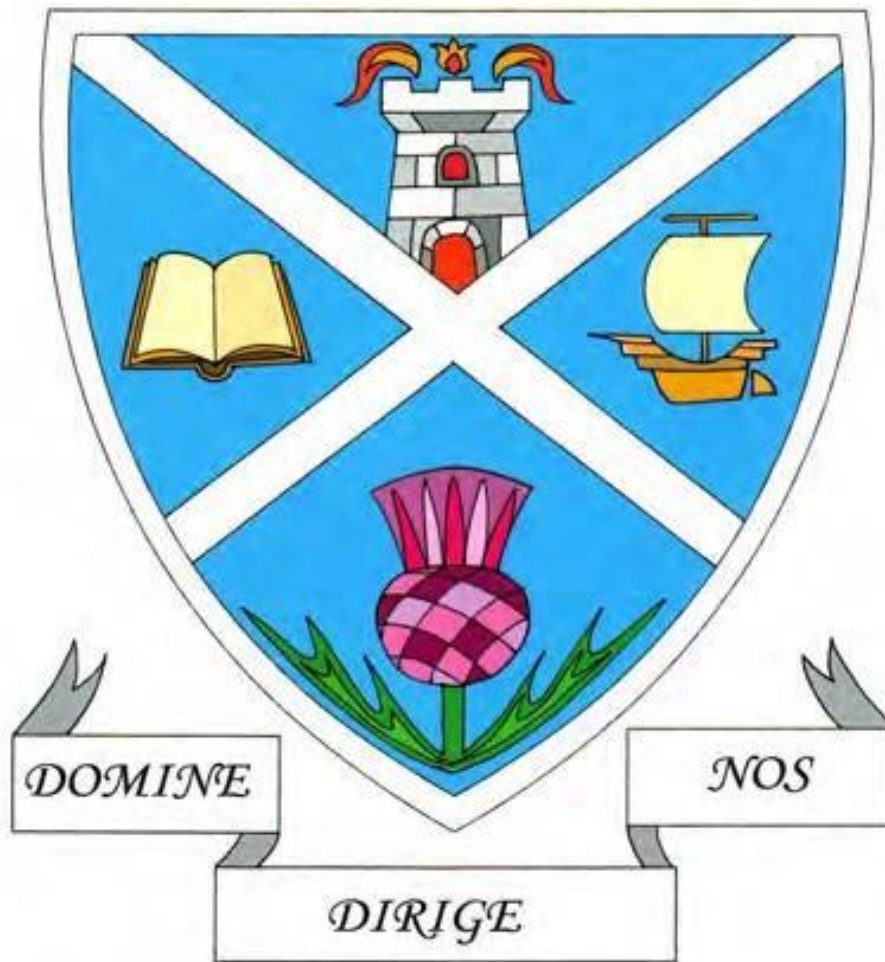


ST ANDREW'S
HIGH SCHOOL



P7 WELCOME &
INFORMATION
BOOKLET

2021

INTRODUCTION

Dear P7's, Parents & Carers

Mr Peter Holmes, our Head Teacher and I are very much looking forward to meeting our P7 pupils and their families during their time at St Andrew's High School.

In normal times, we would hold an information evening for parents & carers and have P7 visits for the pupils. Unfortunately, due current restrictions this is unlikely to happen so after listening to some questions our P7's and their families had, we have tried to answer as many as possible within this booklet.

This booklet will hopefully answer some of your questions prior to starting S1 at St Andrew's High School in August 2021.



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Ms Pauline Morrison
Depute Head Teacher (S1)



OUR SCHOOL VALUES



In 2019, our current S5 pupils created our school values and these will be incorporated through your daily life here at St Andrew's HS.

Each year group wears one of the school values colours on a button badge on their blazer. The colour that our S1 pupils will wear will be yellow. This allows the pupils to be easily identified within the school.



YOUR CHILD'S PUPIL SUPPORT TEACHER



Your child's Pupil Support teacher will be **Miss Doyle**. Miss Doyle will be the main point of contact for pupils, as well as parents and carers for all issues whilst your child remains at St Andrew's High School.

Miss Doyle also teaches in our PE Department. This means she may be in class if you phone regarding an issue. If this is the case, the office will send her an email and she will contact you as soon as she is able to. You can also email her directly with any issues.

Miss Doyle and Ms Morrison (DHT) will remain with your child throughout their journey at St Andrew's. This allows for us to get to know both you and your child very well and to offer support and guidance.



Contact details – Miss Doyle

mdoyle@st-andrewshigh.n-lanark.sch.uk

APPOINTMENTS/UNWELL

It is parent/carers responsibility to inform the school of any appointments your child has such as medical or dental. This can be done by contacting the school office and speaking to a member of the office staff. This will ensure that your child is given an **authorised absence** for their appointment as failure to do so will mean and **unauthorised absence** code and result in a follow up phone call from Miss Doyle.



If your child presents as unwell during the school day, they should ask permission to leave their class and report to the school office. A member of the Pupil Support Team will be on duty and they will give permission for your child to be sent home if they deem them too unwell to remain in school. Due to the age of your child, they are not permitted to leave school unaccompanied if unwell and a parent or identified adult will be required to come to school to collect the child.



CHANGE OF DETAILS



It is very important you provide the school with up-to-date contact details as under GDPR we are not allowed to contact anyone who is not recorded on our Seemis system. If any details change such as your telephone number, email or address please contact the school ASAP.

