

**St. Bernard's Primary
PTA/Parent Council
Meeting Minutes
Wednesday 9th September 2026 6pm**

Present: *Mrs Kelly Ann Dunn – Head Teacher*

Mr John Finnon – Deputy Head Teacher

Amanda Moore – sports facilitator/volunteer

Parent Council Members: *Kerry Walters, Jamie Digan, Chloe Blair,
Louise McNicol, Fiona Gallagher. Katrina Kinsella (Andrea Hernon –
absent)*

New members: **Lynsay McKnight & Irene McKendry**

AGM Roles –

Everyone who attended voted and were happy to continue with current roles with no changes.

Chairperson – Kerry Walters

Vice Chairperson – Jamie Digan

Secretary – Chloe Blair

Co-Treasurer – Andrea Hernon & Fiona Gallagher

New Constitution – St. Bernard's Parent Partners.

Mrs Dunn and Kerry spoke about updating existing guidelines/policy about Parent Council meetings and opted for a rebrand, under new name of **St. Bernard's Parent Partners**. Kerry also took out agenda around meeting attendance as its out-dated and everyone who is part of council are majority full time working mum/carers. Everyone happy with new guidelines & Mrs Dunn and Kerry to sign.

PVG Update –

Chloe Blair's PVG now approved during summer holidays.

Kerry asked new members if they are happy for PVG application to be submitted, she would take their details and complete part 1 of application.

Katrina to be re-applied as Part 2 of application expires after 14-day timeframe.

All existing members have PVG lasting 5 years with Disclosure Scotland and current Scot Gov policy.

Yearly Overview –

Kerry printed and shared what PTA have helped raised and contributed for last years school term.

P1 Teddy Bears – still to pay (Mrs Dunn to speak to Gillian about total amount)

NLC Grant

Application was accepted and an additional expenditure of £251.00 received into bank funds, that can go towards technical equipment for school as currently Mr Finnon liaises with St. Andrew's technical lead Ricky for support.

School Photographer Prices – John Wilson

Some parents fed back to Mrs Dunn that previous years with school photographer, John Wilson's prices were affordable, however, this year, options are overpriced and unaffordable. Mrs Dunn emailed representative with raised concerns and secretary responded to all points raised, which was further shared to parents who had concerns.

Mrs Dunn will look into other options considering that GDPR is adhered to, due to nature of school photos. Louise shared company that she uses for her nursery called Instant Images, who follow same process of unique link on child's photocopy and they aren't shared online.

Halloween Disco –

Mrs Dunn raised concerns about previous disco situation of late timekeeping after older kids' disco had finished. Mrs Dunn shared option to have disco moved to during school hours instead of evening. It would still be PTA fundraiser with potential voluntary donations.

If given green light for disco during school hours:

- **No LET to pay after school hours**
- **More child attendance**
- **Tuckshop instead of goody bag**
- **Halloween Movie**
- **Costume Swap**
- **Pocket money stall**

School Update:

School role – 90 children

Staffing –

Learning assistant Ms Savage left due to new job with We Inspire.

In school there is meant to be cluster assistants, however, Mrs Herlihy is only learning assistant. There is a recruitment for another assistant, Mrs Dunn unsure of timeframe.

Local Authority have said school is overstaffed by 0.4 = 2 days full time, meaning teacher can be compulsory transferred within next 4-5 weeks. Mrs Dunn has spoken to all the teachers with latest news and will share update to parents once outcome has been finalised.

VSE Inspection – April – June 2027

Mrs Dunn for 3rd year running, has said school is getting another inspection.

Authority will attend school and assess school's processes/quality, look around classes, speak to teachers/parents, and can invite a parents group to talk about experience of school.

P7 Sports Leaders –

Schools are having difficulty of bringing in volunteers to teach children afterschool clubs, due to PGV laws.

P7 have been trained up as sports leaders and took P5/6 class afterschool club. Teachers supervised at all times, overall, children enjoyed the experience.

Residential Trip – P7s

Mrs Dunn confirmed trip is planned for **May 2027**, with an email going out to parent's that there is a meeting on Wednesday **16th September**.

Fathers Travers –

Macmillan coffee morning will be dedicated to Father Travers leaving.

New priest, John Paul McShane will lead 1st Friday mass on **1st October**.

School Padlet –

Mrs Dunn asked group on feedback on new app and any experience while using it. Everyone in agreement is user friendly and that parents/carers can see cousins/nieces/nephews alongside own children. Mrs Dunn has said teachers are updating app daily with pictures and that parents can heart photos etc is a nice touch.

Mrs Dunn is happy its working well for everyone and that it's a safe place to share photos of children, without risk of anyone outside school to look at photos.

Mrs Dunn has said she has feature to comment currently disabled as unsure whether to have anyone interact, decision was made to keep to only like/love photos as comments would need to be monitored.

Meet Teacher – 4th September

Meeting was well attended and Mrs Dunn reiterated improvement priority for academic year.

3x target points:

- Feedback/writing
- Attendance – local/national
- Homework – reduce back model (**read – practice – play**)

P7 Buddies –

Mrs Dunn is very impressed with buddies this year to new P1s.

Miscellaneous –

- Christmas school show rights have been bought.
- Book nook – Amanda has been getting the area painted & ready for use.
- Boogie for Books – sponsored dance-athon

£200 donated from Pearsons and combined monies from sponsors, share money equally with 5 classrooms that they can decide what books they want to read in class. Aim is to do it between October – November.

- School is going for Reading Awards this year

