



LW and JF facilitated a discussion around upcoming diary dates.

JF expanded upon the format of the 'Meet the Teacher' evening and explained that the pupils will be heavily involved in the event and that whilst detailed discussions of a child's development would be reserved for the Parent Interviews, there would still be an opportunity for parents to view their child's work and be given an overview of the current curriculum being followed. JF invited the Parent Council to canvass for new recruits and discuss future PC plans and events. LW suggested creating a planner detailing PC activities.

The October Disco was discussed briefly. It was decided that the pupils would be asked at Assembly as to whether the disco should be fancy dress for Halloween. It was also decided that two discos would be held to accommodate age groups. The disco for the P1-P3 age group would run from 6.00pm to 7.00pm and the disco for the P4-P7 age group would run from 7.15pm to 8.30pm. The specific arrangements would be discussed further at the AGM.

JF advised that Lets for all PC events including discos had already been submitted for the full school year.

### **3. School Report**

JF delivered a presentation on a programme of development for the school, detailing changes that had been made since her appointment and plans that will be implemented through consultation with Teachers, Parents, Parent Council and pupils. She advised that all changes implemented would ultimately be for the benefit of St Andrews pupils.

#### **JF outlined new security procedures and the basis for their introduction including:**

Gate Security  
Security Procedures  
Online Registration  
Visitor procedures – include use of buzzer and sign in book

#### **Enhancements in existing processes were also outlined including:**

Enhancements to the foyer highlighting pupil achievements.  
Significant investment in literacy for P3 –P7 including novels to go home.  
Monitoring and tracking – Head Teachers will visit classes, look at homework jotters, class jotters will be sent home termly for parents comments.  
Line up procedures – reward systems introduced for class of the month/ golden tickets to encourage good line up process for interval and lunch times.

#### **Aesthetic changes made/planned include:**

Nursery kitchen  
Staff kitchen  
Blinds to be fitted in nursery  
Building to be painted (outside - before the end of the academic year)



## **P7 School Tie**

The idea of a different style of tie for P7 was discussed. JF proposed that the pupils come up with the idea for the style. The PC is to fund the purchase of tie. There are 35 P7's. The ties will cost £7.

## **School Trips**

JF advised there would be 2 school trips per annum for each class. The dates of the currently planned school trips were outlined:

<b>Date</b>	<b>Class</b>	<b>Trip</b>
14.09.2015	P1	Summerlee
15.09.2015	P6/7	St Mungo's Museum Glasgow
15.09.2015	P2a & P2b	Summerlee
22.09.2015	P4	Romans Trip
22.09.2015	P7	Wind Farm
24.09.2015	P3	Tall Ship
29.09.2015	P5 & P5/6	Wallace Monument

JF advised there would be a cap of £5 asked of each child. In relation to support during school trips there is a requirement of 1 adult to 10 children for younger pupils and 1 adult to 13 pupils for older pupils.

## **Disclosure**

The issue of disclosure was discussed in relation to school trips. Many of the current PC are not members of the PVG Scheme. JF advised that a certain number of PC members would automatically be paid for. Additional members to be added and names that need reviewed could also be revisited to ensure all volunteers at school trips / discos are members of the scheme. Attached to the minutes is an addendum, detailing the names, addresses and PVG Status of current Parent Council members.

## **Allocation of Parent Council Funds**

It was confirmed that PC funds would be used to purchase an urn to be used at events. LW/AMcC to purchase urn from Aldi for £39.99.

LW proposed that rather than the PC suggesting how funds should be used, the Pupil Council could pitch ideas to secure PC funds for specific projects.

Illuminous vests detailing the schools name to be worn by children out on school trips, are to be purchased by the Parent Council at £3 per vest. 60 vests will be ordered.

## **AOB**

JF advised that all P5 pupils would be offered the opportunity of free music lessons.

Several PC members once again raised the issue of parents/carers using bad language in front of children in the playground. Also raised was the issue of dogs within the school grounds. JF advised a note would be included in the newsletter reiterating that dogs are not allowed in the playground.

A few parents have provided feedback that the Christmas jumper day would result in too much expense. JF has taken feedback on-board.

LW will deliver a presentation on PC activities at the AGM scheduled for 5<sup>th</sup> October 2015.

**Next Meeting – AGM scheduled for Monday 5<sup>th</sup> October 2015**

## **Addendum 1**

<b>Name</b>	<b>Address</b>	<b>Disclosure/PVG Membership</b>
Louise White	101 Broompark Crescent Airdrie ML6 6DA	Yes
Kelly Goldie/ Mckendry	105 Park Street Airdrie ML6 0JP	Yes
Carolann Shields	17 Linkwood Road Airdrie ML6 6GP	Yes
Alison McCool	30 Balblair Road Airdrie ML6 6GQ	No
Maria Timoney	37 Bore Road Airdrie ML6 6HU	Yes
Donna Shaw	18 Moss-Side Avenue Airdrie ML6 0HP	Yes
Elaine Johnston	74 Hyslop Street Airdrie ML6 0EP	Yes
Keisha McConnell	14 Manor Drive Airdrie ML6 0JH	No
Frances Bath	20 Strathallan Crescent Airdrie ML6 6EP	No