



Our Shared Expectations

March 2022



**Lord teach me to look for you,
when I look show yourself to me.**

**Without your help, I will go through life blind to the many things you
do for me.**

**With your help, I will be able to see you in other people, and in the
ways you show how much you care and love me.**

**As I see you more and more,
may I grow in love of you.**

St Ambrose, Pray for us!

The purpose of this Tutor Meet...

Is to **share with you** the **expectations** we have of **you!**

To ensure **EVERYONE** **knows** and **understands** the **expectations** we have!

(This Tutor Meet will be shared with all pupils, parents/carers & staff)

To get us **'back on track'** as a community of faith and learning.

Why is this Tutor Meet so important?

Because we've lost something and we need to get it back...

RESPECT

confidence
independence
humility
Respect for **each other**

effective
responsible
Respect for **ALL staff**

Respect for **the rules**

Respect for **the building**

Respect for **the community**

What will we cover...


- **Attendance & Late coming** – Why do I need to come to school?
 - **Stairs, Corridors & Exit Routes** – What doors can I use?
 - **Interval & Lunch** – Where can I go?
 - **At the end of the school day** – How do I leave the campus?
- **Community affairs** – How do I conduct myself at the shops?
 - **Buses** – What is acceptable behaviour on the buses?
 - **Toilets** – Which toilet can I use?
 - **Litter** - What do I do with my litter?
 - **Uniform** – What can I / can't I wear?
- **Acceptable behaviour and language** – What is acceptable and what's not?
 - **Mobile phones** – What can I use them for in school?
 - **Procedures & Protocols** - What do I do if I'm unwell?

Attendance & Late coming

%	DAYS PER WEEK	AFFECT ON YOUR LEARNING
100%	0	Well done!!!!
90%	4.5	Significant
80%	4	Serious
70%	3.5	Unacceptable
Below 70%	-	Agency involvement

- **You must come to school!**
- If you are off your **parent/carer must inform the school office.**
- **In the morning** – as soon as you hear the **first bell** you should **make your way to class.**
- If you are late without reason you will be **issued with detention.**
- You must **go directly to class.**
- You must **take the most direct route!**

Stairs, corridors & exit routes

	Start of Day	Interval	Lunch Time	End of Day
Front Doors (Social Area)	Senior Phase Pupils S4 - 6	X	Senior Phase Pupils S4 - 6	Senior Phase Pupils S4 - 6
Back Doors (Social Area)	Junior Phase Pupils S1 - 3	All Year Groups	Junior Phase Pupils S1 - 3	Junior Phase Pupils S1 - 3
PE Doors	X	X	Pupils in PE & DET	Pupils in PE & DET
Stairwell 3 Doors	X	X	Pupils in English & RE	Pupils in English & RE
Stairwell 4 Doors	X	Pupils in Maths, Spanish & Music	Pupils in Maths, Spanish & Music	Pupils in Maths, Spanish & Music
All other Doors	X 	X	X	X

Stairs, corridors & exit routes

- Only pupils in **RE & English** should use **Stairwell 3** – Use fire doors as a marker.
- Only pupils in **Maths & Spanish (Not ICT)** should use **Stairwell 4** – **Use fire doors as a marker.**
- Pupils should not walk through the school from **HE/ART** etc to go down **Stairwell 3**. They should use **Stairwell 2** and exit via Social Area doors – seniors at front, juniors at back.
- **Pupils in ICT should use Stairwell 5** and exit via Social Area doors - seniors at front, juniors at back.
- Pupils in **Science & Social Subjects** should use **Stairwell 1 & Stairwell 2** and exit via the social area doors.
- **ONLY** pupils in **DET & PE** should use the **PE Doors**.
- No pupil should exit via Buchanan HS doors.
- **Entry to the school building is only through the front or back doors – NOT THROUGH ANY OTHER FIRE ESCAPE!**

Interval & Lunch – Where can I go?

Lunch should be eaten in the social space on the ground floor or in the court yards to the rear of the school. There should be **no food** consumed in corridors on the **1st or 2nd floor**.

The vast majority of pupils should be in the social space/court yards at interval and lunch.

You should only be on the 1st /2nd floor with permission from a teacher or with a reason to be there.

You should NOT be on the pitches at interval and lunch.

There are a variety of lunchtime clubs/supported study on – please make yourself aware.

How do I leave the campus at the end of the school day?

