Parent Council Minutes

AGM Meeting – Monday 24th April 2017

**Head Teacher** – Mrs Paula Brazill

**Principal Teachers** – Mrs Julie McColl

**Teacher Representative** – Mrs Kirsty Craig

**Parish Rep** – Sacred Heart – Mrs Karen Brown

**Parent Council Clerk** – Mrs Michele Fenton

**Chairperson** – Vacancy

**Vice Chair** – Mrs Ivelina McAtee

**Treasurer** – Mrs Katrina Semple

**Secretary** – Vacant Post

**Parent Members** – Ms Tracy Bulpitt, Mrs Jacqueline Griffen,

Mrs Catherine Bozec, Mr Mark Molloy, Ms Liz McPhail,

**Apologies -** Mrs KirstyAnn McCafferty,(Parent Member)

**Councillor** – Paddy Hogg

Ivelina opened the meeting by welcoming everyone and thanking them all for coming along.

Ivelina spoke about the Agenda and the minutes from the last meeting, these were all given out to everyone in attendance.

Vacant Posts were filled by all in attendance.

Chairperson – Mark Molloy

Vice Chair – Ivelina McAtee

Secretary – Jacqueline Griffen

Treasurer – Katrina Semple

Parent Members – Catherine Bozec, Tracy Bulpitt, KirstyAnn McCafferty and Liz McPhail.

Mrs Brazill spoke a little about the Parent Council Constitution, clause for attendance, number of members required for meeting to take place and point number 7 needs addressed as too high a percentage rate. The Parent Council members will look over the constitution, amend and return for the next meeting to agree the amendments with the school before putting out to parents for any further input.

Ivelina passed the chair onto Mark. He has arranged to attend a training session for the parent council. He spoke about how the parent council will work with the school and that attendance for parent council members should be at least 6 out of 8 meetings to remain on. The First Monday of the month will remain as the date for meetings, and to try and keep them to a maximum of 1 hour. This was agreed by all in attendance.

Mrs Brazill mentioned that the Parent Council should always be working towards issues / events that would benefit the school. Mark was advised to set an Agenda prior to meeting, email it to the school parent council clerk and she will forward this onto the HT for additional information to be added. This has to be done in advance and not on the day of the meeting. Parent Council members are limited to 3 years on the board.

Ms Semple – Treasurer – Easter Disco raised £311.50, outgoings £103.20 and the Bank Balance to date - £1651.00

Further discussions were made regarding:-

Raffle in school – Do we need a licence?, clarification will need to be arranged.

Letter to Tesco thanking them for their Donation to the Easter Disco – Secretary will arrange.

Sponsors from local businesses – Mrs Bozec will look into.

Friendship/ Buddy bench – This will be looked into.

Tesco – Bag charge / Blue Button – Ms Bulpitt will contact Tesco

Mrs Brown – Church Rep has no information from the parish at present.

Holy Communion in May for P4 – St Joseph’s 14/05/17 and Sacred Heart 21/05/17.

P7 Confirmation (2018) for both parishes will be made at St Joseph’s, information to follow.

Mrs Brazill spoke in great detail about the school report, this was handed out to all in attendance.

School building work was carried out during the Easter break and further work will be carried out in the summer holidays. Mrs Brazill has contacted NLC, HQ, regarding adding telephones to the classrooms, handles on doors. Waiting on reply.

Sumdog – homework tool this will be rolled out next session and targets your child ability. Staff workshop and Parent Workshop will be arranged.

Number Talks – rolled out next year.

Author Visit was a great success and he has mentioned a free trail for the school. Details to follow.

Pupil School reports – Out to parents 25th May.

Parent Appointments to be rescheduled due to the election on the 8th June. This will be agreed with staff and letters to follow.

Updated Positive Behaviour Policy will be added to school website, and a link posted on the school facebook page. The school will look into how comments can be made regarding the policy.

Parent Council to attend the P1 induction days – Wednesday 10th or 17th May to try and gain more parent interest in joining.

Next meeting will be Monday 5th June 2017 @ 6.30pm