Our Ref: PH/CL

Your Ref: Contact:

Tel: 01236 632163

E-mail: enquiries-at-st-andrewshigh@northlan.org.uk

Date: 21 February 2022



## **Education and Families Peter Holmes**

Head Teacher St Andrew's High School 9 Old Monkland Road Coatbridge ML5 5EA www.st-andrewshigh.n-lanark.sch.uk

Dear Parent/Carer.

## S3 Reporting Evening - Monday 28th February 2022

The S3 meetings will take place through video calls on Monday 28<sup>th</sup> February 2022. The first appointment begins at 4.00pm and the last is at 6.30pm.

Due to the ongoing COVID-19 pandemic we have organised a virtual Parents meeting where you can communicate with class teachers over a video call through the Parents Evening Booking System (PEBS).

The system is open to make appointment bookings. Please note that some teachers have more than one class and therefore bookings are made on a first come first served basis.

To make your appointments please click this link: <a href="https://parents-booking.co.uk/standrewshs">https://parents-booking.co.uk/standrewshs</a>

and then, when prompted, enter the

- name of first named parent as held on our records
- your child's legal first name, surname, and date of birth.

Please note that the login details you enter must match those we have on record for you.

We recommend using the Automated booking Wizard as it makes appointments for you. After you have made your appointments, you can choose to print or e-mail confirmation.

## Some helpful tips

- Login problems are mainly due to names which don't match exactly our electronic records.
- The email address entered is only used to send your appointment confirmation.

If you have any difficulties with the login, please contact the school office on 01236 632163 or by email at <u>enquiries-at-st-andrewshigh@northlan.org.uk</u>.

We look forward to you joining us for reporting evening and hope you find this process straightforward.

Yours sincerely

Mr D Cluckie DHT – S3







