



## St Brendan's Nursery Class



### Parent Fundraising Committee Meeting

Date: 13/1/23

Meeting Chaired By: Mrs Oates

Attendees: Mrs Oates (HT), Miss Scougall (ELP), Karen Nailen (Parent) and Celine Clark (Parent)

#### Welcome New Members

Mrs Oates welcomed our two new members and thanked them for coming. Staff will encourage more parents to attend future meetings. Apologies were made for having to cancel our previously planned meeting due to strike action.

#### Roles and Responsibilities

Mrs Oates briefed the parents of the roles and responsibilities of the parent fundraising committee members. She highlighted that we will be seeking their input and views on various aspects of nursery such as the contribution amount for the toy fund, reading our nursery policies and contributing to them as well as organising fundraising events.

Mrs Oates asked if anyone would volunteer to also join the school's parent fundraising committee so the nursery's views are represented within the school too.

As not enough members attended we were not able to elect a chairperson or secretary. Celine Clark was approached and asked to be our treasurer last year as our last treasurer wished to resign ASAP.

#### Fundraising Events

Mrs Oates and Miss Scougall spoke about previous fundraising events and sponsors and the impact they've had. Miss Scougall explained that in previous years the committee felt it was more beneficial to do smaller, more

frequent sponsored events throughout the year and have a big fundraising event in the springtime. This usually consisted of a parent fundraising night in a local venue such as the cherry tree with a selection of prizes and games for everyone to enjoy. The money raised from these events usually pays for a summer outing.

### Update on Accounts

Miss Scougall gave an update on how much money we have raised for the fund and our current balance.

St Andrews day pyjama party - £130

Christmas fayre £165.66

Christmas show/coffee morning - £265.50

Our current balance is £1126.18

### AOCB

Mrs Oates asked the new committee members if they would be willing to donate money to purchase some new resources for the children and they agreed.

Karen Nailen spoke about her role working with the citizen's advice bureau and that has been involved in fundraising events through her role there. She was very happy to be part of our committee and has lots of ideas for the future.

### Future Meetings

It was agreed that future meeting will be termly with a view of having more frequent ones in the lead up to a big fundraising event in the springtime. It was also agreed that future meetings will be held on a Friday at 3pm, a day and time that is most suitable to them.

### Date of Next Meeting

TBC