**Shotts Family Learning Centre**

Minutes of Parent Meeting

Friday 19th September 2014

8.50am & 1.10pm

**Parents: am -** Kirsten Boyd, Janette Donahue, Stacey Peace, Brian Sweeney, Andrea Buchanan, Sharon Mullen, Linda Bryson, Lisa Finlayson and Rita Clark

**Parents: pm** – Lynn Hill, Suzanne Penman, Vicky Carruthers, Lorna Wright, Rosemary McCarron

**Staff:** Jackie Fulton - Depute

 **Minutes**

**1.Welcome**

Jackie welcomed all parents thanking them for attendance.

**2**. **Joint Meetings** Jackie outlined the purpose of consolidating the previous Groundforce Committee and Parent.com . Acknowledging that all parents have a part to play in their children’s learning, development and the decisions which affect them while at nursery.

It was identified that more parents would like to take part in the two groups however they had other commitments and could not attend both. Therefore by combining both groups parents would have an overall picture of what is happening at nursery. It was acknowledge that the group parents supported this way forward.

**3. Parent.com**

Jackie shared that during this section of the meeting parents would have an opportunity to find children’s learning and different events that will be taking place.

Jackie shared with parents the findings of the recent Family Learning Consultation and identified how these will be taken forward throughout the year. A programme of events would be issued with the dates and times, enabling parents to plan ahead.

It was acknowledged by Sharon and Linda that text messages were more effective.

 Jackie discussed that a new format would be used to share the early level learning as parents are child’s main educator with their children coming to nursery with lots of knowledge and skills.

**4. Groundforce**

Jackie explained the background of the Groundforce Committee and efforts so far in raising just over £7,000 to develop and enhance the nursery garden, however vacant committee position required to be filled. Andrea Buchanan agreed role of the Treasurer with Linda Bryson, assistant Treasurer, and Jackie on the role of Chairperson, all of which were seconded.

Jackie identified that last year there was a strong emphasis on fundraising events, after discussion it was agreed that we should now focus on grant applications, with pairing up in completing applications on a generic site. Rita suggested that we look into purchasing Fundraising tins which could be placed in a variety of shops, pubs etc. that would take minimum effort to monitor. Everyone agreed that these must be collected every month.

Jackie also spoke about identifying aims and values of the Groundforce Committee, agreement was reached in establishing shared values.

Jackie explained that she had a visit over the summer from the Chaplin from Shotts Prison with the focus of creating community links. Therefore, the Nursery has now shared its vision in developing the outdoor play spaces with the prison in relation to large physical play equipment. Parents agreed that this would be a great opportunity to get more for our money in relation to buying this equipment for a catalogue which would get about 50% profit.

It was acknowledged to alternate future days and dates of meetings.

**Agreed Actions**

* Jackie to liaise with Shotts Prison regarding price of climbing frames.
* Suzanne to price the Charity Tins.
* Minutes to be emailed by admin to all parents with a master in Parent Room

 **D.O.N.M**

Thursday 6th November 8.50 am & 1.10 pm

Friday 28th November 8.50am & 1.10pm