

St Andrew's Primary School
Parent Council
Annual General Meeting Minutes
Wednesday 19th September 2018

Present: Committee: Anthony McAllister (Chairperson)

Donna Shaw (Vice Chairperson)

Carolann Shields (Treasurer)

Elaine Johnston (Church rep)

Adele Meechan (Council member)

School Reps: Jennifer Flanagan (HT)

Parents: Keisha McConnell

Apologies: Siobhan Kerr (Council Member)

Joanne Mowat (Parent)

Welcome

- AMc (Chairperson) opened the Annual General Meeting by welcoming all in attendance. He then provided an outline of the evening's format:
- Report on the work of Parent Council and its committee.
- Report by Head Teacher (HT) JF on School Improvement Report 2017-2018 and School Improvement Plan 2018-2019.
- Selection of new Parent Council members
- Discussion of issues that members of Parent Council may wish to raise

Presentation on the work of the Parent Council

AMcA (Chairperson) provided an outline on the work of the Parent Council.

Highlights included:

- The role of the Parent Council and constitution was reviewed
- Fundraising achievements
- Purchases / projects as a result of fundraising achievements
- Treasurer's Summary – See attached

AMc voiced concerns in relation to how many parents wish to join the Parent council and if parents are actually aware of the role of the Parent Council. It was agreed that a parent council bulletin would be given out along with the schools newsletter. And a twitter poll could be offered to allow parents and children to have their say on activities and events that the parent council could organise.

In addition to this, we discussed the option for parents to bring their children along, as child care can be an issue, this may allow for more parents to attend and participate. This however would need to be supervised by parent council members. It was agreed that this will be discussed further.

JF (Head teacher) is keen for some school children to attend the parent council meetings so that they are aware of the role and activities of the parent council and are able to give their opinion on activities discussed. She also stated that an enterprise group could be put in place to support with the Christmas fayre.

3. Head Teachers Report

JF provided an overview of the School Improvement Report 2017-2018

This is available on the glow website – school blog, learning and teaching tab, school improvement plans/reports for extensive report as well as the new St Andrews primary school App.

4. Head Teachers Strategic Overview 2018/2019

JF provided an outline of the School Improvement Plan and outlined the rationale for the Plan for this year. This includes raising attainment in maths, writing and health and wellbeing.

In conjunction with the parent council she feels a good focus for funds would be used for the school garden and to purchase a poly tunnel.

JF also highlighted the Pupil Equity Fund Allocation and Impact. She reported that a large proportion of this is used on transport and to subsidise children with free school meals.

5. Invitation to nominate / volunteer for the new Parent Council 2018-2019

As of the end of the 2017/2018 school term, two parent council members retired from their positions, as a result all roles were reviewed. AMc will remain in the role of chairperson, DS will also continue in

the role of Vice chairperson, CS will continue in the role as treasurer and EJ will continue in the role as church rep.

AMcA asked for volunteers from the Parent Council to fulfil the position of secretary.

AM volunteered to fulfil this position, and all members were in agreement. The main roles will be reviewed again, at next year's AGM. Following this discussion, Keisha McConnell is now a returning member of the Parent Council.

6. AOB

Parent Council School Halloween Disco

The Halloween disco will take place in the school on Tuesday 30th October 2018, between 630pm – 8pm. It was agreed that Norbert Grant will DJ at the event if he is available. (AM) will contact Norbert to arrange same.

It was agreed that the parent council will focus on 4 main events this year, options available are:

- Halloween disco
- Christmas fayre
- Family race night
- Primary 7 leavers disco
- Sports event between (3pm-430pm).

To be discussed further at next meeting.

AMc advised that he will continue to apply for funding from North Lanarkshire Council to cover cost of resources for events and activities.

PVG (Protecting Vulnerable Groups) Status

The PVG status of both existing and new members is to be reviewed to ensure the Parent Council are complying with the standards of North Lanarkshire Council. Most members have been contacted by Kildonan Street to attend for review. Keisha will require a PVG to be completed.

Date of next meeting – Monday 29th October 2018