



St Brendan's  
Primary School and Nursery  
45 Barons Road  
Motherwell  
ML1 2NB

## Parents Council Meeting

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Date: 15/11/22

Time: 18.00

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Meeting chaired by : Donna Matthewman

### Distribution of Minutes:

All attendees  
Catherine Sweeney  
Motherwell Cllrs

### Attendees :

- Mrs Oates (HT - MO)
- Miss Burns (APT - MB)
- Mrs Cassidy (Clerk – MCA)
- Donna Matthewman (C - DM)
- Lesley-Ann Henderson (SEC - LAH)
- Amy Dornan (AD)
- Collette Feeney (CF)
- Kate Anderson (KA)
- Lynne Kellas (LK)
- Martin Grey (MG)

### Apologies:

- Kenneth Duffy (KD)
- Lisa Hewitt (VC – LH)
- Adelle Douglas (TRE – AD)



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<u>Reference</u>	<u>Comment</u>	<u>Action by</u>
<b>1.00</b>	<b><u>PREVIOUS MINUTES – REVIEW OF ACTION POINTS</u></b>	
1.01	<u>Preloved items</u> - At last meeting LH had put forward the idea of pre-loved uniform being ordered via an email address and the items would go straight into the child's bag. CF offered to help with this and MO advised information will go out in the next Newsletter to parents.	MO CF
1.02	<u>Financial Inclusion Officer</u> – Someone from Financial Inclusion did attend parent's night and MO advised it was successful. They spoke to many families and also followed up by visiting the school to speak to families after parents evening.	
1.03	<u>P7 Excursion</u> – The school have received 2 donations for this event. These amounts added to what was raised at parents night by the children selling snacks has brought the total balance of the trip to around £62 per child. Parent council and the school were very grateful for this as it has reduced the cost considerably.	
<b>2.00</b>	<b><u>COMMUNICATION – Sharing of minutes</u></b>	
2.01	DM asked if we could tighten up the sharing of minutes so as the parents were getting the minutes within a reasonable time after the meeting. It was agreed the minute taker would have the minutes typed and sent to Mrs Cassidy within a week. MO will then check them and send to Mrs Colton (PT) and Miss Burns (APT) who will distribute to parents on the school website and check they are sent to PC members within a week.	LAH MO MCA MB
<b>3.00</b>	<b><u>HT Update</u></b>	
3.01	<u>Staffing</u> - Miss MacShane absent at the moment Mrs McKendrick will cover P4/3 at the moment hopefully until Miss McShane returns. Miss O'Neill is also absent at the moment. Miss Bridge was successful in interview to join the Pedagogy team, Mrs O'Donnell has agreed to take on some extra days within the class. Staffing is still an issue within the school with regards to sickness meaning the management team has to cover classes whilst they themselves have been short for a considerable amount of time.  Silver rights respecting award was achieved. Skills academies going well. Health and wellbeing surveys are being collated. Choir will be singing at the Civic centre soon. Various afterschool clubs are taking place at the moment. Learning conversations taking place within the classes and writing visits before Christmas. Bishop has visited P7 and the confirmations will go ahead on 21 <sup>st</sup> Nov.  Circle has been working to support families that have had a drop in attendance at school.	



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Primary 5 will be offered a swimming slot but unfortunately this is no longer free with NLC so parents will need to contribute. MO advised she would ask the parent fundraising committee to fund the buses as they were going to be near £1000.

LH asked when the Christmas concert and party dates would be given out, MO advised these were still being collated but should be sent out next week.

**4.00**

**SOCIAL MEDIA UPDATE**

**4.01**

MG and KA to meet at a later date and discuss the content and details of the school media platform.

MG  
KA

**5.00**

**ROAD SAFETY**

**5.01**

Road Safety Update – It was discussed that we might need to get some more councillors involved to keep this issue a priority. Discussion about other options to help with the traffic congestion and safety of the children. Children in P2 to make videos about how it feels about people parking where they should be walking. Meeting to be arranged with the pupil council as part of a sub group regarding the traffic, diary will be checked this week to arrange a date.

MO

**6.00**

**JACKETS AT MASS IN WINTER**

**6.01**

LK had advised when she attended the church it was extremely cold, and when the children are in attendance they have their jackets off. MO said usually Oct-March the children do keep their jackets on and they will be told this at the masses while the church is cold.

**7.00**

**7.01**

**NLC GRANT**

KA and LAH put together an application for a grant for the P7 trip. We were told by NLC that unfortunately we could not apply for this purpose only. The grant has been resubmitted with the purpose of a fundraiser in February to raise money for the trip. DM advised this fundraiser is scheduled the same night as an OLHS event. LAH will advise the Fundraising group incase they wish to change the date.



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