contributing to them as well as organising fundraising events.

#### Update on Accounts

Our current balance is £743.90

#### AOCB

Mrs Oates asked if the committee would kindly pay for the new vision board. She initially thought it would only cost approximately £150 however, it is costing £348. The committee members agreed. The board was shown to the parents and spoke about how it has incorporated the children, parents and staffs views. The committee loved the board and Hajara said it was worth it.

## Fundraising Events

We spoke about having a couple of fundraising events in the lead up to our big summer fundraising night. Miss Scougall spoke about events we had in the past. It was agreed that we would have an Easter 50/50 draw. Karen and Gillian suggested a sponsored walk or a dance off. We decided on a sponsored walk, alongside the buddies from primary 6. Staff will organise the 50/50 draw and sponsor sheet for the sponsored walk. It will be promoted in our next newsletter.

There was a discussion around the lack of funds we have and questioned whether we should have a fun day or get entertainers in instead of having a summer outing. All parents said they would prefer a trip. Previous outing venues were discussed. Miss Scougall agreed to do a total cost for a trip in late June and take the costings back to the committee.

All parents thought that hosting an evening event for family members like we have done in the past is our best chance to raise money for an outing. Possible venues such as the cherry tree and the chapel hall were discussed. Gillian is going to make contact with the cherry tree first. If they cannot accommodate us then we will look into hiring the chapel hall and asking Devines to provide food for a buffet. Raymond Smith, Noah's dad has offered to DJ. Ticket prices will be confirmed.

## Next Steps

- Staff will organise a sponsored walk and sponsor sheet
- Gillian O'Neill will contact the cherry tree to see if we can book for Mid May, possibly the 12<sup>th</sup> or 13<sup>th</sup>.
- Staff will create letters to distribute to businesses for donations.
- Gillian O'Neill, Karen Nailen and Aarons Aunt Mags will approach local businesses for prizes.
- All members of the committee will wrap the prizes.
- Once a date and venue has been confirmed staff will make tickets.
- Hajara Kolo and Asma Ahmed will sell raffles and tickets and the end of the session. Asma Ahmed will also organise balloons for the night.

## Date of Next Meeting

TBC