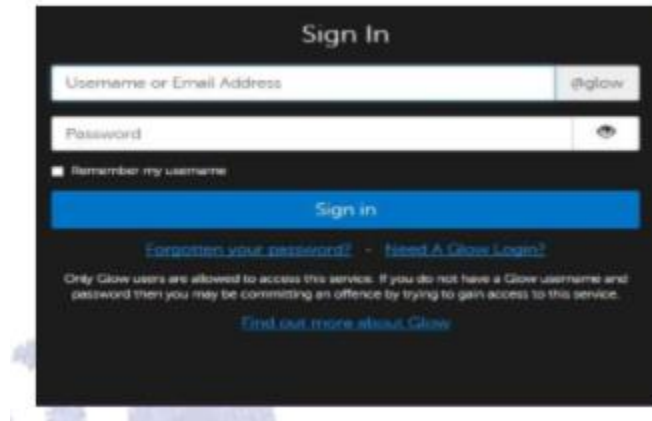


Learning at Home - Sikeside Primary School

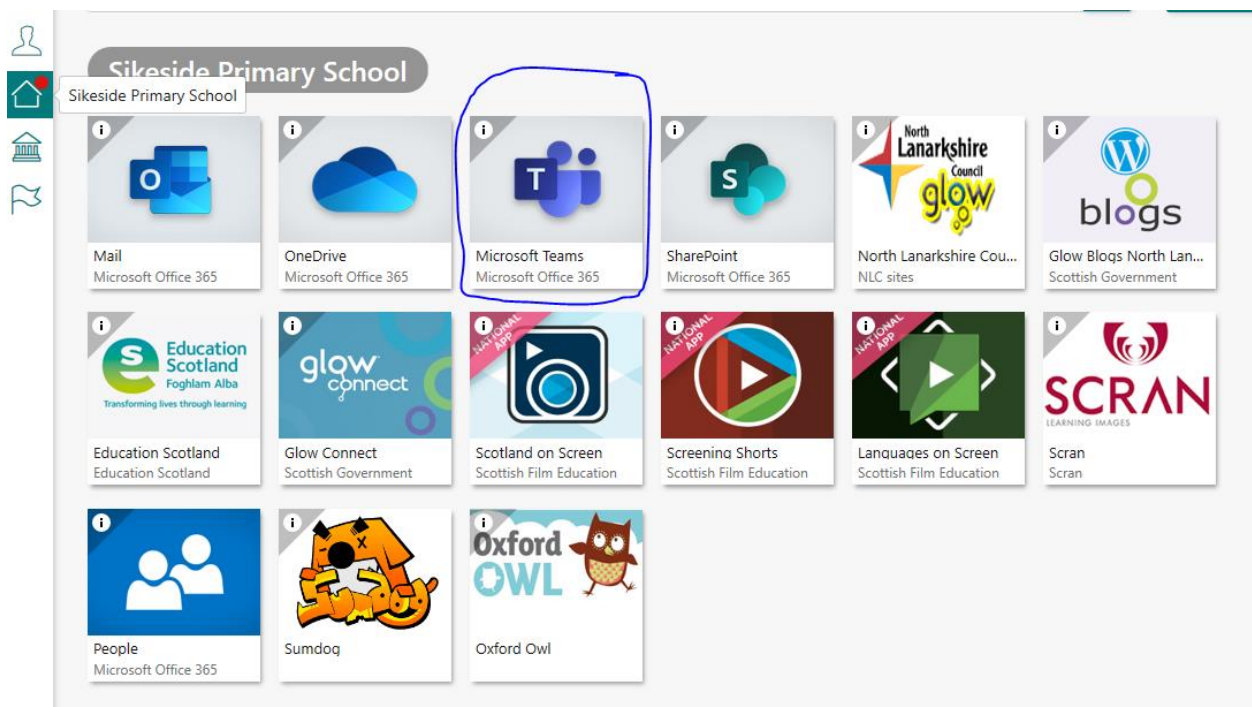


Learning will be on **Microsoft Teams on Glow**. Search for **Glow** on the internet and login in to your child's account.



Pupil login and password details are glued to the front cover of their homework jotter and have been re-issued to all parents and carers via email however, if you have still not received them, please contact the school for these to be re-issued.

