



## **Rochsolloch Parent Council 02 September 2025**

### **Agenda**

#### **1. Welcome and Apologies**

**6.00pm**

PC members: DS, CN, NR, LT, AC, LD-A, LMCC  
SMT: MW (HT), JI (DHT)  
Apologies Tendered: HMc, HG, NM, CM, SC, SC

#### **2. Review of Actions and Minutes of Last Meeting**

**6.05pm**

Minutes were accepted by those present and verified with those not in attendance. Accepted.

It was noted that the following actions were outstanding from the following meeting:

- PVG for PC
- Events Programme to be agreed for 2025-26
- NLC Grants for event support
- Tesco Blue Token for ICT Support

These were discussed and minuted under agenda item 5.

#### **3. Head Teacher Update**

**6.10pm**

##### **Staffing Update**

On Tuesday 19<sup>th</sup> August, Mrs Laura Dunlop joined us as Senior Clerical Assistant. Laura brings a wealth of experience and has quickly become a valued member of the team. Mrs Murray has returned to teaching after being ill.

Similar to previous years, we have used our Pupil Equity Funding (PEF) to purchase additional teacher days. Mrs Harper and Mrs Green-Plowman will be doing a day extra and Mrs Vallentyne will do 2 days. The school pays the cost of 2 days, and this is match funded by NLC to give us 4 days in total. The additional days are being used to provide targeted support to individual children as well as provide an innovative curriculum offer to enhance all children's experiences.

##### **Curriculum**

Mrs Harper and Mrs Green-Plowman are planning together to provide a progressive programme focused on developing meta-skills through technology (excluding digital technology). As well as discrete learning, there is time allocated for the staff to collaborate to embed within other learning across the curriculum.

##### **Pitch**

NLC have undertaken remedial work on the pitch over the summer break, making the surface much more useable and resilient to adverse weather. Goal posts and nets have also been replaced.



### Nursery Update

We have moved to an AM/Term Time model this year, which means changes to the staffing allocation. Lauren Fox has moved to another post and our leadership team is now Kirsty Milligan (PL) and Erin Hastings (Lead). The team have made significant changes to the environment and operation of the nursery and we are looking forward to continuing the improvement journey this year by focusing on our planning processes.

### Validation Visit

In June we had a visit from NLC colleagues to validate our self-evaluation. This was a very positive experience and the feedback will allow us to continue our exciting improvement journey. The team gave particular mention to the nurturing ethos and knowledge and passion of the staff relating to play/enquiry learning, as well as the positive feedback from parents and partners.

### Pupil Voice Groups

All pupil voice groups have been recruited, and first meetings are currently being planned. Our groups this year are: Aim High Team, Fundraising, Eco, Sport, Reading and STEM leaders. We will also be recruiting Rights Respecting Class Reps.

### Fundraising Team

We have been awarded our 3<sup>rd</sup> consecutive Enterprising Schools Award. Well done to Mrs Vallentyne and the Fundraising Team for their leadership on this across the school.

### Aim High Team

Our School Captain elections will be held tomorrow.

### Rochsolloch Readers

We are delighted to share that we have been successful in gaining our Silver Reading Schools award. Ms Sichi has done a fantastic job of leading this initiative with the support of pupils, parents and staff. We plan to celebrate this achievement as a school with more details to follow.

### Additional Support Needs

We have been joined by Mrs Clayton (Cluster Support Teacher) who will be providing targeted Literacy Support to P4 pupils identified in collaboration with Mrs Torley.

In response to questions from the PC after the HT update, MW confirmed that the school improvement plan for this year will focus on building strengths in writing and both play-based and enquiry-based learning, with a particular focus on how these can be supported through investment in staff development. The planning process highlighted for the nursery will centre on creating a shared language for learning.



#### **4. Treasurer Report**

**6.25pm**

Current balance: £5431.07

The proposed outgoings listed below were agreed in principle. MW will forward invoices with exact costs to HMc. It was agreed that discussions will be had about providing funds in two batches to allow PC to retain sufficient funds to pay for the Christmas Fayre and the Grinch Supper.

- £2000.00 ICT contribution from PC to school
- cc. £500 Learning journals;
- £490 x 2 + bus cost (Margaret to check amount) for swimming and dry activity

It was highlighted that the Swimming Lesson Go Fund Me page is still live and has a balance of £175 that can be withdrawn. It was agreed that we would readvertise the page to parents to try and bolster funds.

#### **5. Council Matters**

**6:35pm**

##### PVGs for PC Members

PVGs are now a legal requirement for individuals in a regulated role. This is defined as those who are in positions of decision making, run regular activities for children and are likely to have unsupervised contact with children. Based upon guidance issued by Disclosure Scotland all PC members potentially fall into this category. PVGs will be provided free of charge through VSS. MW highlighted that their understanding is that all regular volunteers for PC events will need to be PVG'd.

The following actions were agreed:

- CN and NR to register PC with VSS
- NR has indicated that they would be happy being a signatory for PVGs and has registered for the signatory training with VSS. Counter-signatory to be identified.
- Mark will act as witness for the identification of the lead signatory if it has to be somebody independent of the PC
- CN has drafted the policies and forms required based on VSS templates.

