



Sikeside Primary School & Nursery Class



Parent Council Meeting Minutes

Initial Meeting

31st May 2022

Attendees

Linzi Kyle
Nicola Nisbet
Lynne McKenzie
Tracey Galloway
Amanda Galloway
Mrs Paterson (AHT)
Mrs Johnston (ADHT)

Apologies

Ruth O'Donnell
Pamela Lammey

Welcome

Mrs Paterson opened the meeting and discussed the format for the initial meeting today. Apologies given for those who could not attend. An agenda was handed out to demonstrate the format of a PC meeting.

Constitution and Election of Members

Mrs Paterson explained the purpose of the Parent Council and the need to have a Constitution. A sample was shown to the PC members and this will be emailed out to make amendments to be discussed at the first meeting in the new session.

Mrs Paterson explained the roles of the Chairperson, Secretary and Treasurer- information had previously emailed to interested members.

The members discussed and agreed on a meeting format for the next session. It was decided that the PC would meet on the first Thursday of each month with the first meeting being held in September.

Proposed dates as follows:

Thursday 1st September 2022

Thursday 6th October 2022

Thursday 3rd November 2022

Thursday 1st December 2022

Thursday 2nd February 2023

Thursday 2nd March 2023

Thursday 4th May 2023

Thursday 1st June 2023

NN discussed the advantages of canvassing new and interested parent/carers at the transition meeting in June for the new P1's. It was agreed by all that the members should represent each stage in the school and nursery class.

Members of the parent council were elected as follows:

Chairperson	Tracey Galloway
Vice- Chairperson	Nicola Nisbett
Secretary	Amanda Galloway
Treasurer	Lynne McKenzie

Members:

Linzi Kyle

Ruth O'Donnell

Paula Henderson

Pamela Lammey

Mrs Paterson discussed the benefits in the initial period of all members working together to ensure that roles and responsibilities are clear and defined and members are comfortable in their roles.

HT Report:

Headteacher's Report to the Parent Council

Date: Tuesday 31st May 2022

Staffing

Awaiting on staffing confirmations and classes for next session. We anticipate at this stage that there will be 5 classes but this may change if staffing changes from NLC last minute.

We have a current vacancy in the nursery of 17.5 hours NLC Support Worker.

Raising Attainment

Monitoring and tracking meetings are planned with all staff in June. Staff will meet with myself to discuss interventions- challenge and support for next session, impact, attendance and attainment data- ACEL/SNSA and other assessments. Learner conversations will also be taking place in June

The focus is very much on high quality teaching and learning in the classes. Teachers will be discussing the planning for next session.

GIRFME plans were shared with parents face to face to ensure a triangulated approach rather than just being sent home for a comment. This is the planned approach going forward.

A focus for both schools will be on attendance as this is a priority for NLC. A number of strategies will be used to look at improving attendance of the pupils.

School Improvement Plan Priorities

Priorities are currently being evaluated and the impact assessed before being submitted to NLC.

Anticipated Priorities for next session:

- **Raising attainment in Literacy and Numeracy- focusing on specific stages with tracked interventions**
- **Focus on Teaching, Learning, Assessment and Moderation- collaborative working with Carnbroe PS to ensure consistent approaches ahead of joining the schools.**
- **Focus on HWB and a redesign on the HWB hub (nurture room). Sharing good practice with Carnbroe PS- Boxall Profiles, Nurturing Principles, Solihull Training. Re-design of the Relationships Policy to align with CPS and RRSA.**
- **Attendance**
- **RSHP**

P7 Coatbridge High School Transition

All pupils have engaged in the very full transition programme. The two-day visit was very received. The P7's have their Graduation ceremony and Leaver's Treat on Thursday 23rd June. Followed by the Summer Service and Awards on Tuesday 28th June. Will be presented with their P7 hoodies on 23/6.

P1 Transition

First visit for all children was on Tuesday 24th May and the children and parents are back in school on Tuesday 14th June to visit. Vicky Marshall from CLD will be speaking to the parents about her role and hopefully running a summer event in school over the summer break.

Whole School Events

A very full diary is planned for June and full details will be on the June news going out at the start of next week.

Whole School Jubilee Celebration Wednesday 1st June 2022

School Closed- Jubilee Holiday Thursday 2nd and Friday 3rd June 2022

Whole School Trip- Ayr Beach Thursday 9th June 2022

P1 Transition- Tuesday 14th June 2022

Nursery Trip Five Sisters Zoo- Thursday 16th June 2022 and Monday 20th June 2022

Reports Issued Friday 17th June 2022

Sports Afternoon Tuesday 21st June 2022

P7 Graduation Ceremony Thursday 23rd June 2022 (afternoon)

P7 Leavers Treat Thursday 23rd June 2022 (evening)

Meet New Teachers Monday 27th June 2022

Nursery Graduation- Monday 27th June 2022

Summer Service/ Prize Giving Tuesday 28th June 2022

School Closes for the Summer Holiday Wednesday 29th June at 1.00pm

Nursery Transition programme being finalised for the new nursery children- anticipated to happen over the break whilst the nursery environment is quieter.

New School

- Name has been agreed as Riverbank PS and Nursery Class
- Next Steps- Amanda Molloy from NLC will meet with Pupil Councils from both schools to discuss designing a school badge with Graphics team and this will be put out to the children in all establishments before the summer break
- Uniform consultation will be issued to staff, pupils and parents/carers via a questionnaire. Have uniform samples to look at from Scotcrest to decide on a colour
- Intergenerational Project

The Parent Council discussed the plans for the new school and the upcoming uniform consultation and decisions around this and the new school badge. All agreed that the school name Riverbank Primary School and Nursery Class was a good choice.

School Lets

Mrs Paterson explained the process for booking school lets for the upcoming session for any events such as school discos for the children. It was decided that discos would be booked for the next session and lets will be put in for these.

TG discussed possible fundraising events and these will be developed further in the next session.

Next Meeting

Thursday 1st September 2022 and details will be issued in the new session.