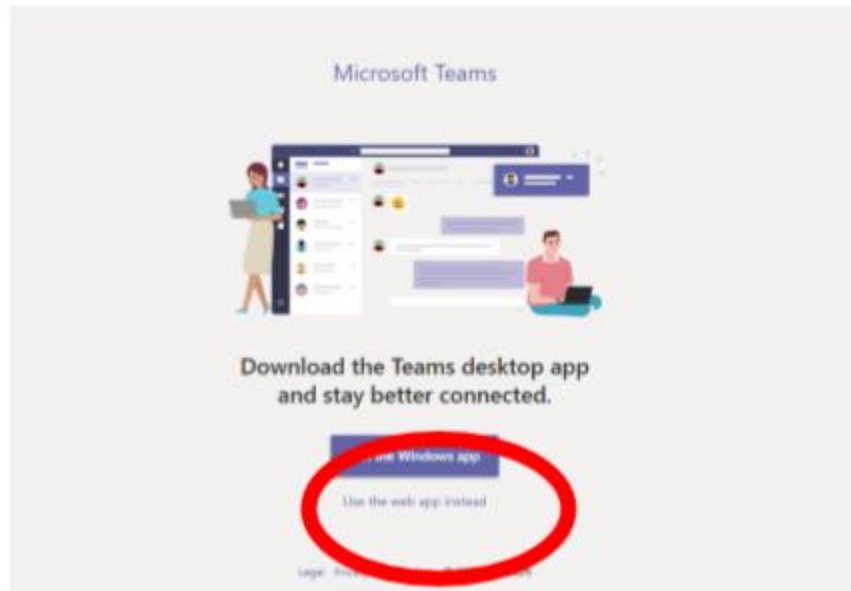
Once logged into **Glow** pupils will see:



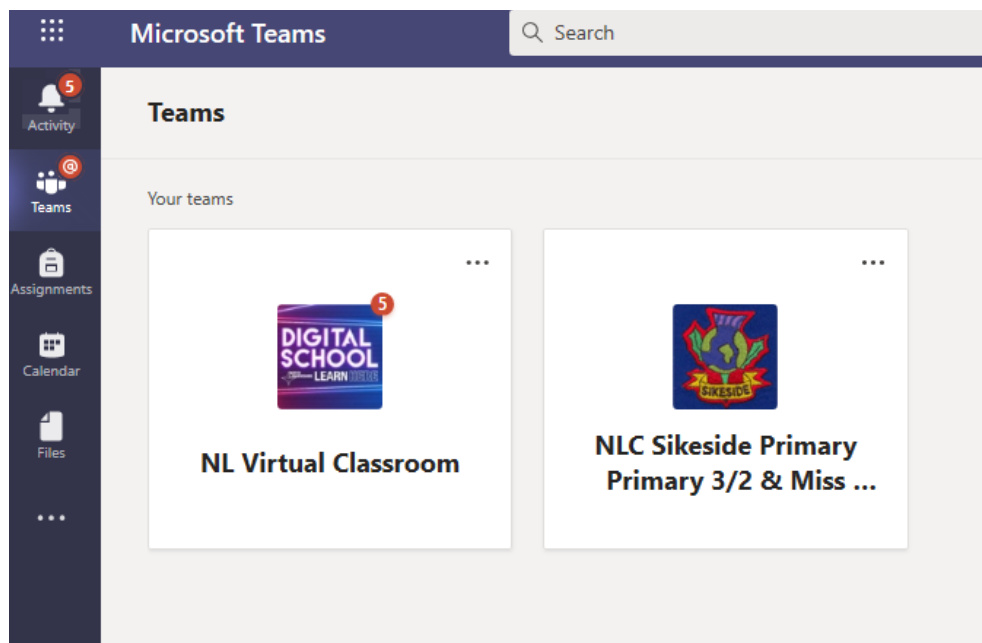
Click on **Microsoft Teams**.

You may see this.

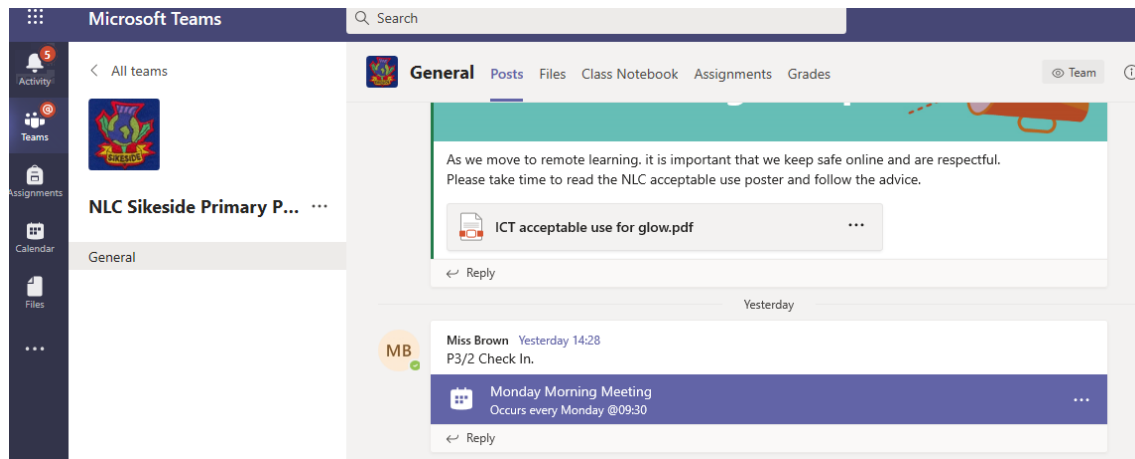
Click on 'use web app' instead.