- At the end of the school day **no pupil should cross the main road.**
- You should **not cross the roundabouts or turning circles.**
- You should **not run between the buses...** If your bus is in the furthest away bay then you should make sure you walk toward the park and then turn left.
- Your safety is of paramount importance to us – **Please make sure you do your bit in keeping yourself safe!**

If you are leaving school at lunchtime...

You are representing your school, as well as your family.

- ✓ Please continue to be a **RESPONSIBLE CITIZEN....**
- ✓ Respect the rules of the business/shop you are visiting. Eg follow one way systems and queues. **Remember your manners – they don't cost anything!**
- ✓ **Put your litter in the bin!**
- ✓ On narrow footpaths, **STEP ASIDE** and let people members of the public past.
- ✓ **Be kind and show** respect to any members of the public/local residents you meet... **REMEMBER – you may be the only person they speak to today, so make it count.**

Buses – What is acceptable behaviour?

- **Seatbelts must be worn**
- **Nothing should be thrown**
- **Nobody should be out of their seat while the bus is moving**
- **We are respectful of each other and of the bus driver and bus monitor**
- **Masks should be worn**

Failure to follow these rules may result in you being removed from the bus and having to make your own way to school

Toilets – Which one can I use?

S1 – S3 Pupils – You **MUST** use the toilets on the ground floor.

S4 – S6 Pupils – You **MUST** use the toilets on the first floor.

The Senior toilets (first floor) will **ONLY** be open at interval and lunchtime and should **ONLY** be used by senior pupils.

The toilets on the ground floor should be used at all other times.

Please report anything which you think is unacceptable.



Litter – What do I do with my litter?

It's really simple – **ALL RUBBISH GOES IN THE BIN!**

If you are in school – **ALL RUBBISH GOES IN THE BIN!**

If you are out for lunch – **ALL RUBBISH GOES IN THE BIN!**

If you can't find a bin in the community please bring your rubbish back to school – we have plenty here!

Uniform – What can I / can't I wear?

What can I wear?

- **BLAZER – Non negotiable**
- **Black jumper – No logo**
 - **White Shirt & Tie**
 - **Black Trousers/Skirt**
 - **Tartan Skirt**
 - **Black trainers/shoes**
- **BLACK** outside jackets

What can't I wear?

- **Outside Jackets**
- **Hooded Jumpers/Zipppers**
 - **Leggings**
- **Tracksuit Bottoms**
 - **Dress Tops**
- **Gillet/Body Warmers**

Acceptable behaviour - What is acceptable and what is not?

What's acceptable?

- Kindness
- Compassion
- Empathy
- Respect
- Forgiveness
- Helpfulness

What's not?

- Any physical violence towards another person.
- Any behaviour which calls the school into disrepute.
 - Pushing, shoving, tripping people up, filming people with or without consent, name calling, 'play fighting' etc etc...

Acceptable Language - What is acceptable and what's not?

What's acceptable?

- **Kind words**
- **Please & Thank you**
- **Yes, sir / Yes, Miss**

What's not?

- **Swearing**
- **Talking down to another member of the school community.**
- **Slang – 'ma bad etc.**
- **If you say 'It's just a joke', it's probably not!**



Mobile phones – What can I use them for in school?

- **Mobile Phones** should not be out /used in class unless for educational purposes as directed by a teacher.
- **Earbuds / Earphones** should not be used and should be removed as soon as you enter the school building.
- **Photographs/videos are prohibited in school.** This includes snapchat, whatsapp or any other social media platform!

What if I'm unwell?

If you are unwell during the course of the school day then it is important that you follow the correct procedures:

Report to the office who will issue you with a pink slip

Take your pink slip to your PS teacher. Your PS teacher will either sign it or send you back to class.

If you can't find your PS teacher return to the office.

The school office will make contact with your parent/carer or emergency contact in order for you to be collected from school.



When we all work together...

Then **OUR** experience of school is improved

We want you to be **happy**

We want you to **succeed**

We want to be **'back on track'** as a community of faith & learning.

Let's make this happen!

LENT

- **As a Christian Community LENT is an important season for us!**
- **A time when we FAST, PRAY and GIVE**
- **Fundraising opportunities are taking place. Please get involved.**
- **Prayer opportunities are taking place. Please get involved.**
- **You could personally give something up. It's not too late to start! We could join our small sacrifice with the sacrifice of the poor people of Ukraine who are suffering immensely at present.**

And finally...

Please complete the Microsoft Form...

We will share the link on TEAMS too!

We want to know that our expectations are shared and understood!

