



St Brendan's  
Primary School and Nursery  
45 Barons Road  
Motherwell  
ML1 2NB

Parents  
Council  
AGM

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Date : 08/09/22

Time : 18.00

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Meeting chaired by : Donna Matthewman

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**Distribution of Minutes:**

All attendees  
Catherine Sweeney  
Motherwell Cllrs

**Attendees :**

- Mrs Oates (HT - MO)
- Miss Burns (APT - MB)
- Donna Matthewman (C - DM)
- Lesley-Ann Henderson (SEC - LAH)
- Adelle Douglas (TRE - AD)
- Martin Grey (MG)
- Amy Dornan (AD)
- Collette Feeney (CF)
- Kate Anderson (KA)

**Apologies:**

- Lisa Hewitt (VC - LH)
- Lynne Kellas (LK)



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<u>Reference</u>	<u>Comment</u>	<u>Action by</u>
<b><u>1.00</u></b>	<b><u>REPORT OF THE WORK OF THE PARENT COUNCIL 2021/2022</u></b>	
1.01	DM discussed report with PC members.	NOTE
<b><u>2.00</u></b>	<b><u>FINANCIAL REPORT</u></b>	
2.01	PC do not have bank account for school funds this account is kept separately by the Fundraising Committee.  AD advised there are already fundraising activities started this year, Christmas cards have gone out to the children and the 50/50 club has been advertised.	NOTE
<b><u>3.00</u></b>	<b><u>REVIEW OF PC CONSTITUTION</u></b>	
3.01	All agreed to keep constitution as is, no changes.	NOTE



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4.00	<u>PC Membership and Vacancies</u>	
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4.01		
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	Agreed that all office bearers will continue. Kirsty O'Donoghue will stand down from the PC – DM advised she had thanked her for her contribution. Kate Anderson will join the PC as a Parent Forum member.	
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	Donna Matthewman – Chairperson Lisa Hewitt – Vice Chairperson Lesley-Ann Henderson – Secretary Adelle Douglas – Treasurer Amy Dornan – Parent member Martin Grey – Parent member Lynne Kellas – Parent member Collette Feeney - Parent member Kate Anderson – Parent member	
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	DM advised that we encourage any parent to come along to the PC meetings, everyone is welcome.	
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	<u>AOCB</u>	
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	An online meeting has been arranged to discuss moving forward with social media communication, this will take place online on Wednesday 14.09.22 at 7pm.	
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	Further PC meetings scheduled - 04.10.22	
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