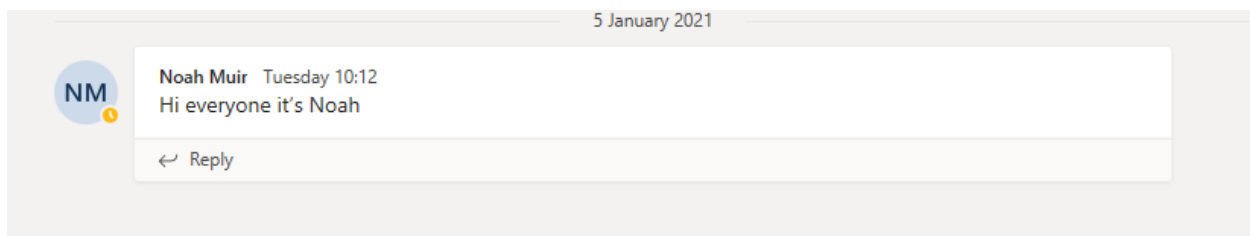
Once on **Teams** pupils will see:



All planned learning will be in the **Class Team**. Teachers have created an online file storage area. This will contain all the information pupils need for each lesson throughout the school day.



Teachers will be available on the **Class Team** during the hours of 9am-3pm Monday to Friday to chat to pupils and direct them to tasks and learning. Please remember the chat function is not private, comments can be seen by all members of the class.



The chat function will be closed and staff will not be available from 12pm-1pm for lunch each day.

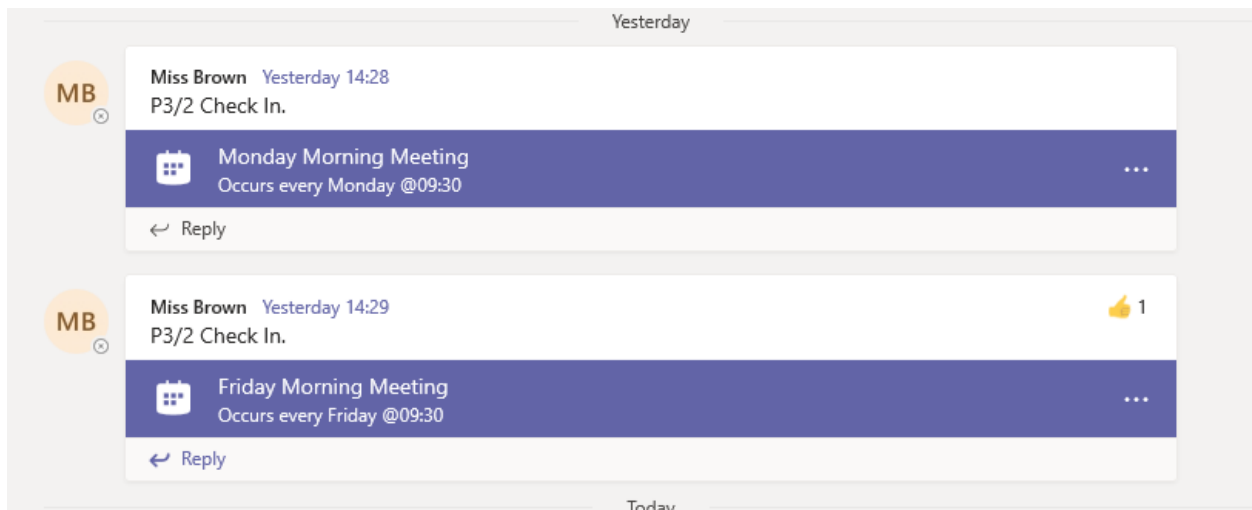
We are aware some families may engage in learning out-with the hours of 9am-3pm. Teachers will respond to questions and uploaded learning on their return to the classroom the following day.

