

Our Ref: LS  
Your Ref: LS  
Contact: Laura Simpson  
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Date: 7<sup>th</sup> August 2020



### **Education and Families**

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Dear Parent/Carer

### **Arrangements for August 2020**

I appreciate this will be an anxious time as we prepare to welcome back our children to nursery but the staff and I are very much looking forward to everyone starting or returning. We have missed them terribly, hearing their stories and smiley faces.

I would like to reassure you that all health and safety guidance has been adhered to, and steps have been taken to make sure everyone is as safe as they possibly can be.

I am aware many of you will have questions about the safe start or return of your child. I hope the information below will be helpful.

### **Nursery Hours**

At the end of June you will have received a letter from us informing you of what days your child should attend nursery. These set days still apply until NLC inform us of when we will be offering 1140 hours. Your child will either be every Monday, Tuesday and every alternate Wednesday or every Thursday, Friday and every alternate Wednesday.

### **Arrangements for Drop Off and Pick Up**

If your child's date to return is Wednesday 12<sup>th</sup> August, please follow the white arrows and bring your child to the nursery main entrance at your designated time where a member of staff will be waiting to welcome you and sign your child in. Your child will be welcomed into the cloakroom by a familiar member of staff who will help them find their space to hang their jacket and bag. The staff member will then take your child into the playroom to find their friends and keyworker. Unfortunately, parents will not be able to come into the nursery cloakroom or playroom.

If your return date is Thursday 13<sup>th</sup> August, please follow the same instructions.



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All children should be picked up at their designated time from the nursery main entrance, where a staff member will bring your child out to you and sign them out safely. Parents should wait outside the nursery entrance. Adults should still maintain 2m distance between themselves and other adults. If you are picking your child up early please inform the staff member on the door in the morning and they will let your child's keyworker know.

## **General Information**

### **Social Distancing – Nursery Class**

The latest scientific advice from the Scottish Government indicates that there is no requirement for young children to socially distance from each other or from staff when they start or return to nursery in August. However, all adults must maintain a 2m distance from each other. We are returning with half the number of children in each group and we will ensure that where possible the children will be looked after by the same staff members to avoid children coming into contact with too many people all at once.

### **Hand Sanitising**

Personal hygiene will be promoted at all times. Frequent hand washing or sanitising for a minimum of 20 seconds, will take place at regular intervals throughout the day as follows: on entry, when moving area, going outside and coming back in, before and after lunch and when leaving the nursery.

### **Visitors to Schools/Establishments**

Parents and carers are not permitted to enter into the school or nursery buildings unless absolutely necessary for them to do so. Please note that parents of new starts will be allowed to stay in the nursery parent room for the short time their child is in the first day. The parents room will be cleaned before and after. If a parent or carer needs to enter the building a face covering must be worn throughout and a track and trace form must be completed as per government guidance.

### **Nursery Uniform**

We would encourage children to wear their nursery uniform not only do they look really smart but they are also practical. Nursery uniforms and staff clothing should be washed daily.

### **Nursery Staffing**

We are waiting on conformation from NLC on staffing for this session. As soon as I have more information I will be back in touch.

The staff and I look forward to welcoming our children back to nursery next week.

Yours sincerely

**Laura Simpson**  
**Head Teacher**

