

**St Andrew's Primary School
Parent Council**

**Meeting Minutes
Monday 4th February 2019**

Present: Committee: Anthony McAllister (Chairperson)
Donna Shaw (Vice Chairperson)
Carolann Shields (Treasurer)
Elaine Johnston (Church rep)
Adele Meechan (Secretary)

 School Reps: Jennifer Flanagan (HT)
Mrs Lambie

Apologies: Keisha McConnell (Council Member)
Laura Ruddy

1. Welcome

AMcA opened the meeting by welcoming all in attendance.

2. Approval of previous minutes

All members agreed the minutes from the previous meeting.

3. Outdoor Learning

Mrs Lambie discussed outdoor learning for the school and this is seen as an essential experience for the children, for improving mental health and wellbeing. The children will be offered 1 session per month, although the school would like this to be more often. Mrs Lambie has liaised with police regards the moss area and a risk assessment has been completed and the area is safe for use.

Mrs Lambie is aware that parents may be concerned for a number of reasons and staff will continue to risk assess as sessions continue.

The school have met with local counsellor Nancy Pettigrew and Matt Costello in regards funding to clean and develop the area, this will include a seated area, outdoor learning area which is safe and secure for the children to explore.

As discussed a risk assessment has been completed in terms of hazards and the children will be educated on risks prior to each session. Mrs Lambie is keen for parental engagement and parent partnership to ensure this is successful.

4. Family Race Night

AM discussed items required for the race night, these include – Race compere/equipment. AMcA has organised for Martin Holmes to attend on the night and he will supply equipment on the night at a cost of £140, Airdrie Working man's club have provided the venue free of charge.

AMCA will place posters in local shops, the Airdrie and Coatbridge Advertiser and church bulletin.

It was agreed that adult tickets would be £3.00 and Children's ticket £1.00. A buffet will be provided and AMCA, EJ,CS will organise same. There will be 10/15 raffle prizes available on the night. AM will organise race sheets for the evening. Each member of the PC will sell one sheet each prior to the night.

It was agreed that the PC would meet again prior to the race night to finalise arrangements as required.

5. Fundraising

Further fundraising opportunities were discussed and it was agreed that a sport-athon will be organised for the first week in May with sponsorship required, type of sports and help required for the day will be discussed further at next meeting.

No further discos this year.

6. Head Teacher Report

JF provided an update of the school budget and priorities.

This year's budget and PEF funding was used for essential staffing, 10 iPad's were purchased and invested in people and leadership. Staff absence was discussed and at present Mrs Shields is covering class time, no cover is given for ASN posts when absent.

SIP – Maths, Mrs Henderson will lead same, 1 day per week. Milestones are good focusing on SEAL fundamental maths.

Writing – periodic writing assessments, utilising a small group of children to identify/proof of levels. The parent dashboard looks at stats and results are improving yearly.

Health & Wellbeing – input/collaboration with CAMHs, this is school wide, inclusive and individual.

RE – Sacramental meeting are organised back to back to share arrangements. Lenten arrangements are in place.

Philosophy guy has been cancelled at this time however will be rearranged.

The school is keen for quality parent partnership to support learning. All school assemblies have been organised for each class as well as P4 Burns Supper.

School survey has been sent however there was only a 26% return rate this time.

After school clubs are successful with a 100% uptake.

JF also highlighted that D Murray from NLC had attended the school and has agreed to have repairs to the toilets and possibly the football pitch.

JF also thanked everyone for their effort and hard work for the Christmas fayre and great total raised. There was some discussion around things that went well and things that could have went better. I.E no bouncy castle, tombola and raffle.

The pupil council – JF will discuss with them ideas for funds raised, outdoor clothing and equipment are essential and will be a focus for further fund raising.

Upcoming events –

Sportathon, P7 leavers disco

8. A.O.B

AMCA highlighted the school lunch choice and questioned whether this is changeable, this is a NLC planned menu, and the school have no control over this. However JF advised she can have a questionnaire given to the children to gauge their opinion on this.

School barrier – AMCA was approached by a parent with regards to safety of the children using the lane behind the church, there is no barrier at the road with concealed view due to the fencing, and suggestion was to email local counsellor N Pettigrew regards same.

Date of next meeting – 18th March 2019