Teachers will check in with children at the start and end of every week using a live video '**Team Meeting**'. As some families will be sharing a device, **Team Meetings** have been staggered to allow all pupils to be able to attend at their allocated time.

9.00 – 9.30	P1	Monday / Friday
9.30 – 10.00	P3/2	Monday / Friday
10.00 - 10.30	P4/3	Monday / Friday
10.30 - 11.00	P6/5	Monday /Friday
11.00 - 11.30	P7/6	Monday /Friday

It is our expectation that **Team Meetings** will not be recorded or shared by pupils or adults.

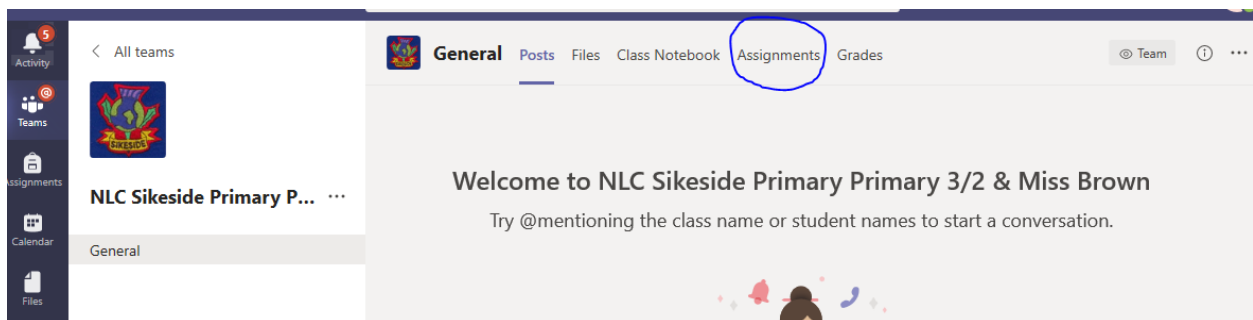
To join the **Team Meeting** simply click on the blue text box at the appropriate time.



During **Team Meetings** pupils should:

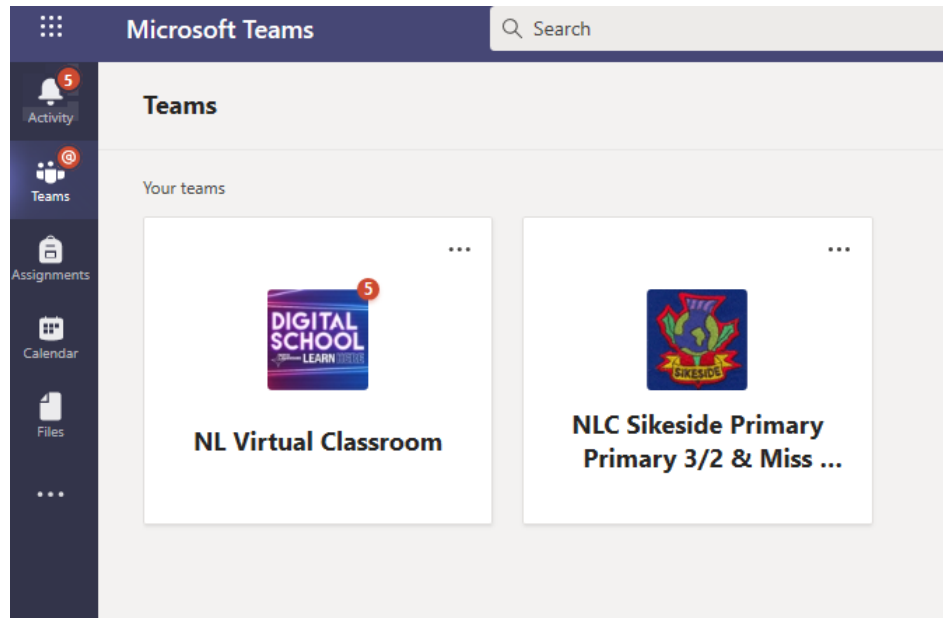
- be punctual
- use headphones wherever possible in order to have the best possible sound quality and to enhance the privacy of the dialogue between pupils and teachers
- show respect for everyone in the online meeting
- dress appropriately - thinking about modesty and respect for others
- ensure the location they log in from is appropriate, give consideration to background, camera angle, privacy etc.
- seek to contribute to the class meeting in a positive manner and not be disruptive at any time
- not share recordings/images of the meeting

Pupils can submit learning and tasks to their teacher using **Assignments**.



Teachers will assess learning and provide feedback to pupils. Instructions on how to use **Assignments** are attached - **Refer to Attachment 2**.

