

**St Andrew's Primary School
Parent Council**

**Meeting Minutes
Monday 5th March 2018**

Present: Committee: Anthony McAllister (Chairperson)
Carolann Shields (Treasurer)
Elaine Johnston (Church rep)
Frances Bath (Secretary)
Siobhan Kerr (Council Member)

 School Reps: Jennifer Flanagan (HT)

Apologies: Donna Shaw (Vice Chairperson)
Alison McCool (Council Member)
Kelly McLaughlan (Council Member)
Kelly Goldie (Council Member)
Adele Meechan (Council Member)

1. Welcome

AMcA opened the meeting by welcoming all in attendance.

2. Approval of previous minutes

All members agreed the minutes from the previous meeting.

3. Bingo Evening Thursday 22nd March

AMcA advised he had issued letters to various companies requesting donations to support bingo/raffle prizes for the bingo evening.

CS advised she has already received vouchers from B&Q and Tesco.

The sub group of DS, CS, EJ and AMcA will meet on Monday 19th March to establish if there are a sufficient number of prizes. 22 prizes are required for the bingo and further prizes are needed for the raffle. EJ will establish if the church hall is available on this evening.

CS requested that gift bags are donated to hold the raffle prizes. CS also advised bingo books have been organised.

CS asked that the school tweet again to ask for donations for both the bingo and raffle.

JF agreed to issue a flyer providing details of the bingo event. The entrance fee will be £1 on the night and this will include entry, and tea and cakes on the night.

Janet McNally will call the bingo numbers at the event.

PC members attending on the night are required to be at the hall at 6pm to set up for a 7.30pm start.

4. Head Teachers Report

JF provided a report and encouraged discussion on the following areas:

- **Budget: Spends include:**

Outdoor learning: Literacy, ICT and maths focus – see outdoor board and camera - £900

Classroom materials: Reading book refresh. Books focusing on Nurture and ACE children

Staff: Increased ASNA from PEF budget as we keep Mrs McAuley on while Miss Reilly returns from MAT leave. Mrs McAuley will focus on ICT interventions for primarily PEF children

- **Roof Repairs** – 22 weeks repair estimate full new roof. Expect front to be heavy congestion – text will go out to parents
- **Kilbowie** – P7 returned. Budget cuts confirm the centre is not shutting
- **Consultation**
Parent returns: 27 out of a possible 160 families. Compared to last years 37/156. Text gone out prize introduced to encourage more returns.

Parent PEF consultation to go out this month.

- **Upcoming events this term include:**

Matilda

INSET- Solihull

Sacramental meeting in church

Lenten Fundraisers

P7 Show – Matilda

ABC African music focus in April P4-7

World Work Week in April

Outdoor Learning Fridays with Parent Partnership – further Disclosures sought

Football, netball and Cross country competitions.

6. AOB

Disco: It was decided that the disco scheduled for 25th April should be cancelled. FB to cancel DJ.

Sports afternoon: A sports afternoon/evening will be held in its place. This event will run from 3pm-5pm. The pupils will pay £3 to attend and this will include a drink and a snack. There will be 3 or 4 sports sessions taking place simultaneously and the pupils will move round each event e.g. boxing, circuits etc.

JF will engage the help of Emma Lafferty NL Schools Co-ordinator. AMcA will organise the event and enlist the help of PC members closer to the time. JF advised the P7 Sports Leaders could also be involved in the event.

Graduation: CS advised that Michael McKenna will DJ at the Graduation Dance scheduled for 19th June.

Garden storage: JF advised pupils have chosen garden storage from the magazine of a company that supplies schools. AMcA will establish if this storage can be purchased from B&Q at a lower cost. JF also advised the pupils had selected garden signage as part of the outdoor learning project and the PC agreed to issue a cheque for £58.90 to cover the cost of the signage.

Date of next meeting – 21st May 2018