A broader discussion was held about the functioning of events and legal requirements going forward.

- MW has stated that he would like regular volunteers for PC events PVG'd based on his understanding of the legal requirements.



- LT and CN will act as safeguarding leads for PC events if a member of the SMT is not present. This decision was taken on the basis of both of them having completed safeguarder training.
- A child protection policy should be produced for events. s.

### Minutes of PC Meetings

MW confirmed that all previous minutes of PC meetings have been uploaded to the school website. CN believes that there are some minutes that still need to be submitted to NLC for audit purposes. This will be checked with NLC.

### Grant applications

HMc and NR agreed to look into possible sources of funding from NLC for event funding. It was also highlighted that Hochtief might be offering some grant funding to Lanarkshire Charities.

DS highlighted that applications for the Tesco Blue Token Scheme need to focus on health, nutrition and physical activity. Will explore the possibility of submitting an application for swimming lessons.

### Fund raising activities

HMc raised the possibility of holding a car boot sale. There was not much appetite among the PC for this.

The following Events Programme was agreed for the 2025-26 session, with discussions around format and tasks noted.

Halloween Disco – Let has been confirmed for Thurs 30 October

- HG has purchased decorations and tattoos
- LMc has the cups
- LMc to purchase sweets and juice
- Tickets available by BACS transfer in advance, with parents encouraged to use child's name as the reference. Tickets will also be available on the order.
- Children will not be asked to sign in to the disco
- Need to confirm with HMc if they have booked DJ for all discos
- Costume swap box will be launched after September weekend
- Costume swap will be available at progress meetings and the foyer after this

Christmas Fayre/ Fun Day will be held on Sat 29 November from 10-1, with setup planned for the night before. Lets have been confirmed.

- We will need to identify a a new Santa for this year
- Agreed that the Christmas Fayre format will change slightly this year. Proposed that PC will run all stalls with no outside stall holders. Plan for more games, a tombola, raffle, guess the weight/teddy name competitions, craft room, pocket money stall, sweetie stall and Christmas tat stalls. NR will draft an initial plan for circulation.

Grinch Supper to be held on Thursday 4<sup>th</sup> December.



- AC to confirm grinch availability, book and delicately raise feedback around costume.

Valentines Disco – Let confirmed for Thurs 12 Feb

Spring Fun Day – no let confirmed yet, provisional date of Sat 25th April

Shorts & Shades Disco – Let confirmed for Thurs 28 May

## **Parent Items**

**7.00pm**

### *Concern has been raised at head injuries not being reported to parents*

The school policy is for office staff to call home for head bumps, and staff are reminded of this regularly. There have been a very small number of occasions that the school is aware of where this protocol has not been followed, and subsequent discussions have been had with parents individually around the reasons for this. If parents feel this protocol has not been followed in relation to their child, MW would encourage them to contact the school directly.

### *Parents have suggested the use of coloured vests for school trips to easily identify separate groups and are willing to help source local company donations to fund.*

We have considered this in detail previously. In general terms, school trip destinations are often visited by numerous schools at the same time and so children present have all manner of uniforms/bibs etc. on. From our experience, we find that our unique school uniform is the safest and quickest way of identifying our pupils.

### *Request for more information/notification of sex education discussions*

The school share direct links to the material covered ahead of time. SLT can consider whether the timing of this communication needs to be reviewed and additional reminders issued etc.

### *Request for greater clarity on school uniform expectations - particularly for "pitch days". Some parents looking for a stronger steer on more formal attire on such days (noting PC have pointed to handbook and parent discretion as its understanding)*

We have a broad range of uniform options available for purchase through Scotcrest. Our main aim is that pupils are comfortable, ready to learn, and wearing suitable clothing for the activities they are undertaking each day. Provided they are wearing school uniform, the school has no strong opinion on whether they wear dark jogging trousers vs school trousers/skirts for instance (either on pitch days or otherwise).

### *Request for greater understanding of the school's plans for investment in technology/ICT equipment and level of commitment/contribution from PC*

While we still good resources for ICT, we are keen to invest further moving forward, particularly to replace iPads/laptops which are coming to the end of their life cycle. Laptops available for purchase have become significantly more expensive recently. The £2000 provided by the Parent Council annually is of great support. We would be open to discussion around specific fundraising to augment this.



*Request for more clarity on swimming days; some parents have expressed this is not clear from the recent letter.*

P6 pupils are currently attending swimming lessons on Tuesday afternoons. Today was session 3 of 6. P5 pupils will be attending swimming lessons on Tuesday afternoons for 6 weeks starting from Tuesday 30<sup>th</sup> September. The most recent letter was a standardised consent form. Further details about the swimming have been sent via email.

### ***AOB and Review of Actions List***

***7:25pm***

It was highlighted that Sky offer a free studio trip. MW agreed that this could be of benefit to the media curriculum.

PC raised the possibility of holding a parents only fundraising event. This will be picked up offline.

### ***Dates of future meetings and close***

***7.30pm***

AGM: Tuesday 7/10/25 6-8pm

PC Meetings::

4/11/25 6pm-7.30pm

13/1/26 6pm-7.30pm

3/3/26 6pm-7.30pm

12/5/26 6pm-7.30pm