Please note that a Council Tax Bill is the only proof of address we are permitted to accept as evidence.





OUR SCHOOL UNIFORM



St Andrew's High School's policy is that all of our pupils are required to wear full school uniform.

Uniforms can be purchased from our official partner [Scotcrest](#)



<u>St Andrew's school uniform</u>	<u>Pupils must NOT wear</u>
<ol style="list-style-type: none">1. A white school shirt/blouse, and school tie which is visible at all times.2. Tailored black trousers or black or tartan skirt3. A school blazer with badge4. Sensible shoes (all black in colour, no trainers/casual footwear)5. Plain black jumper or cardigan6. School hoodie tops are available and can be worn under school blazer. 	<ol style="list-style-type: none">1. Valuable items of jewellery or expensive items of clothing. There is no insurance to cover the loss of such items.2. Outer Jackets, they are not part of the school uniform and should be removed on entry to the school building.

You are advised not to leave it too late to purchase school uniforms as certain items, especially tartan skirts sell out very quickly.

SCHOOL PE KIT POLICY

The St Andrew's High School Policy on PE kit is consistent with the North Lanarkshire Council Code of Practice for Participation in Physical Education.

1. All pupils are required to bring full kit for each PE lesson they are timetabled for.
2. PE clothing must be in line with school dress policy and should not include football team tops or feature inappropriate slogans on t-shirts.
3. PE clothing should not be inappropriate for participation in a school environment.
4. Watches, jewellery, or any other items which may be deemed dangerous to self or others, should be removed before participation.
5. The school will not be responsible for valuable items such as jewellery, mobile phones, etc.



PUPILS WHO ARE INJURED/UNABLE TO FULLY PARTICIPATE

- Pupils in this category should still bring full kit, and a note from parent / carer outlining the nature of the injury or illness.
- Pupils will be given modified activity, in line with what they are capable of, or assume another role within the lesson, such as coach, referee etc.
- This allows pupils to be fully involved with their peers, and engage in learning. This policy also dramatically cuts down on the instances of pupils arriving without kit.

HOMework/SATCHEL ONE

Homework is an essential part of learning, and pupils are encouraged to adopt a positive attitude towards it.

Why do homework?

1. Reinforces and consolidates classwork
2. Extension of classwork
3. Opportunity to evaluate pupil learning
4. Supports the development of study skills and self-discipline
5. Promotes good habits of regular work and independent learning
6. Promotes self-motivation
7. Support areas of developments as well as stretching more able pupils
8. Strengthens partnership and communication between Home and School



S1 pupils should continue their good habits from primary school. Homework will take -

at least 1 hour per night

To enable our pupils to plan and organise their homework tasks and develop planning and study skills, all pupils at St Andrew's High School will receive and often submit homework via **Satchel One** which is an online app we have purchased to help pupils, parents and carers manage home learning better.

This was particularly helpful to pupils during online learning and it very straightforward to use. Some work may also be posted on Teams which many P7s will be familiar with.



Parents & carers can assist their daughter/son with homework by:

1. Providing the right atmosphere for study at home – peace and quiet.
2. Reminding your child to check SatchelOne for homework every night.
3. Checking your child's homework (this is most easily accomplished by signing up for Satchel One, parent access). More information regarding logins etc will be given in August.
4. Encouraging your child to speak to their teacher or contact them on SatchelOne if they are unsure of tasks set.

PARENT PORTAL

In support of North Lanarkshire Council's ambition to continue improvement in parental communications they have been working with national organisations to develop a "Parents Portal". The portal will be developed to provide parents with a clear insight to their child's education and to support transactional communications between parents and the school.

Your child's report card and other important information will now be accessed via parent portal and parents will be required to sign up for this in order to access school data. Furthermore, contactless payments are also used at St Andrew's High School for using the school canteen and paying for school excursions.

In order to find out more about parent portal please access this link
<https://blogs.glowscotland.org.uk/nl/itsc/parents-portal/>

INTERVAL & LUNCHTIME



S1 pupils **are not** permitted to leave the school ground at interval or lunchtime.

Our school canteen provides a healthy and varied assortment of snacks and main meals for pupils to enjoy. A sample menu can be found using this link

<https://www.northlanarkshire.gov.uk/schools-and-learning/school-meals/meal-menus/secondary-school-menu>

Alternatively, pupils can bring a packed lunch.

Information on how to pay for your child's school meals can be found using this link <https://www.ipayimpact.co.uk/IPI/mgslp?Bref=NLC>

Parents & Carers will need to re-register for both parent portal and ipay impact in order to receive information from St Andrew's

SCHOOL BUS TRANSPORT

It is parent & carers responsibility to ensure their child has a pass for school bus transport if they are entitled to this prior to them starting St Andrew's.



St Andrew's High School **do not** organise school transport for pupils.

Pupils should ensure they are at the designated area for their school bus pick up in plenty of time to avoid latecoming. Pupils are also responsible for ensuring they leave school promptly at the end of the day to board their bus to go home.

Pupils who are bused into school will be dropped off and collected at the rear entrance to the school in the bus bay. Parents and carers **are not** permitted to drop off or collect pupils from the bus bay and will be asked to move if they park in this area. This is for the safety of all pupils within the school.



We look forward to welcoming your child to
our school community in August

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