

**St Andrew's Primary School
Parent Council**

**Meeting Minutes
Monday 3rd December 2018**

Present: Committee: Anthony McAllister (Chairperson)
Donna Shaw (Vice Chairperson)
Carolann Shields (Treasurer)
Elaine Johnston (Church rep)
Adele Meechan (Secretary)

 School Reps: Jennifer Flanagan (HT)

Apologies: Keisha McConnell (Council Member)
Laura Ruddy

1. Welcome

AMcA opened the meeting by welcoming all in attendance.

2. Approval of previous minutes

All members agreed the minutes from the previous meeting.

3. Christmas Fayre

Final preparations discussed for the Christmas fayre on the 18th December 2018, gifts for the Santa's grotto required AM agreed to purchase 100 activity packs from Ebay.

5 stalls allocated and it was agreed that pupils from St Margaret's high school would not be charged as profits will be going to the schools Malawi foundation and this would be a nice gesture from the school and PTA.

The need for helpers on the day was discussed and AMcA has organised someone for nails and face painting, JF agreed to put a request for help on the school app and twitter as well as support from staff. JF agreed to contact the supplier of the bouncy castle and games.

Bouncy castle will be situated in the cosy cottage due to the risks in the dining room with hot beverages. This will need to be manned.

AMcA will discuss the grotto with Christine McLaughlin and seek support in setting this up.

Soup stall discussed however it was agreed that this could be utilised at a different event in the future.

17 stalls in total with 4 paid stalls.

Other items required to be purchased are raffle tickets, CS agreed to purchase these from WH Smith, cups, tattoos and tea and coffee.

Agreed price for entry to the fayre is £1 per adult and 50p per child which will include tea/coffee and a biscuit.

AmcA and DS will attend the school on Monday 17th December to organise the tombola prizes as this is time consuming.

JF advised name badges would be appropriate for helpers on the day also.

It was agreed that any cakes not sold could be utilised at the joint Carol service on the 19th December 2018.

4. School Nativity Raffle

It was agreed that a PTA member will attend the school nativity to organise a raffle. AM agreed to do this. 3 prizes agreed per show.

5. Family Race Night

AM informed that the company was now unable to carry out the race night on the 1st March 2019 however had provided other dates available.

Airdrie Workmans Club have given the hall free of charge.

It was agreed that AM will try other companies that can provide the race night equipment. AM also advised she may be able to have the pull along horses made for the school to keep for future events.

It was agreed that this will be discussed at next meeting.

6. Head Teacher Report

JF provided an update of the school priorities.

SIP priorities in

Maths - With a new maths policy including consistent approaches, with the ABC music supporting maths from P1-3. Parent milestones on the school app and parent workshops.

Writing - will focus on the Alan Peat teacher training in May. Moderation across the school, cluster and authority. ABC supporting writing through song. Philosophy lessons supporting discussion skills and discursive writing. Improve display of writing and achievement via pupils work in school.

Health and wellbeing – utilising PASS – monitoring tool questionnaire identifying any child struggling, Nurture continues from boxall profile info. Positive mind-set training. CAMHs service universal support in P5-7 – early intervention anxiety workshops over 3 sessions.

Mrs Hamill is the health and wellbeing champion. Will attend a PTA meeting in Jan/Feb 2019

R.E – Inset in November saw staff training in teaching and learning. The anti-bullying policy to be released in January 2019, the school will look to improve links with the church, including 13 children standing forward and receiving training for altar service or readers.

There will be anti-bullying week and friendly fixers now in the playground and the 100 year celebration will be visual throughout the school.

Budget/ Spends – PEF utilised for 10 new iPads to support interventions for supporting learning in maths and literacy. Classroom materials – maths solid materials to support SEAL, planners and foundation maths. Walkie talkies also purchased to maintain safety.

Staff update – Mrs Henderson on phased return to school, Mrs Lane remains off with Mrs Shields covering.

Supports – Supporting families in need – focus on coats/boots and gifts from the round table, food bank parcels.

Parent partnership – with outdoor learning and take the lead and read.

Upcoming events –

Infant nativity, Christmas lunch, Christmas parties, Christmas Fayre, Carol service and Pantomime – paid for by PTA.

8. A.O.B

EJ requesting support from Council members to help with the tea and coffees following the carol service. EJ, AMcA and CS are able to attend. JF has agreed for the PTA to utilise the school urn and equipment.

Date of next meeting – 4th February 2019