NLC have developed a Virtual Classroom which pupils will see when they first join **Teams**.

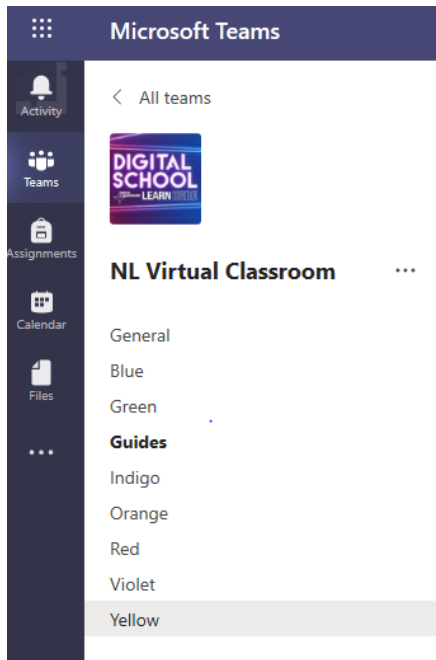


Teachers will make links and direct pupils to appropriate learning within the Virtual Classroom throughout the school day. However, pupils can access the Virtual Classroom at any time if looking for additional learning and tasks.

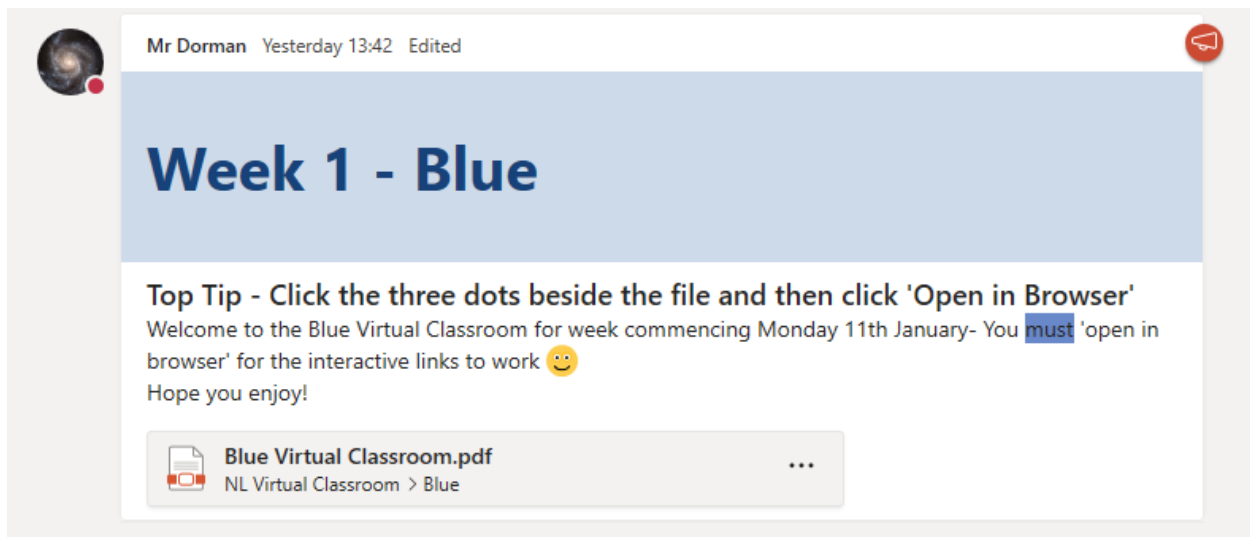
The Virtual Classroom has colour coded channels containing weekly interactive classrooms. Classrooms are colour coded for each stage of learning but please remember that some pupils work with additional support at their stage and some require more challenge.

Channel Colour	Primary/Stage	CfE
Red	Primary 1	Early***
Orange	Primary 2	First*
Yellow	Primary 3	First**
Green	Primary 4	First***
Blue	Primary 5	Second*
Indigo	Primary 6	Second**
Violet	Primary 7	Second***

Once inside the Virtual Classroom Team, click on the appropriate colour for your child.



This will lead you to a week of learning.





Pupils also use these platforms in school. Updated passwords have been issued to all parents and carers via email.

Glow <https://sts.platform.rmunify.com/account/signin/glow>

Sumdog https://www.sumdog.com/user/sign_in

StudyLadder <https://www.studyladder.co.uk/>

Oxford Owls <https://www.oxfordowl.co.uk/>

We are here to support our pupils and families. Please contact Mrs Mitchell at any time on ht@sikeside.n-lanark.sch.uk or phone school during school hours where staff will be available to provide further advice.